

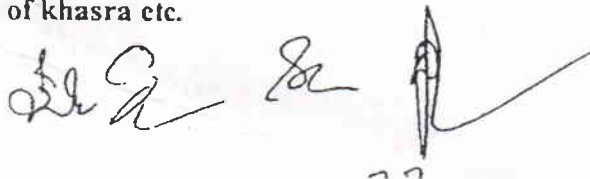
**STATUTE NO. 27**  
**ADMISSION OF COLLEGES / INSTITUTIONS**  
**TO THE PRIVILEGES OF THE UNIVERSITY**  
**AND WITHDRAWAL THEREOF**

[Refer clause (xii) of Section 24 read with 26 and clause (j) of Section 35]

1. An application for admission of an educational institution (imparting Higher education) hereinafter referred to as 'college', to the privileges of the University shall be made:
- (a) in the case of a 'college' to be owned and maintained by Government; here in after referred to as 'Govt. College', by an Officer authorized by the Government in writing for the purpose;
  - (b) in the case of a 'college' to be owned and maintained by an association, society or trust (hereinafter referred to as 'Foundation Society'), by the Secretary of the Foundation Society, duly authorized by a resolution to make the application;
  - (c) in the case of a college to be owned and maintained solely by a person (here in after referred to as 'Founder'), by the Founder; and
  - (d) in the case of a new subject/faculty/degree class or post graduate class to be added in an existing college (i.e. the colleges referred to in sub para (a) to (c) above) by the aforesaid person to the respective authority mentioned in Schedule (I) to (IV) of sub-clause (A) of clause (4) and not later than the dates mentioned therein for preceding academic year.

Provided that an application presented before the Commissioner, Higher Education or the concerned University, as the case may be, after the dates mentioned in Schedule (I) to (IV), shall be considered for granting sanction or affiliation respectively for the academic year next to that applied for.

2. (1) Following conditions must be fulfilled by the Foundation-society or Founder or Governing Body, as the case may be while applying for permission:
- (i) Founder/Foundation Society must be registered with the Registrar, Firms and Societies for Educational purpose. In case of a charitable society or trust, it must be registered under the Public Trust Act; on or before the date of submission of the application. **Mode of application and procedure of processing such applications for new college or new subject/course/class shall be such as decided by the Commissioner /Directorate of Higher Education through any mode from time to time.**
  - (ii) (A) At the time of application, The society should have undisputed ownership and possession of land, free from any or all encumbrances measuring not less than 2 acres (if it is located within Urban Area) and 5 acres (if it is located within Rural Area); **alongwith 10000 (Ten Thousand) square fit constructed building area with separate play ground and parking facility, in each case or as decided by the Commissioner, Deptt of Higher Education from time to time. (Appendix I Matrix). The claim of location in Urban/Rural area shall be supported by a Certificate issued by the competent revenue authority not below the rank of Tahsildar, clearly mentioning Rural and Urban location of the institution with details of khasra etc.**




(B) Registered Leased building shall also be considered for permission under the chance as given in Appendix or as decided by the Commissioner/ Directorate of Higher Education from time to time. However the provision of land shall be applicable as given para 2 (1) (ii).

Provided that this sub-clause shall not apply to colleges already affiliated to the University, on or before the publication of the notification of the provisions of this revised statute.

- (iii) Requisite No objection certificate from Town and Country Planning and local body for using that land for setting up of a College/Institution.
- (iv) College will be permitted to start post graduate courses only after satisfactorily running the under graduate course continuously for three years in the concerned subject/course. ??
- (v) Society shall be liable to deposit fee as notified by the Commissioner Higher Education from time to time.
- (vi) Society, shall have academic building sufficient to accommodate the faculties, lecture/seminar rooms, library and laboratories with a minimum of 15 sq. ft. per student in lecture/seminar room/library and 20 sq. ft. per student in each of the laboratories:

Provided that this sub-clause shall not apply to colleges already affiliated to the University, on or before the publication of the notification of the provisions of this revised statute.

- (vii) Society shall have adequate civic facilities for essentials like water, electricity, ventilation, toilets, sewerage etc. in conformity with the norms laid down by the State PWD or any other appropriate authority of the state government.
  - (viii) Society shall take adequate measures for safety, security, pollution control etc. and any other aspects as decided by the state government from time to time.
  - (ix) Society shall have a library with at least 1000 books or 100 books in different titles on each subject, whichever is more, of the proposed programmes to include both text books and reference books, besides two journals per subject, along with a book bank facility for Students belonging to the Scheduled Castes, Scheduled Tribes and such other sections as may be specified by the UGC from time to time;
  - (x) Society shall have necessary laboratory equipments as prescribed by the University/ Statutory/Regulatory body concerned, for each of the higher education programmes;
  - (xi) Society shall have a multi-purpose complex/an auditorium and facilities for sports, canteen, health care, separate common rooms and separate hostels for boys and girls as per the local requirements as decided by the University;
  - (xii) Society shall have appropriate furniture for lecture/seminar rooms, laboratories, library, faculty rooms, rooms for administrative staff including the Principal, multi-purpose complex/auditorium, common rooms and hostel rooms and for other facilities;
- (2). The college, if run by the State Government foregoing clauses are applicable to that extent of limit as rules prescribed by the state Govt. for its own colleges.
- (3). The Registered Society/Trust proposing the college shall execute a bond:

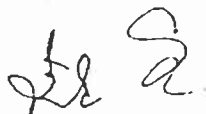


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- (a) to impart instruction only in the subjects and for the courses/programmes in the faculties for which affiliation has been granted by the University. All such courses/programmes shall follow the syllabi approved by the appropriate academic bodies of the University.
- (b) to comply with all the provisions of the Act, the Statutes and the Ordinances, Rules and Regulations of the University framed in this regard;
- (c) to the effect that the college shall obtain the eligibility approval of the appointed teaching staff from the University within three months of affiliation and shall report all changes in the teaching staff and all other changes that may affect the fulfillment of the conditions for affiliation to the University within a fortnight of changes coming into effect.
- (d) to the effect that all fees to be charged from the students shall be as per the fee structure approved by the State Govt./Regulatory Body/University as the case may be.
- (e) to the effect that the college shall not collect any capitation fee or donation in any form amounting to corrupt practices from or on behalf of any of its students or their parents/guardians except the prescribed fee and other charges as approved by the University/The State Govt/Regulatory Body/whichever is applicable.
- (f) to the effect that no student shall be admitted to any programme of study by the college in anticipation of grant of affiliation or in excess of the number of seats sanctioned per programme of study by the University;
- (g) to the effect that the college shall not, without the previous permission of the University, suspend offering an already approved course/programme of study;
- (h) to the effect that the academic and welfare activities of the students belonging to the Scheduled Castes, Scheduled Tribes and other disadvantaged groups, including minorities, wherever applicable, shall be properly taken care of by the college;
- (i) to the effect that all registers and records, including audited statement of accounts, as required to be maintained under the Regulations/ Orders of the UGC/University/Government shall be maintained and made available as and when required for inspection;
- (j) to the effect that the college shall furnish all such returns and other information as the UGC/University/Government may require to enable it to monitor and judge the performance of the college with regard to maintenance of academic standards and shall take such action as the UGC/University/Government may direct to maintain the same;

3. The Commissioner Higher Education shall decide the case (of application for permission) within stipulated schedule and issue the NoC; if sanction is refused by Commissioner, Higher Education, an appeal may be filed before the State Govt. The State Govt. shall decide the same within stipulated schedule.

If an appeal is decided in favour of the appellant, the last date for filing an application by him for granting affiliation for courses mentioned in Schedule I & II shall be deemed to be extended by one month. Accordingly the last date for granting affiliation by University shall also be deemed to be extended by similar period after the date of issuance of the NOC from the govt, if received to the university within 07 working days from the date of issue.





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4. (A) The applicant institution shall apply for affiliation under Section 24(xii) of the Adhinyam to start new college/class/subjects/courses/faculty, as the case may be, to the Registrar of the concerned University along with the copy of sanction obtained from Commissioner, Higher Education & with a NOC/permission from the concerned State/Central Statutory/Regulatory body, if required; not later than the dates as notified by the concerned University from time to time.

### SCHEDULE-I

For obtaining sanction of the Commissioner, Higher Education and affiliation from the University under Section 24(xii) of the Madhya Pradesh Vishwavidyalaya Adhinyam, 1973 for Commerce/ Arts/Science and other general courses:-

(a)	Last date for filing application to obtain sanction of Commissioner, Higher Education under Section 24(xii) of the Act for Commerce/Arts/Science and other general courses.	31, October
(b)	Last date for filing application to Commissioner, Higher Education for Commerce/Arts/Science and other general courses after due date with Late fee as decided by Commissioner, Higher Education	15, November
(c)	Last date for issuance of sanction or rejection by Commissioner, Higher Education.	31, January
(d)	Last date for filing Review Application before the Commissioner, Higher Education	28, Feb.
(e)	Last date for issuance of sanction or rejection by Commissioner, Higher Education.	30, March
(f)	Last date for filing appeal before the State Govt.	15, April
(g)	Last date by which appeal be decided by the State Govt.	30, April
(h)	Last date for filing application for affiliation to <u>University</u>	28, Feb.
(i)	Last date for filing application for affiliation to University with Late fee (as decided by uni).-	15, May
(j)	Last date for granting affiliation or rejection by the University.	30, June OR last date of admission whichever is later.

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## SCHEDULE-II

For obtaining sanction of the Commissioner, Higher Education and affiliation from the University under Section 24(xii) of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973 for the course of Law or any other courses related to Law:-

(a)	Last date for filing application to obtain sanction of Commissioner, Higher Education under Section 24(xii) of the Act for Law courses.	31, July
(b)	Last date for issuance of sanction or rejection by Commissioner, Higher Education.	31, August
(c)	Last date for filing appeal before the State Govt.	10, Sept
(d)	Last date by which appeal be decided by the State Govt.	30, Sept
(e)	Last date for filing of application to the University for granting affiliation. <u>With Late Fee</u>	30, Oct. <u>15, November</u>
(f)	Last date for issuance of letter for granting temporary affiliation by the University for next academic session.	31, December

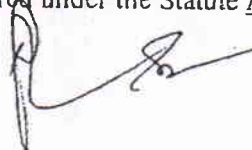
- Note: (i) For SCHEDULE I, revision of dates (if any), notified by The Commissioner Higher Education, Govt. of MP from time to time will be applicable.  
(ii) For SCHEDULE II, revision of dates (if any), notified by The Commissioner Higher Education, Govt. of MP / The University, in conformity with the directions issued by The Bar Council Of India from time to time, will be applicable.  
(iii) For any other courses (Not included in the above schedules) the dates notified by The Commissioner Higher Education, Govt. of MP / The University, in conformity with the directions issued by The Regulatory authority (if any), from time to time, as the case may be, will be applicable.

(B) The application shall be made in the form prescribed by the concerned University along with the affiliation fee as decided by the Executive Council of the respective University provided that such affiliation fee shall be reported to the coordination committee, preferably in its meeting immediately following the notification. Provided also that the university shall not revise the affiliation fee within 3 academic years.

However, no differentiation or relaxation in the fee prescribed shall be applicable to Urban or Rural area college.

5. The application for affiliation of new Institution shall be submitted with certified copies of the following documents:-
- Registration of the Society/Trust along with details of Constitution and Memorandum of Association;
  - Certified copies of Trust deeds and deeds of the property, if any;
  - A Certificate from the Commissioner Higher Education Department showing that the Department has permitted for the establishment of the Institution/College.
  - An undertaking that the Founder or the Foundation Society shall, before the Institution is granted affiliation, it shall deposit the money with the University Endowment Fund as required under the Statute No. 28 para 3(3)(i) i.e. College Code.





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- (e) Copy of the detailed project report including details about proposed Teachers, Books & Journals and teaching aids and equipments for running the said course and giving:
- (i) background of the Society/Trust with reference to its experience in promoting, managing and operating educational institutions, details of its promoters including their background, its activities in the social, charitable and educational spheres since its inception and its Vision and Mission;
  - (ii) development plan for the college with timeline, spelling out its growth plan over the first 10 year period in terms of phasing of academic programmes, increase in students intake and introduction of postgraduate programmes/research and the time schedule for stage wise development of the academic infrastructure, like recruitment of faculty and other support facilities, including students amenities, such as hostels, sports and recreational facilities;
  - (iii) Building plan and architectural master plan indicating the land use pattern including those for the future duly approved by the competent authority.
  - (iv) policy with regard to faculty recruitment, retention and development;
  - (v) structure of academic and administrative governance;
  - (vi) sources of financing of capital and operating expenditure besides funds to be generated through students fees; and
  - (vii) resource projections and their utilization schedule.

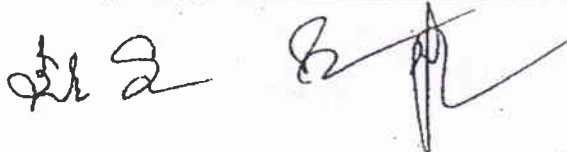
- (f) List of apparatus/equipment have been prescribed for the courses/subjects as given in appendix II or as amended by the university or the government from time to time.

Provided that looking to the requirements of the syllabus of the subject or course, the University after approval from Academic council may provide for list of books and journals, teaching equipments and aids, and such other items as it may think fit in the interest of standard of instructions in the subject or course.

Provided further that (a), (b) and (d) above shall not be required in case of College or Institution, maintained or managed by the Government.

- (g) A certificate from the Competent Authority designated by the Government concerned for classification of land and its location in Urban or Rural area as mentioned in para 2(1)(ii) above.
- (h) Land Use Certificate from the Competent Authority designated by the Government concerned;
- (i) Registered land/Govt. leased land documents in the name of the applicant;
- (j) Appropriate order from the Govt. permitting the Society/Trust to start the college, with details of the Courses Programmes intended to be offered;
- (k) Registered documents by the registered Society/Trust earmarking land and buildings for the proposed college;
- (l) Details of the latest fund position along with photocopies of relevant bank accounts, including the evidence of the Corpus Fund earmarked for the purpose as specified under clause 2(2)(b).

6. In case of an Institution not maintained or managed by Government, the application shall also be accompanied by an undertaking that within three months of the admission of the Institution to the privileges of the University, the Institution or College shall be controlled by the Governing Body, constituted in accordance with the provisions of the Statute-28



and any change in the composition in respect of the Foundation Society or Founder or any change in the teaching staff shall be reported forth with to the University.

7. The application for affiliation of a new Course/Subject/Faculty/class or post-graduate course/class shall be accompanied by a certificate from the Commissioner Higher Education showing that the Commissioner Higher Education has permitted the addition of new course or subject or opening of new Faculty or post-graduate classes sought by the Institution or College.

- (a) Any proposal for adding new programmes/course shall be considered by the University only after ensuring equitable distribution of facilities for higher education, having due regard, in particular, to the needs of the unserved, underdeveloped, rural, hilly, tribal and backward areas within its jurisdiction.
- (b) Any proposal for Starting a new course of post graduate level shall be considered by the University only after satisfactory completion of three years of the under-graduate programme/course in the relevant subject, and the proposed buildings, qualified faculty and other infrastructure facilities are fully created as per foregoing clause.
- (c) Each application for affiliation shall be accompanied by the prescribed fee in favour of the Registrar of the University, in the mode, as decided by the University from time to time.
- (d) The fees shall not be refunded unless the application is withdrawn before an inspection has taken place. In such cases, the fees refunded will be limited to 80% of the fees deposited, cutting 20% of the fees as processing charges.

8. Along with the application as mentioned in Para 7 above, the authorized officer (viz. secretary) of the Foundation Society, or the Founder or the Chairman of the Body as the case may be, shall supply information and undertaking in the application, with respect to the following matters, namely :-

- (a) That having regard to the educational facilities available in the neighbourhood there is a genuine need of a new subject/faculty/postgraduate class;
- (b) That the qualifications and adequacy of the teaching staff and the conditions governing their employment shall be according to the provisions made by the University /state government from time to time.

Provided that every college shall have a full time salaried Principal, at least one full time salaried Teacher in each subject and other regular teachers shall have to be appointed gradually according to need of the courses, number of students etc. or as directed by the University.

Provided also that up to 50 % of teaching staff required in each subject may be appointed as Guest /Temporary faculty from the list of guest /Temporary faculty prepared by *The Commissioner Higher Education, Govt. of MP for Govt. Colleges.*

Provided also that the requirement of teachers in professional courses will be as per norms of the concerned state/central agencies regulating the instructions in that professional course.



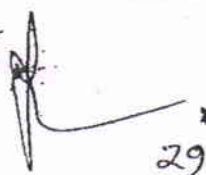
- (c) That the financial resources of the college are such as to make due provision for its continued maintenance and efficient working ;
- (d) That no student has been and shall be admitted to the college until the affiliation prayed for has been granted by the University.
- (e) That the buildings in which the college is to be located has sufficient number of classrooms, that the floor space and cubic space of class rooms is suitable and sufficient and that the buildings are otherwise properly located and where the building

is not owned by the Foundation Society/Founder, it/he is prepared to make an annual contribution as required by the statutes till the college has its own building adequate for its purposes

Provided that such contribution shall not be required in case of a college maintained by the Government.

- (f) That adequate provision is made/shall be made for its Library and reading room;
  - (g) That suitable provision shall be made for the general supervision and Physical Welfare of the students under a duly qualified Physical Instructor on the staff of the college;
  - (h) That if admission is sought in any branch of experimental science or a subject which requires laboratory instructions:
    - (i) Arrangement have been or shall be made, for which the college has necessary funds at its disposal, for imparting instruction in that branch of science or subject, in a properly equipped laboratory and, where necessary, a museum; and
    - (ii) The gas and water supply, the apparatus and the chemicals, and the design and general fittings of the laboratories, lecture-rooms and museums shall conform to such requirements as may be prescribed from time to time.
  - (i) That the college, if not maintained by the Government has sufficient funds to deposit as Endowment Fund and the Foundation Society/Founder is prepared to deposit the same with the University in such manner as may be decided by the Executive Council as a condition precedent to the grant of admission and to authorise the University to utilise the amount at its discretion for payment of the money and the salaries of the college, if such salaries fall into arrears for a period of more than three months, or to pay/adjust toward any arrears that has due to the University.
  - (j) That the fee and mandatory amount payable by the students, shall be fixed in accordance with rates prescribed by the University/State Govt./Regulatory body, whichever is applicable.  
Provided that the fees, by whatever name, called, paid by the students shall be accounted for in the books of account of the college and shall form part of the college.
  - (k) That the rules regarding payment of fees by students in the college shall not be framed with a view to attract students away from an existing institution in the same neighbourhood.
9. (l) Where a college has been given admission for a limited period and desires to apply for extension for a further period or permanently after running the course/subject continuously up to five years, the authorised officer or the Chairman of the Governing Body constituted in accordance with the Statutes shall apply in the form prescribed for the purpose and so far as may be necessary supply:
- (i) Full factual information pertaining to the compliance of all the points, the assurances and undertakings mentioned in paragraphs-2 and 5 with fee/late fee as fixed by the University as per para 4(B)
  - (ii) Full factual information about compliance of any conditions, laid down by the Executive Council at the time of giving admission for a limited period; and
  - (iii) Such other information as the Executive Council may call for.



(iv) Such application for Extension of affiliation shall be presented within the dates prescribed by the University from time to time .

(2) Mandatory Assessment and Accreditation

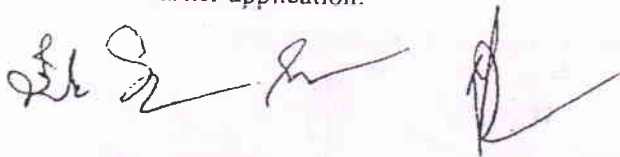
- 2.1 It shall be mandatory for each College/Institution to get accredited by the Accreditation Agency after passing out of two batches or six years, whichever is earlier in accordance with the norms and methodology prescribed by such agency or the Commission, as the case may be.
- 2.2 Every College/Institution, which has completed six years of existence or two batches having passed out, whichever is earlier, shall apply to the Accreditation Agency for accreditation.
- 2.3 The College/Institution, not completed six years of existence or two batches having passed out, whichever is earlier shall within a period of six months from date of such completion apply to the Accreditation Agency for accreditation.

(3) A college shall not be eligible for permanent affiliation unless it fulfills the following conditions:-

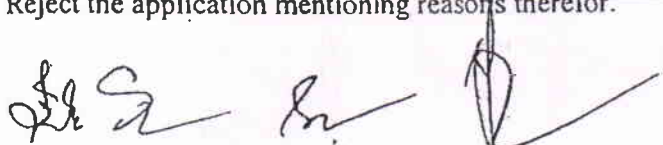
- (i) The college is on undisputed possession **2 acres in urban area and 5 acres in case of Rural area with minimums constructed area proposed for each course by the University /State Govt./Regulatory Body as the case may be of land.**
- (ii) The college should have constructed its own building as per blue print submitted and have all infrastructure/facilities as stipulated in this statute.
- (iii) The college has deposited in full the endowment fund.
- (iv) The college has a duly constituted managing Committee & College Council.
- (v) The staff has been appointed as per prescribed norms and qualifications under the provision of Statute - 28 college code on the UGC/Government scales of pay.
- (vi) The college has a duly constituted College Council as per provision of the Statute-28 with proper representation of its teaching staff to advise the Principal on the functioning of the college.
- (ix) College has sufficient number of Books and Journals, CDs, Cassettes etc. as required for the course/subject.
- (x) The college should have completed at least five years of satisfactory performance after getting temporary affiliation and fulfilled all the conditions of affiliation and has attained the academic and administrative standards as prescribed by the University/ UGC/Statutory/Regulatory Body concerned from time to time.
- (xi) The College shall be accredited by NAAC or any other statutory accreditation agency by State/Central Government.

(4) The Application for permanent affiliation shall be made to the Registrar on or before 31<sup>st</sup> December of the year preceding, the academic year from which the extension is sought and shall be accompanied by a fee as given in para 4(B) or as specified by the University in each course/subject which shall not be refunded.

(5) If the University decides not to grant permanent affiliation to the college for reasons, to be recorded in writing, the college may apply again if it fulfills the conditions/requirements subsequently, but not earlier than six months from the date of rejection of its earlier application.



10. (1) The application received under paragraph- 4 or 9 of this Statute shall be submitted to the Registrar. He shall refer the application to the Vice Chancellor to constitute an In section committee ,after the scrutiny of the records .
- (2) The college shall be subjected to an inspection by the University through a committee of experts nominated by the Vice Chancellor consisting of:
- (a) One Expert for each of the subject areas proposed.
  - (b) Director, College Development Council or an equivalent academician of the University, not below the rank of Professor nominated by the Vice-chancellor.
  - (c) A representative of the higher education department of the state Government . DCDC/ Professor, as nominated by the Vice Chancellor shall be the Chairperson of the Committee. Chairperson and two members will form the quorum.
- (3) The Committee in its inspection shall visit the proposed site of the college to inspect its facilities, interview its principal and teachers, founder/members of foundation society, neighbourhood. Videography/Photography of the inspection be carried out and video CD and photograph be submitted along with reports. **Inspection committee shall be empowered to call any information related to college/ course as the case may be from the college.**
- (4) The report of the inspection committee shall be submitted by the Chairperson to the University in a **prescribed proforma** duly filled in and signed by all the members. The University shall process the report through its appropriate **authorities**and decide to grant, or not to grant, temporary affiliation to the college, recording the reasons in writing for its decision within three months of inspection.
- (5) On the basis of the infrastructure and other facilities available at the college, the University shall decide the number of seats for each programme in the college
- (6) Continuation of temporary affiliation of the programmes of study and the college shall be granted by the University on a year to year basis through an inspection , if required.
- (7) On receipt of the report of the Inspection Committee, the Academic Council/ standing comt of the acadmicouncil shall make appropriate recommendations to the Executive Council for the acceptance or rejection of the application.  
Provided that where the Academic Council is not likely to meet early, the Standing Committee of the Academic Council may make recommendations to the Executive Council and such recommendation shall be reported to the Academic Council at its meeting immediately following such recommendation by the Standing Committee.  
**At the time when section 52 ( M.P. Uni. Act 1973) is imposed and the standing committee is not in existence in the university , the vice chancellor shall apoint a committee consisting at least 2 deans of faculty to scrutinize the report of the inspection committee .**
11. (1) After considering the report of the Inspection Committee and the recommendation of the Academic Council/Standing Committee/**committee of deans** and after making such further enquiry as it deems fit, the Executive Council may either:
- (a) Communicate to the Commissioner Higher Education and the applicant that it propose to grant the affiliation or any part there of permanently or for a limited period.
  - (b) Reject the application mentioning reasons therefor.



- (c) Communicate to the applicant about the deficiencies found by the University before a final intimation of affiliation if any. However in no case conditional affiliation shall be granted after first year of the course.
- (2) Where the Executive Council proposes to grant affiliation for any or all subject courses prayed for, it shall specify:
- (a) The course or courses of instruction in which and the standard up to which the college is to be admitted to the privileges of the University; and
- (b) The conditions, if any, which the Executive Council considers it proper to impose and the time and manner of fulfillment of such conditions.
- (3) Where a communication has been made under sub para 1 (a) or (c) above, the compliances of the deadline mentioned in scheduled shall be deemed to be fulfilled.
- (4) The orders passed under clause (b) of sub-para (1) above shall be communicated to the applicant by the Registrar.
- (5) Where a Communication under Para 11 (1) (c) had been made to the applicant and the applicant after fulfilling the deficiency indicated in such communication, informs Registrar about its readiness, the procedure as mentioned in Para 10 and 11 (1) shall be followed by the University.
- (6) Where a college is granted a conditional affiliation as mentioned in Para 11 (2) (b) the college shall submit the compliance report within the time frame prescribed in the communication. Such compliance report shall be placed before the Executive Council when compliance report has not been submitted, Executive Council may withdraw the affiliation after giving an opportunity of hearing once to the college.
- (7) No College shall admit any student in any subject/course without first receiving a communication under Para 11(2)
- (8) While granting admission to the students, it shall be the duty of the Founder/Foundation Society/Governing Body/Principal to inform and explain status of the affiliation of the college including conditions imposed, if any, under Para 11 (2) (b) with respect to the concerned subject/course.
- (9) In case of courses governed by other central statutory bodies normally require consent of affiliation by the concerned University. It shall be mentioned in the consent of affiliation that no student shall be admitted by the institution on the basis of consent of affiliation.
- (10) If the University decides not to grant affiliation to the college for reasons, recorded in writing, of its failure to meet the conditions/ requirements for getting affiliation, the college may apply again if it fulfills the conditions/requirements subsequently, but not earlier than six months from the date of rejection of its earlier application.
12. (1) Wherever, as a result of a prejudicial report or otherwise, the Executive Council considers it necessary to initiate action for the withdrawal of all or any of the privileges granted to a college, the Executive Council/Vice Chancellor shall issue a notice to the Governing Body of the college or the principal in case of the Govt. college under intimation to the founder/foundation society or the Government as the case may be apprising the intention of the Executive Council and requiring the said body to showcause why action as intended should not be taken :

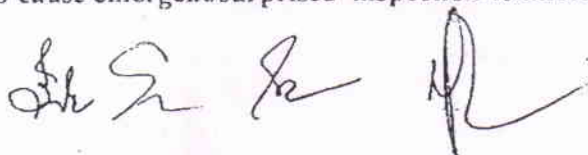


Provided that where a college is admitted to the privileges of the University for a definite period and the admission is not extended for a further period, it shall not amount to withdrawal of privileges.

- (2) The notice under sub-para (1) shall state:
    - (a) The reasons for which the intended action is contemplated; and
    - (b) The period within which the reply to the show cause notice must reach the Registrar of the University.
    - (c) The Executive Council / Vice Chancellor for reasons considered sufficient by it, may extend the period for reply from time to time but the total period shall not exceed three months.
  - (3) On receipt of the reply to show cause notice within the period allowed to the college under sub-para (2) (b) and (c), the Executive Council may consider the matter in the light of the reply and representation made, if any, by the college concerned and if no such reply is received, it may consider the matter on the expiration of the said period and may after consulting the Academic Council/Standing Committee of the Academic Council make such order as may appear to it proper including the withdrawal of all or any of the privileges granted to the college, where a resolution with drawing wholly or partially the privileges granted to a college is passed by the Executive Council a copy of the same shall be sent to the Commissioner Higher Education and Chairman of the Governing Body of the College concerned.
  - (4) The privileges conferred on a college by affiliation may be withdrawn in part or in full, suspended or modified, if the college on due enquiry is found to have failed to comply with any of the provisions of the Act, the Statutes, the Ordinances, the Rules and Regulations or any other direction or instruction of the UGC/University/Statutory/Regulatory body concerned, or failed to observe any of the conditions of affiliation or has conducted itself in a manner prejudicial to the academic and administrative standards and interests of the University.
  - (5) If an affiliated colleges ceases to function or is shifted to a different location or is transferred to a different Society, Trust, individual or a group of individuals without the prior approval of the University, the affiliation granted to the college shall lapse automatically on such ceaser, shifting or transfer, as the case may be, and it shall be treated as a new college for the purposes of future affiliation.
  - (6) If the University decides to withdraw the affiliation of the college or the affiliation stands terminated by the order of the University temporarily or permanently, such decision shall not affect the interests of the students of the college who were on its rolls at the time of issue of the order till they pass out the normal duration of programmes to which they are registered. The University/Government shall alleviate the educational future of the affected students in an appropriate manner.
13. (1) Every college admitted to the privileges of the University shall, during all the time it continue to enjoy such privileges comply, with all the provisions of the Adhiniyam, the Statutes, the Ordinances, the Regulations, and any orders, directions of Academic Council/Standing Committee of the Academic Council in so far as they apply to such college.
- (2) Without prejudice to the generality of the provision contained in sub-para (1), the college shall in particular comply with the following provisions, namely:



- (a) All conditions imposed at the time of granting admission shall be duly fulfilled with the time of granting admission shall be duly fulfilled with due expediency;
  - (b) Where the college intends to suspend any course/subject of Instruction, the governing body shall have to submit prior notice to the University and the State Govt. and after approval of the University and State Govt. College may suspend the course/subject from the next session.
  - (c) The Governing Body required to be constituted under the Statutes shall be so constituted within three months from the date of admission and all matters assigned to it by the Statute shall be administered by it;
  - (d) Any transference of management shall be reported to the University forthwith;
  - (e) The qualifications and adequacy of the teaching staff and the conditions governing their recruitment term shall be strictly according to the provisions of the Statutes; State Govt. and Central Bodies regulating instructions in such course/subject.
  - (f) All changes in the teaching staff shall be reported to the University within one month of their taking place;
  - (g) No lecture shall be delivered to more than sixty students at a time unless the Academic Council considering the size, structure, seating\arrangements and acoustic properties of each lecture room an arrangements for tutorials and high standing of the lecturer in academic excellence permits a larger number of students not exceeding eighty.
  - (h) The maximum number of students in a batch for laboratory work under one teacher shall not exceed 25;
  - (i) Every vacancies in the teaching staff of the college that remains unfilled for a period of more than one month shall be reported to the University together with a statement of reasons therefore;
  - (j) It shall maintain records and books of accounts in accordance with directions issued by the University from time to time.
  - (k) It shall submit such annual and periodical returns and other information, in such form and in such manner, as may be required to be submitted by Registrar of the University.
  - (l) The University may lay down the procedure of admission of the students for instruction in any course/subject, which shall be binding on the college.
  - (m) The University may, for the purpose of raising the standards of instruction in any course/subject and achieving academic excellence, issue guidelines, list of facilities, equipment and teaching aids to be maintained in College, teaching methodology to be adopted, refresher courses to be imparted to teachers and such other directions as may be considered necessary by the Academic Council or its standing committee.
- (3) (i) The college shall submit mandatory predetermined proforma duly filled in for inspection by to the University from time to time, by inspection committee authorized by the Executive Council/Vice Chancellor and a report of the inspection shall be placed before the Standing Committee of the Academic Council/Executive Council. The University shall have all powers to cause emergent/surprised inspection to alleviate academic standards.



- (ii) Every college or institution (Temp. affiliated/Permanent affiliated admitted to the privileges of the University shall pay annual affiliation fees as approved by the respective University to The Registrar of the University each year as prescribed in the schedules I & II above. After the due date a late fee of 25% extra of the year alongwith affiliation fee shall be charged ,s ✓
- (iii) If the fee payable under Sub para (3) (ii) is not paid by the date specified therein, the affiliation of the College or Institution, may be withdrawn.
14. If, for any reason, a college is unable to impart instruction for two continuous years in any subject for which it is granted affiliation, such affiliation shall be regarded as having lapsed.
15. Accounts, registers, proceedings of meetings and other records of a college shall be shown at the time of inspection by the persons appointed for the purpose under this statute by the Executive Council or the Academic Council/Standing Committee of the Academic Council/Vice Chancellor to conduct any inspection.
16. (i) Every college shall provide adequate and suitable space for outdoor and indoor games, physical exercises, Cultural activities and such other activities as may be decided by the Executive Council of the University.  
(ii) College will have to deposit with the University the fees of Physical, cultural activities etc. as prescribed from time to time.  
(iii) All facilities may be provided to SC/ST/OBC/ Handicapped/Women students as per directives of the State Govt. from time to time.
17. (i) Every college shall arrange for medical facilities to all its students and for the medical aid for students residing in the hostels of the college.  
(ii) For the above purposes, the colleges shall be entitled to levy an annual fee from each student at the rate prescribed by the University.
18. Every college shall whenever called upon by the Registrar to do so, make available its college building, laboratories, furniture, equipments and staff for the conduct of the University examination. Refusal or non cooperation may entail loss of affiliation.
19. The Executive Council may, in consultation with the Academic Council require any college, either permanently or for a specified period, to participate in the system of centralized admission by the University or to restrict the number of students in any class or subject, or require the teaching in a college to be confined only to some particular branch, Any such directions or order of the Executive Council shall be given effect to from the beginning of the ensuing academic year after the direction or order is received.
20. Notwithstanding, the foregoing clauses of the statute shall be in contradiction and any provision of the Act.



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**Minimum norms for affiliation of colleges**

1. Requirement of Teaching Faculty in Arts and Social Science (B.A. I year, II year, III year)
  - (a) I year = One Teacher in each subject      **TSR : 1 : 50**
  - (b) II year = One Teacher in each subject
  - (c) III year = One Teacher in each subject
  
2. Requirement of Teaching Faculty in Science subjects (B.Sc.)
  - (a) I year = Two Teachers in each subject      **TSR : 1 : 30**
  - (b) II year = Two Teachers in each subject
  - (c) III year = Two Teachers in each subject
  
3. Requirement of Teachers in M.A. /M.Com.      **TSR : 1 : 20**
  - (a) I year = One Teacher in each subject
  - (b) II year = One Teacher in each subject
  - (c) III year = One Teacher in each subject
  
4. Requirement of Teachers in M.Sc. subjects.      **TSR : 1 : 15**
  - (a) I year = Two Teachers in each subject
  - (b) II year = Two Teachers in each subject
  - (c) III year = Two Teachers in each subject
  
5. Class Rooms (B.A, B.Sc., B.Com etc.)      **As per UGC norms**
  - (a) I year = One class room each course
  - (b) II year = One class room each course
  - (c) III year = One class room each course
  
6. Class Rooms (M.A., M.Sc. etc.)      **As per UGC norms**
  - (a) I year = One each subject
  - (b) II year = One each subject
  
7. Laboratory Requirement (B.Sc.)      **As per UGC norms**
  - (a) I year = One each subject (size 30x20 feet)
  - (b) II year = One each subject (size 30x20 feet)
  - (c) III year = One each subject (size 30x20 feet)

*[Handwritten signatures]*

8. Laboratory Requirement (M.Sc.)

As per UGC norms

- (a) I year = One each subject (size 30x20 feet)
- (b) II year = One each subject (size 30x20 feet)

9. Computer Laboratory = One each in course other than BCA, M.Sc. Computer Science etc.

Student : Computer ratio = 4:1

10. Chemicals Equipments etc. as per syllabus prescribed by the university.

**Note :** *In courses viz; Education, Management, Nursing etc. where central agency is recognising body in such cases norms issued by central agency will be followed.*

*Dr. A. R. V.*