

AdMW/Estt./2021/751



VIKRAM UNIVERSITY, UJJAIN

date-05/08/2021

Joint Secretary,
Distance Education Bureau (DEB),
University Grant Commission (UGC),
35, FerozeShah Road,
New Delhi -110001.

Sir,

**Sub: Vikram University, Ujjain--Application for the Recognition of Open and Distance Learning
ODL programs for the Academic Session July 2021 and onwards - Submission of
Application --Requesting.**

Ref1: Public Notice F. No. 1-23/2021(DEB-I), Dated: 14th July, 2021

Ref2: HEI Registration ID No. HEI-P-U-0291

This is with the reference to your Public Notice under reference No. 1 and our Registration ID under reference No. 2 above, we have submitted the application online on 31.07.2021 for recognition to offer the programs under ODL mode. We are sending herewith the downloaded hard copy of the submitted application along with the enclosures for your perusal.

We request you to kindly accord recognition to offer the following programs under ODL mode for the Academic Session beginning July 2021 and onwards.

Programs proposed to offer under ODL mode:

S. No.	Program Name
1.	Master of Business Administration(MBA)
2.	Master of Social Work (MSW)
3.	Post Graduate Diploma in Business Management (PGDBM)
4.	Bachelor of Business Administration (BBA)

With Regards,
Yours Truly,


Registrar

Registrar
Vikram University, Ujjain-456011 M.P.
Ujjain

Enclosures: Hard Copy of the downloaded ODL application submitted online on 31.07.2021.



विक्रम विश्वविद्यालय, उज्जैन


क्रमांक / प्रशासन / संस्थापन / 2021 / 710

दिनांक : 26/7/2021

—:: आदेश ::—

प्रशासनिक कार्य सुविधा की दृष्टि से प्रो. गीता नायक, हिन्दी अ.शा., विक्रम विश्वविद्यालय, उज्जैन को दूरस्थ शिक्षा केन्द्र, विक्रम विश्वविद्यालय, उज्जैन के निदेशक का दायित्व सौंपा जाता है। आप अपने वर्तमान कार्य के साथ निदेशक के दायित्व का निर्वाह करेंगी।

आदेशानुसार,

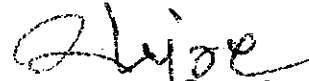

कुलसचिव

क्रमांक / प्रशासन / संस्थापन / 2021 / 711

दिनांक : 26/7/2021

प्रतिलिपि:—

- ✓ प्रो. गीता नायक, निदेशक, दूरस्थ शिक्षा केन्द्र, विक्रम विश्वविद्यालय, उज्जैन।
2. प्रभारी, कम्प्यूटर सेंटर, विक्रम विश्वविद्यालय, उज्जैन।
3. वित्त नियंत्रक, लेखा विभाग, विक्रम विश्वविद्यालय, उज्जैन।
4. कुलपति/कुलसचिव के निज सहायक, विक्रम विश्वविद्यालय, उज्जैन।
की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।


उपकुलसचिव (प्रशासन)

Vikram University

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0291		Name of the HEI: Vikram University		Institution Type: State	
Year of Establishment: May 1957	Mode of Education: Single Mode	City: UJJAIN		District: UJJAIN	
Address_1: Registrar, Vikram University, Ujjain Madhav Bhavan, Kothi Road, Ujjain-456010 MP		Address_2: Vikram University, Ujjain Madhav Bhavan, Kothi Road, Ujjain-456010 MP		Pin Code: 456010	
Email: registrarvikram@gmail.com		Telephone: 0734-2514277	Fax: 0734-2514277	State: MADHYA PRADESH	
Official Website of HEI: www.vikramuniv.ac.in	Official website for Open & Distance Learning: www.vikramuniv.ac.in		Official website for Online Learning : www.vikramuniv.ac.in		

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Prof.Akhilesh Kumar Pandey		Vice Chancellor Email: akpmycol@yahoo.in	Vice Chancellor Mobile: 9425301859
Phone (Office): 2514270	Phone (Residence): 2511071	Highest Education Qualification: PhD	Experience: 37

Registrar

Name of the Registrar: Dr Prashant Pouranik		Registrar Email: registrarvikram@gmail.com	Registrar Mobile: 9827501615
Phone (Office): 2514277	Phone (Residence): 2514277	Highest Education Qualification: PhD	Experience: 25

Director of Centre of Online Education

Name of Director of Centre of Online Education: Dr.Geeta Nayak		Email Id: geetanayak@gmail.com	Mobile No: 9926834596
Highest Education Qualification: PhD		Date of Joining: 27-07-2006	Appointment Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

School of Studies

Srno	Name of School of Studies	Name of Head of School of studies	Designation	Mobile No	Highest Education Qualification	Date of Joining	Appointment Letter
1	Pt.J.N.Institute of Business Management	Dr.D.D. Bedia	Associate Professor	9425534750	Ph.D.	20-12-2007	View
2	School of Studies in Sociology	Dr. Jyoti Upadhyay	Associate Professor	9425380016	Ph.D.	01-12-2007	View

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956:

SECTION 2(f)

Approval of Statutory Authority: Yes

Is HEI also recognized under 12 B: Yes

Copy of relevant page of act allowing HEI to offer the programme in Both :
[View](#)

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

No

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-

No

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-

No

From

To

Document

NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A

Score :- 3.03

Validity of NAAC :- 14-11-2020

Upload NAAC Document :- [View](#)

Year of assessment of NAAC :- 2015

Whether valid for the academic period January 2021 and onwards :- Yes

I/We hereby declare that HEI shall obtain National Assessment and Accreditation Council (NAAC) accreditation within one year of its becoming eligible for accreditation by the National Assessment and Accreditation Council (NAAC), failing which the Commission shall not accord further recognition to HEI for offering programmes under Open and Distance Learning mode and Online mode. :- +

NIRF Ranking

Year :- 2018

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2019

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2020

Ranking :- NotApplicable

Upload NIRF Certificate :-

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- At Headquarter

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- At Headquarter

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	10000	2500	Yes
Administrative	1500	3000	1500	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	8000	3500	Yes
Amenities or other support facilities(Excluding toilets)	1500	3000	1500	Yes
Total built-up area for ODL activities	15000	24000	9000	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Tentative months schedule (specify months) during Year

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	NA	NA
2	Assignment Submission (if any)	NA	NA
3	Evaluation of Assignment	NA	NA
4	Examination	NA	NA
5	Declaration of Result	NA	NA
6	Re-registration	NA	NA
7	Distribution of SLM	NA	NA

Tentative months schedule (specify months) during Year

Srno	Name of the Activity	From (Month)	To (Month)
8	Contact Programmes(counselling, Practicals,etc.)	NA	NA

Academic Year Planner [Programmes under Semester System]:

Tentative months schedule (specify months) during Year

Srno	Name of the Activity	From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Sep	Oct	Feb	Mar
2	Assignment Submission (if any)	Nov	Nov	Apr	Apr
3	Evaluation of Assignment	Nov	Nov	Apr	Apr
4	Examination	Dec	Jan	May	Jun
5	Declaration of Result	Dec	Dec	Jun	Jun
6	Re-registration	Jul	Aug	Jan	Feb
7	Distribution of SLM	Sep	Sep	Mar	Mar
8	Contact Programmes(counselling, Practicals,etc.)	Nov	Nov	May	May

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Bank Transaction Reference No	PaymentDate
1	2021-22	July	Registration		29500	UCBAH21211629176	30-07-2021
2	2021-22	July	Programme	4	59000	UCBAH21211629834	30-07-2021

Proposed Programmes

Sr No :-1

Name of Programme :-Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Finance

Programme to be offered in	ODL
Year	2021-22
Level	UG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	12th Pass
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	Pt.J.N.Institute of Business Management

Sr No :-2

Name of Programme :-Business Administration/Commerce/ Management/Finance - Post Graduation Diploma in Business Management(PGDBM) - Management

Programme to be offered in	ODL
Year	2021-22
Level	Diploma
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	1
Name of the Department	Pt.J.N.Institute of Business Management

Sr No :-3

Name of Programme :-Business Administration/Commerce/ Management/Finance - Master of Business Administration - Human Resource Management

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	Pt.J.N.Institute of Business Management

Sr No :-4

Name of Programme :-Arts/Humanities/Social Sciences - Master of Social Work - NA

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	School of Studies in Sociology

Additional Information

Sr No :- 1

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Finance

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	120
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	09-03-2010
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
No. of Batch passed	15

Sr No:- 2

Name of Programme :- Business Administration/Commerce/ Management/Finance - Post Graduation Diploma In Business Management(PGDBM) - Management

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	40
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	09-03-2010
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
No. of Batch passed	15

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Human Resource Management

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	80
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	09-03-2010
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
No. of Batch passed	15

Sr No :- 4

Name of Programme :- Arts/Humanities/Social Sciences - Master of Social Work - NA

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	80
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	09-03-2010
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
No. of Batch passed	16

Course Details

Srno	Year	Name of Programme	Total Number of Courses in the Programme	Course Details
------	------	-------------------	--	----------------

Programme Compliance

Sr No :- 1

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Finance

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	6000
Whether 75% attendance In Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 220
Whether 75% attendance in all the activities of the Online programme prior to end semester examination or term-end examination	Yes 306
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 2

Name of Programme :- Business Administration/Commerce/ Management/Finance - Post Graduation Diploma in Business Management(PGDBM) - Management

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	10000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 110
Whether 75% attendance in all the activities of the Online programme prior to end semester examination or term-end examination	Yes 153
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Human Resource Management

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	15000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 220
Whether 75% attendance in all the activities of the Online programme prior to end semester examination or term-end examination	Yes 306
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 4

Name of Programme :- Arts/Humanities/Social Sciences - Master of Social Work - NA

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	5000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 220
Whether 75% attendance in all the activities of the Online programme prior to end semester examination or term-end examination	Yes 306
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Finance

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 2

Name of Programme :- Business Administration/Commerce/ Management/Finance - Post Graduation Diploma in Business Management(PGDBM) - Management

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Human Resource Management

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	36
Pass/Fail Criteria (% Pass Marks)	36
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 4

Name of Programme :- Arts/Humanities/Social Sciences - Master of Social Work - NA

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	33
Pass/Fail Criteria (% Pass Marks)	33
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details
------	----------------	---------------

Srno	Name of Program	Other Details	
1	Business Administration/Commerce/Management/Finance - Post Graduation Diploma in Business Management(PGDBM) - Management	Year	2021-22
		Date of Approval of PPR	09-03-2010
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The learning outcomes specify the knowledge, skills, values and attitudes students are expected to attain in courses or in a program. After in depth discussion, the committee identified the six most popular learning outcomes of PGDBM as below: 1.Critical thinking, Business Analysis, Problem Solving and Innovative Solutions. 2.Global Exposure and Cross-Cultural Understanding . 3.Business Environment and Domain Knowledge. 4.Social Responsiveness and Ethics. 5.Leadership and Teamwork.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	No
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
2	Business Administration/Commerce/Management/Finance - Master of Business Administration - Human Resource Management	Year	2021-22
		Date of Approval of PPR	09-03-2010
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	At the end of the MBA program, • Students will be equipped with the ability to apply knowledge of Mathematics, Statistics and Management to develop understanding of Business Administration. • They will gain the ability to understand finance, marketing and human resource and information technology concepts and their applications based on broad education acquired. • Students will develop an ability to identify and analyze simple and complex problems related to Business and Management • Students will be empowered to develop operational skills on big data, predictive analytics, business analytics and social media analytics necessary for efficient business administration. • They will gain the ability to understand behavior and impact of various parameters on business operations. • They will be able to work effectively in diverse groups, teams and exhibit leadership qualities.

Srno Name of Program

Other Details

Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

Yes

Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

Programme's mission & objectives

Yes

Relevance of the program with HEI's Mission and Goals

Yes

Nature of prospective target group of learners

Yes

Instructional Design

Yes

Procedure for admissions, curriculum transaction and evaluation

Yes

Requirement of the laboratory support and Library Resources

No

Cost estimate of the programme and the provisions

Yes

Quality assurance mechanism and expected programme outcomes

Yes

Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence

Yes

Smo.	Name of Progm	Other Details	
3	Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Finance	Year	2021-22
		Date of Approval of PPR	09-03-2010
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	At the end of the BBA program, • Students will be able to demonstrate proficiency in the fundamental business principles and practices that enable successful firms to operate in domestic and global environments • They will be able to understand the behavioral aspects and interaction in society • Students will be capable of demonstrating critical thinking and analysis skills that solve business problems in a real-world context • Students will be able to effectively communicate through the delivery of written and oral presentations •
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	No
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details
4	Arts/Humanities/Social Sciences - Master of Social Work - NA	<p>Year 2021-22</p> <p>Date of Approval of PPR 09-03-2010</p> <p>Upload of PPR View</p> <p>Upload Approval of PPR View</p> <p>Expected outcome 1.Ability to advocate for client access to the services of social work 2.Ability to practice personal reflection and self-correction to assure continual professional development 3.Ability to attend to professional roles and boundaries 4.Ability to tolerate ambiguity in resolving ethical conflicts. 5.Ability to apply strategies of ethical reasoning to arrive at principled decisions.</p> <p>Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020 Yes</p> <p>Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Programme's mission & objectives Yes</p> <p>Relevance of the program with HEI's Mission and Goals Yes</p> <p>Nature of prospective target group of learners Yes</p> <p>Instructional Design Yes</p> <p>Procedure for admissions, curriculum transaction and evaluation Yes</p> <p>Requirement of the laboratory support and Library Resources No</p> <p>Cost estimate of the programme and the provisions Yes</p> <p>Quality assurance mechanism and expected programme outcomes Yes</p> <p>Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence Yes</p>

SLM (Self Learning Material)

Srno	Name of Progrm	Other Details	Annexure	Details of Developments of SLM
------	----------------	---------------	----------	--------------------------------

Smo	Name of Progm	Other Details		Annexure	Details of Developments of SLM	
					Development of SLM	In House Faculty
1	Business Administration/Commerce/Management/Finance - Bachelor of Business Administration - Finance	Year	2021-22	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Development of SLM	In House Faculty
		Outline of the Syllabus	Principles Of Business Management , Financial Accounting, Business Regulatory Framework, Business Communication, Principles Of Marketing, Business Mathematics And Statistics, Information Technology In Business, Corporate Law, Introduction To Business Finance, Business Environment, Marketing Communication Advertising Practices, Cost And Management Accounting, Advertising Media Choices, Personal Selling And Salesmanship, Management Of Sales Force, Sales Promotion And Public Relation, Human Resource Management,	compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Percentage of SLM developed by In- House Faculty	100
		Whether SLM approved by Statutory Authority of HEI	No	Curriculum and Pedagogy:- Yes		
		Statutory bodies approval upload	View	Print Material :-No		
		When was it prepared	25-06-2021	Audio-Video Material :-No		
		Last Updated	25-06-2021	Online Material:-Yes		
		Name of the faculty who prepared SLM	Dr. Sachin Rai	Computer-based material:-Yes		
		Designation	Lecturer	Computer Disks:-No		
		Department	Pt.J.N.Institute of Business Management	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
		Reference of Self Learning Material	As given in Sample SLM	Preparation of Learning Material:-Yes		
		Upload Sample SLM (Only Content Pages)	View	Preparedness of Learning Material :-Yes		
		SLM Url	https://vikramuniv.ac.in/syllabus.html	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020		
				1 Year:-Yes		
				2 Year:-Yes		
				3 Year:-Yes		
2	Business Administration/Commerce/Management/Finance - Post Graduation Diploma in Business Management(PGDBM) -	Year	2021-22		Development of SLM	In House Faculty

Srno	Name of Progm	Other Details	Annexure	Details of Developments of SLM	
		Outline of the Syllabus Management Concepts & Processes, Managerial Economics, Accounting For Managers, Organizational Behaviour, Business And Legal Environment, Human Resource Management, Financial Management, Marketing Management, Production And Materials Management, Communication Skills.	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Percentage of SLM developed by In- House Faculty	100
		Whether SLM approved by Statutory Authority of HEI	Curriculum and Pedagogy:- Yes		
		Statutory bodies approval upload	Print Material :-No		
		When was it prepared	Audio-Video Material :-No		
		Last Updated	Online Material:-Yes		
		Name of the faculty who prepared SLM	Computer-based material:-Yes		
		Designation	Computer Disks:-No		
		Department	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
		Reference of Self Learning Material	Preparation of Learning Material:-Yes		
		Upload Sample SLM (Only Content Pages)	Preparedness of Learning Material :-Yes		
		SLM Url	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020		
			1 Year:-Yes		
			2 Year:-Not Applicable		
			3 Year:-Not Applicable		

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM	
					Development of SLM	In House Faculty
3	Business Administration/Commerce/ Management/Finance - Master of Business Administration - Human Resource Management	Year	2021-22	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Development of SLM	In House Faculty
		Outline of the Syllabus	Management Concepts & Processes, Managerial Economics, Accounting For Managers, Organizational Behaviour, Business And Legal Environment, Human Resource Management, Financial Management, Marketing Management, Production And Materials Management, Communication Skills, Organizational Change And Quality Management, Advertising And Consumer Behaviour, Product And Brand Management, Business Research Methods, International Marketing, Marketing Of Services, Human Resource Development, Security Analysis And Portfolio Management, Management Of Financial Services And International Finance, Management Information System, Quantitative Techniques, Systems Analysis And Design, Corporate Taxation, Strategic Management, Economics Of Labour And Industrial Relations, Legal Framework Of Human Resource Management.	Curriculum and Pedagogy:- Yes	Percentage of SLM developed by In- House Faculty	100
		Whether SLM approved by Statutory Authority of HEI	No	Print Material :-No		
		Statutory bodies approval upload	View	Audio-Video Material :-No		
		When was it prepared	25-06-2021	Online Material:-Yes		
		Last Updated	25-06-2021	Computer-based material:-Yes		
		Name of the faculty who prepared SLM	Dr. D.D. Bedia	Computer Disks:-No		
		Designation	Associate Professor	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
		Department	Pt.J.N.Institute of Business Management	Preparation of Learning Material:-Yes		
		Reference of Self Learning Material	As given in Sample SLM	Preparedness of Learning Material :-Yes		
		Upload Sample SLM (Only Content Pages)	View	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020		
		SLM Url	https://vikramuniv.ac.in/syllabus.html	1 Year:-Yes		
				2 Year:-Yes		
				3 Year:-Not Applicable		

Srno	Name of Program	Other Details	Annexure	Details of Developments of SLM	
				Development of SLM	In House Faculty
4	Arts/Humanities/Social Sciences - Master of Social Work - NA	<p>Year 2021-22</p> <p>Outline of the Syllabus Introduction to Social Work and Contemporary Social Work Ideologies, Sociology for Social Workers, Human Growth and Development, Social Work with Individual, Social Work Research, Social Problems in India, Behavioral Science Study for Social Worker, Social Work with Groups, Social Policy and Planning, Social Work with Community, Human Resource Management, Rural and Tribal Community, Medical Social Work, Personality Development, Social Action and Social Movement, Social Work Administration, Urban Community Development, Psychiatric Social Work, Tourism Management</p> <p>Whether SLM approved by Statutory Authority of HEI No</p> <p>Statutory bodies approval upload View</p> <p>When was it prepared 25-06-2021</p> <p>Last Updated 25-06-2021</p> <p>Name of the faculty who prepared SLM Dr. Jyoti Upadhyay</p> <p>Designation Associate Professor</p> <p>Department School of Studies in Sociology</p> <p>Reference of Self Learning Material As given in Sample SLM</p> <p>Upload Sample SLM (Only Content Pages) View</p> <p>SLM Url https://vikramuniv.ac.in/syllabus.html</p>	<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:- Yes</p> <p>Print Material :-No</p> <p>Audio-Video Material :-No</p> <p>Online Material:-Yes</p> <p>Computer-based material:-Yes</p> <p>Computer Disks:-No</p> <p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Preparation of Learning Material:-Yes</p> <p>Preparedness of Learning Material :-Yes</p> <p>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</p> <p>1 Year:-Yes</p> <p>2 Year:-Yes</p> <p>3 Year:-Not Applicable</p>	<p>Development of SLM</p> <p>In House Faculty</p> <p>Percentage of SLM developed by In- House Faculty</p>	100

Srno	Year	Name of Programme	Course Name	Whether E-LM approved by the statutory authority of HEI	Statutory bodies approval upload	Status of e-content readiness in Four Quadrant Form of the Courses for each of the proposed Programmes	Preparedness of ELM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	Details ELM
------	------	-------------------	-------------	---	----------------------------------	--	--	-------------

Learning Management System (LMS)

Counselling Process

Mode of Counselling :- Offline Mode

Brief describe the provision in LMS to be used by HEI :- Interactive Classes, Online Classes, Remedial Classes, Tutorials, Seminars, Workshops.

Briefly write how the Learning Management System (LMS) will ensure the following: (provide a demo link, if available) :-

Assessment mechanism	NA
Identified technological interface and interoperability	NA
Learner's Authentication Requirements	NA
Learner Registration - through a web application	NA
Active Engagement of the Learners along with Analytics for active engagement of learners and Reporting	NA
Payment Gateway –using Digital Payment system	Through MP Online Portal
Tracking the delivery of a Course or programme	Through University Website
Technical Know-how or Skills Requirements	NA

Learning Platform

Learning Platform :- SWAYAM

Provide details for sample module/unit :- Modules of existing programmes will be used for Open and Distance Learning Mode

URL :- <https://vikramuniv.ac.in/syllabus.html>

Briefly write on ICT facilities available/ to be ready dedicated for the implementation of Online Courses :-

University is equipped with high end internet connectivity and state-of-art ICT infrastructure at Campus.

Examination Centre

Srno	It is certified that all the activities	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examination for ODL programme for Upcoming Academic Years
------	---	----------------	---	---	--	---

Smo	It is certified that all the activities	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years		
1	Yes	Vikram University, Ujjain	MAdhav Bhawan, Kothi Road, Ujjain(M.P.)- Ujjain-456010- Madhya Pradesh	The examinations shall be conducted in line with the UGC Regulations and will be conducted in Offline mode.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	No
						5	Provision of Video recording	Yes

Regional Centre

Smo	Name of Regional Centre	Address of Regional Centre				Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
		City	Pin Code	State						
1	NA	NA	NA	456010	Madhya Pradesh	NA	0000000000	NA	NA	0

Learner Support Centre (LSC) details

Smo	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors
1	NA, NA	UJJAIN	456010	Madhya Pradesh	Government	Vikram University, Ujjain(M.P.)	Dr.Jyoti Upadhyay	9425380016	PhD	2

Programme Wise Information

Smo	Name of College/Institute

Human Resources Information

Academic Staff for ODL Programmes	
Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor	

Academic Staff for ODL Programmes

Type of Staff *	No. of Staff Exclusively of ODL*
Associate Professor	1
Assistant Professor	2
Academic Staff for OL Programmes	
No. of Staff Exclusively of OL*	
Programme Coordinator	0
Course Coordinator	0
Course Mentor	0

Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	0
Assistants	1
Computer Operators	1
Class-IV / Mult Tasking Staff	1
Technical / Professional	0
NA	0

Administrative Staff for OL Programmes**Total No. of Staff on Fulltime & Dedicated Basis for online education**

Deputy Director	0
Assistant Director	0
Technical Manager (Production)	0
Technical Associate (Audio-Video Recording and Editing)	0
Technical Assistant (Audio-Video Editing)	0
Technical Manager (LMS and Data Management)	0
Technical Assistant (LMS and Data Management)	0
Technical Manager (Admission, Examination and Result)	0
Technical Assistant (Admission, Examination and Result)	0
Examiner(s)	0
NA	0

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty
------	------	------------------	--------------------	---------

Smo	Year	Academic Session	Name of Programmes	Faculty												
1	2021-22	July	Business Administration/Commerce/Management/Finance - Post Graduation Diploma in Business Management(PGDBM) - Management	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>Dr.Dharmendra Mehta</td> <td>Associate Professor</td> <td>9425985731 shardadnm28@gmail.com</td> </tr> <tr> <td>Dr.SAchin Rai</td> <td>Assistant Professor</td> <td>9406650777 sachin.raii77@gmail.com</td> </tr> <tr> <td>Dr.Nayantara Damor</td> <td>Assistant Professor</td> <td>9893073609 nayantaradamor@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Email	Dr.Dharmendra Mehta	Associate Professor	9425985731 shardadnm28@gmail.com	Dr.SAchin Rai	Assistant Professor	9406650777 sachin.raii77@gmail.com	Dr.Nayantara Damor	Assistant Professor	9893073609 nayantaradamor@gmail.com
Name of faculty	Designation	Email														
Dr.Dharmendra Mehta	Associate Professor	9425985731 shardadnm28@gmail.com														
Dr.SAchin Rai	Assistant Professor	9406650777 sachin.raii77@gmail.com														
Dr.Nayantara Damor	Assistant Professor	9893073609 nayantaradamor@gmail.com														
2	2021-22	July	Business Administration/Commerce/Management/Finance - Bachelor of Business Administration - Finance	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>Dr.Dharmendra Mehta</td> <td>Associate Professor</td> <td>9425985731 shardadnm28@gmail.com</td> </tr> <tr> <td>Dr.SAchin Rai</td> <td>Assistant Professor</td> <td>9406650777 sachin.raii77@gmail.com</td> </tr> <tr> <td>Dr.Nayantara Damor</td> <td>Assistant Professor</td> <td>9893073609 nayantaradamor@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Email	Dr.Dharmendra Mehta	Associate Professor	9425985731 shardadnm28@gmail.com	Dr.SAchin Rai	Assistant Professor	9406650777 sachin.raii77@gmail.com	Dr.Nayantara Damor	Assistant Professor	9893073609 nayantaradamor@gmail.com
Name of faculty	Designation	Email														
Dr.Dharmendra Mehta	Associate Professor	9425985731 shardadnm28@gmail.com														
Dr.SAchin Rai	Assistant Professor	9406650777 sachin.raii77@gmail.com														
Dr.Nayantara Damor	Assistant Professor	9893073609 nayantaradamor@gmail.com														
3	2021-22	July	Arts/Humanities/Social Sciences - Master of Social Work - NA	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>Dr.Jyoti Upadhyay</td> <td>Associate Professor</td> <td>9425380016 drjyotiupadhyay11@gmail.com</td> </tr> <tr> <td>Dr. Manu Gouraha</td> <td>Assistant Professor</td> <td>07342519920 manugouraha@gmail.com</td> </tr> <tr> <td>Dr. Manisha Chourey</td> <td>Assistant Professor</td> <td>07342519920 manishaalokchourey@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Email	Dr.Jyoti Upadhyay	Associate Professor	9425380016 drjyotiupadhyay11@gmail.com	Dr. Manu Gouraha	Assistant Professor	07342519920 manugouraha@gmail.com	Dr. Manisha Chourey	Assistant Professor	07342519920 manishaalokchourey@gmail.com
Name of faculty	Designation	Email														
Dr.Jyoti Upadhyay	Associate Professor	9425380016 drjyotiupadhyay11@gmail.com														
Dr. Manu Gouraha	Assistant Professor	07342519920 manugouraha@gmail.com														
Dr. Manisha Chourey	Assistant Professor	07342519920 manishaalokchourey@gmail.com														
4	2021-22	July	Business Administration/Commerce/Management/Finance - Master of Business Administration - Human Resource Management	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>DR.Dharmendra Mehta</td> <td>Associate Professor</td> <td>9425985731 shardadnm28@gmail.com</td> </tr> <tr> <td>Dr.Sachin Rai</td> <td>Assistant Professor</td> <td>9426650777 sachin.raii77@gmail.com</td> </tr> <tr> <td>Dr.Nayantara Damor</td> <td>Assistant Professor</td> <td>9893073609 nayantaradamor@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Email	DR.Dharmendra Mehta	Associate Professor	9425985731 shardadnm28@gmail.com	Dr.Sachin Rai	Assistant Professor	9426650777 sachin.raii77@gmail.com	Dr.Nayantara Damor	Assistant Professor	9893073609 nayantaradamor@gmail.com
Name of faculty	Designation	Email														
DR.Dharmendra Mehta	Associate Professor	9425985731 shardadnm28@gmail.com														
Dr.Sachin Rai	Assistant Professor	9426650777 sachin.raii77@gmail.com														
Dr.Nayantara Damor	Assistant Professor	9893073609 nayantaradamor@gmail.com														

Faculty Details for OL

Programme Coordinator

Smo	Year	Name of Programme	Name of faculty	Designation	Qualification	Phone	Email
-----	------	-------------------	-----------------	-------------	---------------	-------	-------

Course Coordinator

Smo	Year	Name of Programme
-----	------	-------------------

Course Mentor

Smo	Year	Name of Programme	Name of Course	faculty Details
-----	------	-------------------	----------------	-----------------

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

Help Desk Address:
Vikram University Campus, Madhav Bhawan, Vikram
university, Ujjain (M.P.)

Phone No: 7342514271

Name of Contact Person:
Dr Satyendra Kishore Mishra

Email: satyengkishor@gmail.com

Designation: Dean Student Welfare
University

Contact hours for Help Desk:
10.30 a.m. to 5.30 p.m.

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

NA

Learner Support Centre will not be set up under a franchisee agreement in any case. :- NA

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

NA

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

NA

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :-

NA

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-

Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- [View](#)

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adhere to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- Centre for Internal Quality Assurance (CIQA) in Annexure I
- Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
- Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
- Human Resource and Infrastructural Requirements in Annexure-IV
- Guidelines on Programme Project Report (PPR) in Annexure-V
- Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
- Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
- Learner Support Centres in Annexure-VIII
- Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning
- Learning Platform in Annexure-IX (For ONLINE Programmes)
- Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Submitted Date: 7/31/2021 6:55:00 PM

Vikram University, Ujjain
Seniority List of University Teachers
Readers

S. No.	Sumname	Name	Date of Birth	Subject	Posting	Place	Date of Joining in the Present Post	Remark
1	Soni	Dr Rameshvar	27.03.1955	Commerce	School of Studies in Commerce	Ujjain	16.09.1998	
2	Singh	Dr. (Smt.) Sonal	15.08.1959	Library Science	School of Studies in Library & Information Sc	Ujjain	27.07.1998	
3	Sultan	Dr. Kamran	13.09.1967	Business Management	Pt J N Institute Of Business Management	Ujjain	26.03.2002	
4	Ahrwar	Dr. Rami Kumar	10.08.1968	A.I.H.C. & A	School of Studies in A.I.H.C. & A	Ujjain	01.07.2005	
5	Jain	Dr. Anil Kumar	20.11.1964	Library Science	School of Studies in Library & Information Sc	Ujjain	21.03.2006	
6	Mehra	Dr. Dharmendra	01.09.1971	Business Management	Pt J N Institute Of Business Management	Ujjain	26.09.2006	
7	Singh	Dr. Umesh Kumar	01.07.1970	Computer Science	Computer Science, V.V.	Ujjain	03.04.2007	
8	Pandey	Dr. (Smt.) Anjana	30.05.1965	English	School of Studies in English	Ujjain	14.08.2007	
9	Solank.	Dr. Dheerendra	19.09.1959	A.I.H.C. & A	School of Studies in A.I.H.C. & A	Ujjain	23.11.2007	
10	Rath	Dr. Shitanshu	12.09.1963	Sanskrit	Sindhia Oriental Institute	Ujjain	23.11.2007	
11	Tiwari	Dr. Sandeep Kumar	02.08.1974	Mathematics	School of Studies in Mathematics	Ujjain	23.11.2007	
		Rai						
12	(Reader/Placen ent Officer)	Dr. Sachin	25.07.1978	Business Management	Pt. J. N. Institute Of Business Management	Ujjain	23.11.2007	*
13	Jain	Dr. Sudhir Kumar	20.06.1963	Microbiology	School of Studies in Microbiology	Ujjain	26.11.2007	
14	Dashora	Dr. Kamlesh	30.06.1969	Pharmacy	Institute of Pharmacy	Ujjain	26.11.2007	
15	Verma	Dr. Rooble	02.06.1975	English	School of Studies in English	Ujjain	26.11.2007	
16	Upadhyay	Dr. Jyoti	22.02.1963	Sociology	School of Studies in Sociology	Ujjain	01.12.2007	
17	Chavhan	Dr. Dalip Singh	14.06.1963	English	School of Studies in English	Ujjain	01.12.2007	
18	Sharma	Dr. Jagdish Chandra	24.09.1964	Hindi	School of Studies in Hindi	Ujjain	01.12.2007	
19	Mishra	Dr. Satyandra Kushore	16.08.1965	Economics	School of Studies in Economics	Ujjain	15.12.2007	
20	Bedia	Dr. D.D.	05.07.1970	Business Management	Pt. J. N. Institute Of Business Management	Ujjain	20.12.2007	
21	Dubey	Dr. Swali	20.01.1972	Physics	School of Studies in Physics	Ujjain	11.01.2008	
		Talwar	22.09.1976	Statistics	School of Studies in Statistics	Ujjain	20.02.2008	

* कुलपतिजी द्वारा गठित अर्पित निराकरण समिति की बैठक दिनांक 16/11/2017 के निर्णयानुसार "भारतीय उच्च न्यायालय, इंदौर सफ्टवेयर के स्थान आदेश 5345 /09(एस) निर्देशानुसार ज्येष्ठता सूची में डॉ. सचिन राय का नाम भारतीय उच्च न्यायालय के अतिरिक्त आदेश तक यावत रखा जाये।"

Vikram University, Ujjain
Seniority List of University Teachers

S. No.	Surname	Name	Date of Birth	Subject	Poeting		Date of Joining in the Present Post	Remark
					School of Studies	Place		
1	Singh	Dr.(Smt.) Sonal	15.08.1959	Library Science	School of Studies in Library & Information Sc	Ujjain	27.07.1998	
2	Sultan	Dr. Kamran	13.09.1967	Business Management	Pt J N Institute Of Business Management	Ujjain	26.03.2002	
3	Ahliwar	Dr. Ram Kumar	10.08.1968	A.I.H.C. & A	School of Studies in A.I.H.C. & A	Ujjain	01.07.2005	
4	Jain	Dr. Anil Kumar	20.11.1964	Library Science	School of Studies in Library & Information Sc	Ujjain	21.03.2006	
5	Mehta	Dr. Dharmendra	01.09.1971	Business Management	Pt J N Institute Of Business Management	Ujjain	26.09.2006	
6	Singh	Dr. Umesh Kumar	01.07.1970	Computer Science	Computer Science, V.V	Ujjain	03.04.2007	
7	Pandey	Dr.(Smt.) Anjana	30.05.1965	English	School of Studies in English	Ujjain	14.08.2007	
8	Solanki	Dr. Dheerendra	19.09.1959	A.I.H.C. & A	School of Studies in A.I.H.C. & A	Ujjain	23.11.2007	
9	Rath	Dr. Shitanishu	12.09.1963	Sanskrit	Scindia Oriental Research Institute	Ujjain	23.11.2007	
10	Tiwari	Dr. Sandeep Kumar	02.08.1974	Mathematics	School of Studies in Mathematics	Ujjain	23.11.2007	
11	Rai	(Reader/Placem ent Officer) Dr. Sachin	25.07.1978				23.11.2007	*
12	Jain	Dr. Sudhir Kumar	20.06.1963	Business Management	Pt J N Institute Of Business Management	Ujjain	26.11.2007	
13	Dashora	Dr. Kamlesh	30.06.1969	Microbiology	School of Studies in Microbiology	Ujjain	26.11.2007	
14	Verma	Dr. Rooble	02.06.1975	Pharmacy	Institute of Pharmacy	Ujjain	26.11.2007	
15	Upadhyay	Dr. Jyoti	22.02.1963	English	School of Studies in English	Ujjain	01.12.2007	
16	Anjana	Dr. Balkrishna	14.06.1963	Sanskrit	School of Studies in English	Ujjain	01.12.2007	
17	Sharma	Dr. Jagdish Chandra	24.09.1964	English	School of Studies in Sociology	Ujjain	01.12.2007	
18	Mishra	Dr. Satyandra Kishore	16.08.1966	Hindi	School of Studies in English	Ujjain	01.12.2007	
19	Bedia	Dr D D	05.07.1970	Economics	School of Studies in Hindi	Ujjain	01.12.2007	
20	Dubey	Dr Swali	20.01.1972	Business Management	School of Studies in Economics	Ujjain	15.12.2007	
21	Talwar	Dr. Rajesh	22.09.1976	Physics	School of Business Management	Ujjain	20.12.2007	
				Statistics	School of Physics	Ujjain	11.01.2008	
					School of Statistics	Ujjain	20.02.2008	

2021

Readers

श्री. राजेश कुमार तालवार, शिक्षक, विभाग क्र. 10, 10/1, 10/2, 10/3, 10/4, 10/5, 10/6, 10/7, 10/8, 10/9, 10/10, 10/11, 10/12, 10/13, 10/14, 10/15, 10/16, 10/17, 10/18, 10/19, 10/20, 10/21, 10/22, 10/23, 10/24, 10/25, 10/26, 10/27, 10/28, 10/29, 10/30, 10/31, 10/32, 10/33, 10/34, 10/35, 10/36, 10/37, 10/38, 10/39, 10/40, 10/41, 10/42, 10/43, 10/44, 10/45, 10/46, 10/47, 10/48, 10/49, 10/50, 10/51, 10/52, 10/53, 10/54, 10/55, 10/56, 10/57, 10/58, 10/59, 10/60, 10/61, 10/62, 10/63, 10/64, 10/65, 10/66, 10/67, 10/68, 10/69, 10/70, 10/71, 10/72, 10/73, 10/74, 10/75, 10/76, 10/77, 10/78, 10/79, 10/80, 10/81, 10/82, 10/83, 10/84, 10/85, 10/86, 10/87, 10/88, 10/89, 10/90, 10/91, 10/92, 10/93, 10/94, 10/95, 10/96, 10/97, 10/98, 10/99, 10/100, 10/101, 10/102, 10/103, 10/104, 10/105, 10/106, 10/107, 10/108, 10/109, 10/110, 10/111, 10/112, 10/113, 10/114, 10/115, 10/116, 10/117, 10/118, 10/119, 10/120, 10/121, 10/122, 10/123, 10/124, 10/125, 10/126, 10/127, 10/128, 10/129, 10/130, 10/131, 10/132, 10/133, 10/134, 10/135, 10/136, 10/137, 10/138, 10/139, 10/140, 10/141, 10/142, 10/143, 10/144, 10/145, 10/146, 10/147, 10/148, 10/149, 10/150, 10/151, 10/152, 10/153, 10/154, 10/155, 10/156, 10/157, 10/158, 10/159, 10/160, 10/161, 10/162, 10/163, 10/164, 10/165, 10/166, 10/167, 10/168, 10/169, 10/170, 10/171, 10/172, 10/173, 10/174, 10/175, 10/176, 10/177, 10/178, 10/179, 10/180, 10/181, 10/182, 10/183, 10/184, 10/185, 10/186, 10/187, 10/188, 10/189, 10/190, 10/191, 10/192, 10/193, 10/194, 10/195, 10/196, 10/197, 10/198, 10/199, 10/200, 10/201, 10/202, 10/203, 10/204, 10/205, 10/206, 10/207, 10/208, 10/209, 10/210, 10/211, 10/212, 10/213, 10/214, 10/215, 10/216, 10/217, 10/218, 10/219, 10/220, 10/221, 10/222, 10/223, 10/224, 10/225, 10/226, 10/227, 10/228, 10/229, 10/230, 10/231, 10/232, 10/233, 10/234, 10/235, 10/236, 10/237, 10/238, 10/239, 10/240, 10/241, 10/242, 10/243, 10/244, 10/245, 10/246, 10/247, 10/248, 10/249, 10/250, 10/251, 10/252, 10/253, 10/254, 10/255, 10/256, 10/257, 10/258, 10/259, 10/260, 10/261, 10/262, 10/263, 10/264, 10/265, 10/266, 10/267, 10/268, 10/269, 10/270, 10/271, 10/272, 10/273, 10/274, 10/275, 10/276, 10/277, 10/278, 10/279, 10/280, 10/281, 10/282, 10/283, 10/284, 10/285, 10/286, 10/287, 10/288, 10/289, 10/290, 10/291, 10/292, 10/293, 10/294, 10/295, 10/296, 10/297, 10/298, 10/299, 10/300, 10/301, 10/302, 10/303, 10/304, 10/305, 10/306, 10/307, 10/308, 10/309, 10/310, 10/311, 10/312, 10/313, 10/314, 10/315, 10/316, 10/317, 10/318, 10/319, 10/320, 10/321, 10/322, 10/323, 10/324, 10/325, 10/326, 10/327, 10/328, 10/329, 10/330, 10/331, 10/332, 10/333, 10/334, 10/335, 10/336, 10/337, 10/338, 10/339, 10/340, 10/341, 10/342, 10/343, 10/344, 10/345, 10/346, 10/347, 10/348, 10/349, 10/350, 10/351, 10/352, 10/353, 10/354, 10/355, 10/356, 10/357, 10/358, 10/359, 10/360, 10/361, 10/362, 10/363, 10/364, 10/365, 10/366, 10/367, 10/368, 10/369, 10/370, 10/371, 10/372, 10/373, 10/374, 10/375, 10/376, 10/377, 10/378, 10/379, 10/380, 10/381, 10/382, 10/383, 10/384, 10/385, 10/386, 10/387, 10/388, 10/389, 10/390, 10/391, 10/392, 10/393, 10/394, 10/395, 10/396, 10/397, 10/398, 10/399, 10/400, 10/401, 10/402, 10/403, 10/404, 10/405, 10/406, 10/407, 10/408, 10/409, 10/410, 10/411, 10/412, 10/413, 10/414, 10/415, 10/416, 10/417, 10/418, 10/419, 10/420, 10/421, 10/422, 10/423, 10/424, 10/425, 10/426, 10/427, 10/428, 10/429, 10/430, 10/431, 10/432, 10/433, 10/434, 10/435, 10/436, 10/437, 10/438, 10/439, 10/440, 10/441, 10/442, 10/443, 10/444, 10/445, 10/446, 10/447, 10/448, 10/449, 10/450, 10/451, 10/452, 10/453, 10/454, 10/455, 10/456, 10/457, 10/458, 10/459, 10/460, 10/461, 10/462, 10/463, 10/464, 10/465, 10/466, 10/467, 10/468, 10/469, 10/470, 10/471, 10/472, 10/473, 10/474, 10/475, 10/476, 10/477, 10/478, 10/479, 10/480, 10/481, 10/482, 10/483, 10/484, 10/485, 10/486, 10/487, 10/488, 10/489, 10/490, 10/491, 10/492, 10/493, 10/494, 10/495, 10/496, 10/497, 10/498, 10/499, 10/500, 10/501, 10/502, 10/503, 10/504, 10/505, 10/506, 10/507, 10/508, 10/509, 10/510, 10/511, 10/512, 10/513, 10/514, 10/515, 10/516, 10/517, 10/518, 10/519, 10/520, 10/521, 10/522, 10/523, 10/524, 10/525, 10/526, 10/527, 10/528, 10/529, 10/530, 10/531, 10/532, 10/533, 10/534, 10/535, 10/536, 10/537, 10/538, 10/539, 10/540, 10/541, 10/542, 10/543, 10/544, 10/545, 10/546, 10/547, 10/548, 10/549, 10/550, 10/551, 10/552, 10/553, 10/554, 10/555, 10/556, 10/557, 10/558, 10/559, 10/560, 10/561, 10/562, 10/563, 10/564, 10/565, 10/566, 10/567, 10/568, 10/569, 10/570, 10/571, 10/572, 10/573, 10/574, 10/575, 10/576, 10/577, 10/578, 10/579, 10/580, 10/581, 10/582, 10/583, 10/584, 10/585, 10/586, 10/587, 10/588, 10/589, 10/590, 10/591, 10/592, 10/593, 10/594, 10/595, 10/596, 10/597, 10/598, 10/599, 10/600, 10/601, 10/602, 10/603, 10/604, 10/605, 10/606, 10/607, 10/608, 10/609, 10/610, 10/611, 10/612, 10/613, 10/614, 10/615, 10/616, 10/617, 10/618, 10/619, 10/620, 10/621, 10/622, 10/623, 10/624, 10/625, 10/626, 10/627, 10/628, 10/629, 10/630, 10/631, 10/632, 10/633, 10/634, 10/635, 10/636, 10/637, 10/638, 10/639, 10/640, 10/641, 10/642, 10/643, 10/644, 10/645, 10/646, 10/647, 10/648, 10/649, 10/650, 10/651, 10/652, 10/653, 10/654, 10/655, 10/656, 10/657, 10/658, 10/659, 10/660, 10/661, 10/662, 10/663, 10/664, 10/665, 10/666, 10/667, 10/668, 10/669, 10/670, 10/671, 10/672, 10/673, 10/674, 10/675, 10/676, 10/677, 10/678, 10/679, 10/680, 10/681, 10/682, 10/683, 10/684, 10/685, 10/686, 10/687, 10/688, 10/689, 10/690, 10/691, 10/692, 10/693, 10/694, 10/695, 10/696, 10/697, 10/698, 10/699, 10/700, 10/701, 10/702, 10/703, 10/704, 10/705, 10/706, 10/707, 10/708, 10/709, 10/710, 10/711, 10/712, 10/713, 10/714, 10/715, 10/716, 10/717, 10/718, 10/719, 10/720, 10/721, 10/722, 10/723, 10/724, 10/725, 10/726, 10/727, 10/728, 10/729, 10/730, 10/731, 10/732, 10/733, 10/734, 10/735, 10/736, 10/737, 10/738, 10/739, 10/740, 10/741, 10/742, 10/743, 10/744, 10/745, 10/746, 10/747, 10/748, 10/749, 10/750, 10/751, 10/752, 10/753, 10/754, 10/755, 10/756, 10/757, 10/758, 10/759, 10/760, 10/761, 10/762, 10/763, 10/764, 10/765, 10/766, 10/767, 10/768, 10/769, 10/770, 10/771, 10/772, 10/773, 10/774, 10/775, 10/776, 10/777, 10/778, 10/779, 10/780, 10/781, 10/782, 10/783, 10/784, 10/785, 10/786, 10/787, 10/788, 10/789, 10/790, 10/791, 10/792, 10/793, 10/794, 10/795, 10/796, 10/797, 10/798, 10/799, 10/800, 10/801, 10/802, 10/803, 10/804, 10/805, 10/806, 10/807, 10/808, 10/809, 10/810, 10/811, 10/812, 10/813, 10/814, 10/815, 10/816, 10/817, 10/818, 10/819, 10/820, 10/821, 10/822, 10/823, 10/824, 10/825, 10/826, 10/827, 10/828, 10/829, 10/830, 10/831, 10/832, 10/833, 10/834, 10/835, 10/836, 10/837, 10/838, 10/839, 10/840, 10/841, 10/842, 10/843, 10/844, 10/845, 10/846, 10/847, 10/848, 10/849, 10/850, 10/851, 10/852, 10/853, 10/854, 10/855, 10/856, 10/857, 10/858, 10/859, 10/860, 10/861, 10/862, 10/863, 10/864, 10/865, 10/866, 10/867, 10/868, 10/869, 10/870, 10/871, 10/872, 10/873, 10/874, 10/875, 10/876, 10/877, 10/878, 10/879, 10/880, 10/881, 10/882, 10/883, 10/884, 10/885, 10/886, 10/887, 10/888, 10/889, 10/890, 10/891, 10/892, 10/893, 10/894, 10/895, 10/896, 10/897, 10/898, 10/899, 10/900, 10/901, 10/902, 10/903, 10/904, 10/905, 10/906, 10/907, 10/908, 10/909, 10/910, 10/911, 10/912, 10/913, 10/914, 10/915, 10/916, 10/917, 10/918, 10/919, 10/920, 10/921, 10/922, 10/923, 10/924, 10/925, 10/926, 10/927, 10/928, 10/929, 10/930, 10/931, 10/932, 10/933, 10/934, 10/935, 10/936, 10/937, 10/938, 10/939, 10/940, 10/941, 10/942, 10/943, 10/944, 10/945, 10/946, 10/947, 10/948, 10/949, 10/950, 10/951, 10/952, 10/953, 10/954, 10/955, 10/956, 10/957, 10/958, 10/959, 10/960, 10/961, 10/962, 10/963, 10/964, 10/965, 10/966, 10/967, 10/968, 10/969, 10/970, 10/971, 10/972, 10/973, 10/974, 10/975, 10/976, 10/977, 10/978, 10/979, 10/980, 10/981, 10/982, 10/983, 10/984, 10/985, 10/986, 10/987, 10/988, 10/989, 10/990, 10/991, 10/992, 10/993, 10/994, 10/995, 10/996, 10/997, 10/998, 10/999, 10/1000, 10/1001, 10/1002, 10/1003, 10/1004, 10/1005, 10/1006, 10/1007, 10/1008, 10/1009, 10/1010, 10/1011, 10/1012, 10/1013, 10/1014, 10/1015, 10/1016, 10/1017, 10/1018, 10/1019, 10/1020, 10/1021, 10/1022, 10/1023, 10/1024, 10/1025, 10/1026, 10/1027, 10/1028, 10/1029, 10/1030, 10/1031, 10/1032, 10/1033, 10/1034, 10/1035, 10/1036, 10/1037, 10/1038, 10/1039, 10/1040, 10/1041, 10/1042, 10/1043, 10/1044, 10/1045, 10/1046, 10/1047, 10/1048, 10/1049, 10/1050, 10/1051, 10/1052, 10/1053, 10/1054, 10/1055, 10/1056, 10/1057, 10/1058, 10/1059, 10/1060, 10/1061, 10/1062, 10/1063, 10/1064, 10/1065, 10/1066, 10/1067, 10/1068, 10/1069, 10/1070, 10/1071, 10/1072, 10/1073, 10/1074, 10/1075, 10/1076, 10/1077, 10/1078, 10/1079, 10/1080, 10/1081, 10/1082, 10/1083, 10/1084, 10/1085, 10/1086, 10/1087, 10/1088, 10/1089, 10/1090, 10/1091, 10/1092, 10/1093, 10/1094, 10/1095, 10/1096, 10/1097, 10/1098, 10/1099, 10/1100, 10/1101, 10/1102, 10/1103, 10/1104, 10/1105, 10/1106, 10/1107, 10/1108, 10/1109, 10/1110, 10/1111, 10/1112, 10/1113, 10/1114, 10/1115, 10/1116, 10/1117, 10/1118, 10/1119, 10/1120, 10/1121, 10/1122, 10/1123, 10/1124, 10/1125, 10/1126, 10/1127, 10/1128, 10/1129, 10/1130, 10/1131, 10/1132, 10/1133, 10/1134, 10/1135, 10/1136, 10/1137, 10/1138, 10/1139, 10/1140, 10/1141, 10/1142, 10/1143, 10/1144, 10/1145, 10/1146, 10/1147, 10/1148, 10/1149, 10/1150, 10/1151, 10/1152, 10/1153, 10/1154, 10/1155, 10/1156, 10/1157, 10/1158, 10/1159, 10/1160, 10/1161, 10/1162, 10/1163, 10/1164, 10/1165, 10/1166, 10/1167, 10/1168, 10/1169, 10/1170, 10/1171, 10/1172, 10/1173, 10/1174, 10/1175, 10/1176, 10/1177, 10/1178, 10/1179, 10/1180, 10/1181, 10/1182, 10/1183, 10/1184, 10/1185, 10/1186, 10/1187, 10/1188, 10/1189, 10/1190, 10/1191, 10/1192, 10/1193, 10/1194, 10/1195, 10/1196, 10/1197, 10/1198, 10/1199, 10/1200, 10/1201, 10/1202, 10/1203, 10/1204, 10/1205, 10/1206, 10/120

मध्य प्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय, भोपाल

मि. सुधीर जी
कृष्ण शंकरजी

(7)

14/6/16

क्रमांक / 511 आर / 10 / 38-3
प्रति.

भोपाल, दिनांक 7.6.10

कुल सचिव,
विक्रम विश्वविद्यालय,
उज्जैन (M.P.)

विषय- मध्य प्रदेश विश्वविद्यालय अधिनियम 1973 की धारा 6 (2) के अनुसार विक्रम विश्वविद्यालय में दूरस्थ शिक्षण केन्द्र की स्थापना किये जाने की अनुमति विषयक ।

संदर्भ-आपका पत्र क्रमांक निल दिनांक 17.3.10

-0-

विषय एवं संदर्भ में विक्रम विश्वविद्यालय उज्जैन की कार्यपरिषद की बैठक दिनांक 18.6.09 में लिये गये निर्णय अनुसार विश्वविद्यालय में दूरस्थ शिक्षण केन्द्र प्रारंभ किये जाने का प्रस्ताव विभाग को दिनांक 13.2.10 को प्राप्त हुआ ।

विश्वविद्यालय के प्रस्ताव को विश्वविद्यालय समन्वय समिति की 84वीं बैठक हेतु आयोजित स्थायी समिति की बैठक दिनांक 15.2.10 में प्रस्तुत किया गया । स्थायी समिति द्वारा अनुशंसा की गई कि विक्रम विश्वविद्यालय में दूरस्थ शिक्षण केन्द्र की स्थापना किये जाने हेतु समन्वय समिति की 80वीं बैठक में सहमति दी जा चुकी है । मान. मंत्री जी उच्च शिक्षा द्वारा दिनांक 18.5.10 को दिये गये प्रशासकीय अनुमोदन के तारतम्य में विश्वविद्यालय को, दूरस्थ शिक्षण केन्द्र को प्रारंभ करने हेतु अनुमति प्रदान की जाती है ।

विश्वविद्यालय दूरस्थ शिक्षा के पाठ्यक्रमों को संचालित करते समय दूरस्थ शिक्षण परिषद नई दिल्ली के माध्यम से (प्रचार संरचना, शिक्षण एवं गैर शैक्षणिक स्टाफ का पूरा) का पालन करेंगे ।

विश्वविद्यालय स्वयंसेवी पाठ्यक्रमों के संचालन हेतु आवश्यक एन्डोमेंट फंड की स्थापना भी करेंगे ।

विश्वविद्यालय द्वारा प्रारंभ किये जा रहे दूरस्थ शिक्षण केन्द्र से राज्य शासन पर किसी भी तरह का वित्तीय भार नहीं आने की शर्त पर अनुमति दी जाती है ।

अवर सचिव,

मध्य प्रदेश शासन, उच्च शिक्षा विभाग
मंत्रालय, भोपाल

भोपाल दिनांक 7.6.10

क्रमांक / 512 आर / 10 / 38-3
प्रतिलिपि-

1. कुलपति, विक्रम विश्वविद्यालय, उज्जैन (M.P.) ।
2. निज-सहायक मान. मंत्री उच्च शिक्षा मध्य प्रदेश ।
3. सचिव, महागृह मंत्रालय, राजभवन, भोपाल ।
3. आयुक्त उच्च शिक्षा राठपुरा, मन्तराज्यपाल ।
4. कुल सचिव समस्त विश्वविद्यालय मध्य प्रदेश ।

अवर सचिव,

मध्य प्रदेश शासन, उच्च शिक्षा विभाग

Sudh
By Registrar
Vikram University
Ujjain (M.P.)

संघ के आचार पर सत्र 2008-09 से प्रदेश के महाविद्यालयों में स्नातक एवं स्नातकोत्तर स्तर पर सेमेस्टर प्रणाली प्रारंभ की जाना है। सेमेस्टर प्रणाली के संचयन में निरस्त कार्य योजना एवं रूप रेखा तैयार करने हेतु निम्न बिन्दुओं पर विचार विमर्श किया जाना प्रस्तावित है :-

1. सेमेस्टर पद्धति के पाठ्यक्रमों में युग्म (समूह) स्नातक एवं स्नातकोत्तर स्तरों पर तैयार किया जाना है। सम्बन्धित युग्म (समूह) की संख्या एवं विद्यार्थियों की ही जाने वाली जानकारी।
2. सम्बन्धित विश्वविद्यालय के द्वारा सेमेस्टर परीक्षाओं को आयोजन हेतु क्या व्यवस्थाएँ की जाएगी और किस तरह की जावेगी, इसकी रूप-रेखा तैयार की जाएगी।
3. प्रदेश के विश्वविद्यालयों के अन्तर्गत संचालित सम्बद्धता प्राप्त शासकीय एवं अशासकीय महाविद्यालयों में प्रवेश पाठ्यक्रमों के समूह, आंतरिक मूल्यांकन, परीक्षा संचालन, पुनर्मूल्यांकन एवं अन्य बिन्दुओं पर चर्चा।
4. आगामी वर्ष से स्वाध्यायी (प्राइवेट) विद्यार्थियों के लिये आंतरिक मूल्यांकन की क्या व्यवस्था होगी एवं उनके द्वारा परीक्षा देना किस पैटर्न की योजनाएँ की जाएगी।
5. परीक्षाओं के संचालन हेतु परीक्षा शुल्क एवं फीस में वृद्धि के संधारण नीतिगत निर्णय।

स्थायी समिति की अनुशंसा:-

स्थायी समिति द्वारा की गयी अनुशंसाएँ इस प्रकार हैं :-

1. सभी पाठ्यक्रमों में एकरूपता एवं परीक्षा प्रणाली में एकरूपता रहेगी।
2. समस्त विश्वविद्यालयों के कुलपतिगण एवं कुलसचिवगण महाविद्यालयों में सत्र 2008-09 से सेमेस्टर प्रणाली लागू करने हेतु नियमित विद्यार्थियों के लिए सौकराधिक रूप से सहमत हुए।
3. स्वाध्यायी विद्यार्थियों के लिये परीक्षा व्यवस्था पूर्वयत् लागू करने हेतु समिति सहमत हुई।
4. प्रदेश के 6 विश्वविद्यालयों द्वारा वर्तमान में चलाये जा रहे दूरस्थ शिक्षण केंद्रों के माध्यम से स्वाध्यायी विद्यार्थियों की परीक्षा व्यवस्था करने हेतु सहमति दी गयी। एक विश्वविद्यालय में दूरस्थ शिक्षण केंद्र नहीं है वह पूर्वयत् व्यवस्था लागू रखेगा तथा आगामी वर्ष 2009-10 से दूरस्थ शिक्षण केंद्र से परीक्षा कराये जाने की व्यवस्था करे।
5. चर्चा अहिल्या विश्वविद्यालय इंदौर को छोड़कर अन्य समस्त विश्वविद्यालयों के द्वारा सेमेस्टर पद्धति में परीक्षाओं के लिए विषय युग्म तैयार कर प्रस्तुत किये।

Sudh
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

विषय क.24 विक्रम विश्वविद्यालय दूरस्थ शिक्षा केन्द्र की स्थापना हेतु अनुमति प्रदान करने विषयक ।

-0-

(परि.क 24 पृ.क.118-138)

प्रस्ताव-

दूरस्थ शिक्षा वर्तमान युग की सबसे बड़ी आवश्यकता है इसमें अनेक छात्र-छात्राएँ एवं महिला पुरुष जो विभिन्न पारिवारिक, आर्थिक, सामाजिक अथवा भौगोलिक कारणों से उच्च शिक्षा प्राप्त करने में असमर्थ रहें हैं । दूरस्थ शिक्षा प्रणाली उन्हें उच्च शिक्षा प्राप्त करने का अवसर प्रदान करती है । 11वीं पंचवर्षीय योजना में यू.जी.सी.ने जी.ई.आर.(ग्रास एनरोलमेन्ट रेटीओ)को 15 प्रतिशत तक बढ़ाने का लक्ष्य निर्धारित किया है दूरस्थ शिक्षा के माध्यम से यह लक्ष्य प्राप्त किया जा सकता है । साथ ही अनुसूचित जनजाति व अति गरीब वर्ग जो कि शहरों में आकर शिक्षा प्राप्त नहीं कर पाता व मासिक शुल्क का भार वहन नहीं कर सकता ऐसे विद्यार्थियों को भी दूरस्थ शिक्षा का लाभ मिलेगा । इसके अतिरिक्त देश व प्रदेश के अन्य सभी विश्वविद्यालयों में विगत कई वर्षों से दूरस्थ शिक्षा पाठ्यक्रम संचालित किये जा रहे हैं । अतः इन सभी तथ्यों को ध्यान में रखते हुए विक्रम विश्वविद्यालय भी दूरस्थ केन्द्र की स्थापना करने का इच्छुक है ।

दूरस्थ शिक्षा प्रणाली के अंतर्गत संचालित होने वाले समस्त पाठ्यक्रम विश्वविद्यालय में उपलब्ध संसाधनों द्वारा संचालित किये जायेंगे । तथा स्ववित्तीय होंगे जिन पर शासन का कोई अतिरिक्त वित्तीय भार नहीं आयेगा ।

प्रस्ताव स्थायी समिति के समक्ष विचारार्थ प्रस्तुत ।

अनुशासना-

स्थायी समिति द्वारा प्रस्ताव को मान्य करते हुए अनुशासना की गई कि विश्वविद्यालय समन्वय समिति की 80वीं बैठक में विक्रम विश्वविद्यालय में दूरस्थ शिक्षा केन्द्र की स्थापना किये जाने हेतु समन्वय समिति के द्वारा अनुमति दी जा चुकी है । दूरस्थ शिक्षण संस्थान को राज्य शासन की अनुमति(एन.ओ.सी.) की आवश्यकता है तदनुसार विश्वविद्यालय प्रस्ताव तैयार कर वित्तीय भार की गणना एवं स्ववित्तीय पाठ्यक्रमों को प्रारंभ करने हेतु आवश्यक आर्हताओं सहित प्रस्ताव प्रस्तुत करें ताकि वित्त विभाग से अनुमति प्राप्त की जा सके ।

वित्त विभाग द्वारा दिनांक 6.5.10 को प्रशासकीय अनुमोदन प्राप्त करने की शर्त के साथ सहमति प्रदान कर दी गई है । एवं पत्र दिनांक 7.6.10 द्वारा प्रशासकीय अनुमोदन उपसन्त पत्र जारी किया गया है ।

प्रस्ताव-

समन्वय समिति के विचारार्थ प्रस्तुत ।

Sure
Dr. Brijeshwar (Dev.)
Vikram University
Udaipur, R.S.

27.

2013

- 2- परिनियम क्रमांक- 18 स्टेवोलिरामेन्ट ऑफ यूनिवर्सिटी ट्रायिंग डिपार्टमेंट एण्ड इन्स्टीयूशन ऑफ ट्रायिंग पोस्ट राज्य शासन की अनुमति से पदों का सृजन किये जाने संबंधी उपसमिति द्वारा अनुशंसा की गई ।
- 4- अध्यादेश क्रमांक-15 गैर शिक्षकीय कर्मचारियों की नियुक्ति से संबंधित गैर शिक्षकीय पदों की राज्य शरान से अनुमति के साथ उपसमिति द्वारा अनुशंसा की गई
- 5- विनियम क्रमांक-1, 2, 3, 4, 5, 6, 7, के संबंध में उपसमिति द्वारा प्रस्ताव पर अनुशंसा की गई
- 6-बरकतउल्ला विश्वविद्यालय,भोपाल-
- 1- अध्यादेश क्रमांक 20 एम.फिल.के अध्यादेश में संशोधन,प्रस्ताव स्पष्ट नहीं है अध्यादेश किन-किन विषयों पर लागू होगा यह स्पष्ट न होने के कारण उपसमिति द्वारा प्रस्ताव को अमान्य किया गया ।
- 2- अध्यादेश क्रमांक 33 एन.एल.वी.त्रि-परीय (रिपील्ड)पाठ्यक्रम वार कौंसिल ऑफ इंडिया के मापदण्डों के साथ एवं परिवर्तित कर तुलनात्मक चार्ट के साथ प्रस्ताव प्रस्तुत करने की अनुशंसा के साथ समिति द्वारा प्रस्ताव अमान्य किया गया ।
- 3- अध्यादेश क्रमांक 252 डिप्लोमा इन फार्मसी आयुर्वेद,उप समिति द्वारा मान्य करने की अनुशंसा की गई ।
- 4- अध्यादेश क्रमांक 19 शिक्षक कल्याण कोष के विद्यमान अध्यादेश में संशोधन किन्तु क्रमांक 9 सी में धुप की सीमा 2.5लाख बहुत अधिक है इस क्रम किया जाना चाहिए । साथ ही 9 ई में कार्यपरिषद के अधिकारों का परीक्षण उपासन्त कार्यवाही किये जाने की उपसमिति द्वारा अनुशंसा की गई ।
- 6-विक्रम विश्वविद्यालय,उज्जैन-
- 1- अध्यादेश क्रमांक 73 से 83 दूरस्थ शिक्षा व उनके अन्तर्गत सम्बन्धित पाठ्यक्रम के अन्तर्गत संचालित दूरस्थ शिक्षा के पाठ्यक्रम एवं विषय का उल्लेख अध्यादेश वार नहीं है । अध्यादेश के किन्तु क्रमांक 16 में आय एवं व्यय का पूर्ण विवरण के साथ प्रस्ताव आगामी स्थायी समिति की बैठक में विचारार्थ प्रस्तुत करने के लिए उपसमिति द्वारा अनुशंसा की गई ।

Suli
 Dy. Registrar (Genl.)
 Vikram University
 Ujjain (M.P.)

7- विक्रम विश्वविद्यालय, उज्जैन-

1- अध्यादेश क्रमांक 73 से 83 दूरस्थ शिक्षा व उनके अन्तर्गत संचालित पाठ्यक्रम के अन्तर्गत संचालित, दूरस्थ शिक्षा के पाठ्यक्रम एवं विषय का उल्लेख अध्यादेश वार नहीं है। अध्यादेश के विन्दु क्रमांक 18 में आय एवं व्यय के पूर्ण विवरण के साथ प्रस्ताव आगामी स्थायी समिति की बैठक में विचारार्थ प्रस्तुत करने के लिए उपसमिति द्वारा अनुशंसा की गई।

विश्वविद्यालय द्वारा दिनांक 13.4.10 को स्थायी समिति की बैठक में आय-व्यय का ब्यौरा प्रस्तुत किया जिससे समिति अवगत हुई।

अनुशंसा -

स्थायी समिति द्वारा अनुशंसा की गई कि मध्यप्रदेश अधिनियम 1973 में दूरस्थ शिक्षा केन्द्र खोले जाने का प्रस्ताव स्पष्ट नहीं है अतः ऐसी स्थिति में उपरोक्त अधिनियम में संशोधन कराने की कार्यवाही की जाना होगी एवं उक्त अधिनियम का परीक्षण किये जाने के लिए तीन सदस्यों की एक उपसमिति गठित की जाती है जो निम्नानुसार है:-

- 1- कुलपति, विक्रम विश्वविद्यालय, उज्जैन, अध्यक्ष,
- 2- कुलपति, अवधेश प्रताप सिंह विश्वविद्यालय, रीवा, सदस्य,
- 3- कुलपति, भोज मुक्त विश्वविद्यालय, भोपाल, सदस्य,

उपसमिति अपना प्रतिवेदन तैयार कर प्रस्तुत करेगी जो आगामी स्थायी समिति में विचार-विमर्श हेतु प्रस्तुत किया जाएगा।

8- अवधेश प्रताप सिंह विश्वविद्यालय, रीवा -


- 1- अध्यादेश क्रमांक 173 मास्टर ऑफ सोशल वर्क
- 2- अध्यादेश क्रमांक 174 मास्टर ऑफ आर्ट्स
- 3- अध्यादेश क्रमांक 175 पोस्ट ग्रेजुएट डिप्लोमा इन मैनेजमेन्ट, इन इस्ट्रटियर सेप्टी एण्ड इनकायरनमेंटल हेल्थ
- 4- अध्यादेश क्रमांक 176 बैचलर ऑफ बिजनेस एडमिनिट्रेशन,
- 5- अध्यादेश क्रमांक 177 पी.जी. डिप्लोमा इन एन.जी.ओ. मैनेजमेन्ट,
- 6- अध्यादेश क्रमांक 178 बैचलर ऑफ सोशल वर्क
- 7- अध्यादेश क्रमांक 179 पी.जी. डिप्लोमा इन रुरल डेवलपमेन्ट
- 8- अध्यादेश क्रमांक 180 पी.जी. डिप्लोमा इन रीहैबिलिटेशन,

अनुशंसा -

स्थायी समिति की द्वारा उप समिति की बैठक दिनांक 7.4.10 में की गई अनुशंसाओं को मान्य करते हुए अध्यादेशों एवं परिनियमों के संबंध में की जाने वाली आवश्यक कार्यवाही हेतु अनुशंसा की।

अन्त में अध्यक्ष महोदय के धन्यवाद ज्ञापन के साथ बैठक संपन्न हुई।




Dy. Registrar (Dev.)
M.G.C.G.U.
(M.P.)

MINUTES OF THE MEETING

DATE : 12.05.2010

VENUE : MPBOU, BHOPAL.

As per the recommendations of the Standing Committee meeting dated 13th April, 2010 (agenda item No. 7) proposed committee of the following members was held in the chamber of Vice Chancellor, M.P. Bhoj (Open) University, Bhopal on 12th May, 2010 at 3.30 p.m.:

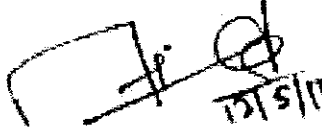
Vice Chancellor, Vikram University, Ujjain	-	Chairman
Vice Chancellor, Awadesh Pratap Singh University, Rewa	-	Member
Vice Chancellor, M.P. Bhoj (Open) University, Bhopal	-	Member


As has been pointed out in the Madhya Pradesh Vishwavidyalaya Adhiniyam 1973 regarding Distance Education is not clear therefore guidelines is to be prepared for opening Distance Education in various universities of Madhya Pradesh. Section (6) clause (2) of the Adhiniyam is as follows :

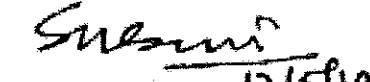
"to provide instruction including correspondence and such other courses to such persons as are not members of the University, as it may determine,


[Provided that the University shall not provide instruction through correspondence save with the previous sanction of the State Government]

If the University which is governed by the Madhya Pradesh Vishwavidyalaya Adhiniyam 1973 wants to provide instructions through correspondence then it is imperative for the University to take previous sanction from State Government. Such matters need not be put up to the Coordination Committee for approval.


(Dr. S.P.S. Ahlawat)
Vice Chancellor
Vikram University,
Ujjain


(Dr. S.N. Yadav)
Vice Chancellor
Awadesh Pratap Singh
University, Rewa.


(Dr. S.K. Singh)
Vice Chancellor
M.P. Bhoj (Open)
University, Bhopal


Dr. S.K. Singh (Dr.)
Vikram University
Ujjain (M.P.)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Vikram University
Madhav Bhavan, Dist. Ujjain, Madhya Pradesh as
Accredited
with CGPA of 3.03 on four point scale
at A grade
valid up to November 14, 2020*

Date : November 15, 2015



D. Singh
Director

Territorial jurisdiction

- (17) to conduct, co-ordinate, regulate and control teaching and research work in the colleges and the institutions recognised by the University;
- (18) to recognise halls not maintained by the University and withdraw any such recognition in the manner prescribed in the statutes and the Ordinances;
- (19) to inspect colleges and recognise institutions and to take measures to ensure that proper standards of instructions, teaching and training are maintained in them;
- (20) to promote with special care the educational interest of the weaker sections of the people and in particular of the Scheduled Castes and the Scheduled Tribes;
- (21) to provide to the teachers and alumni of the University facilities of refresher and vacation courses;
- (22) to co-operate and collaborate with other Universities and authorities in such manner and for such purposes as the university may determine;
- (23) to take by itself or in co-operation with other Universities or the State Government or the Union Government special measures for the promotion and the development of the study of Hindi;
- (24) to make provision for:
 - (a) Extramural teaching and extension service
 - (b) correspondence course;
 - (c) physical training;
 - (d) sports and athletic activities;
 - (e) social service schemes;
 - (f) National Cadet Corps;
 - (g) Students Union;
- (25) to provide for training for competitive examinations for service under the Union or the State Government and such other training as may contribute to national development;
- (26) to institute and manage:
 - (a) Information Bureau;
 - (b) Employment Bureau; and
 - (c) Printing and publication Department and Translation Bureau;

Sunder
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

- (27) to supervise and control the residence conduct and discipline of students of the University and to make arrangements of promoting their health and general welfare;
- (28) to demand and receive payment of such fees and other charges as may be prescribed by the Ordinances;
- (29) to prescribe and control the fees and other charges which may be received or recovered by colleges;
- (30) to create administrative, ministerial and other necessary posts to make appointments therein;
- (31) to exercise control over the salaried officers, teachers and other employees of the University in accordance with the Statutes and the Ordinances;
- (32) to hold and manage trusts and endowments and to institute and award fellowships, scholarships, exhibitions, bursaries, medals and other awards;
- (33) to receive donations and grants and to invest funds in accordance with the provisions of this Act;
- (34) with the prior approval of the State Government to borrow on the security of University property money for the purposes of the University;
- (35) to determine standards for admission into the University, which may include examination, evaluation or any other method of testing;
- (36) to make special arrangements in respect of women students as the University may consider desirable;
- (37) to make arrangements for promoting the health and general welfare of the employees;
- (38) to do all such acts and things whether incidental to the powers aforesaid or not as may be requisite in order to further the objects of the University.

7. (1) Save as otherwise provided in this Act, the powers conferred on the University by or under this Act shall not extend beyond the limits of the territorial jurisdiction specified in the Second Schedule from time to time;

Territorial
Jurisdiction

Provided that the State Government may authorise the University to associate or to admit to any of its privileges colleges situated within the State outside the aforesaid limits in accordance with the provisions of this Act and the Statutes made thereunder.

Shree
By: Registrar (Dev.)
Vikram University
(Main M.P.)

(1) Provided further that where the University provides for instruction through correspondence nothing contained in this section shall be construed to debar the University from admitting to such course of instructions students residing outside the aforesaid limits.

(2) Provided also that for imparting Oriental Sanskrit education any Sanskrit College Imparting Oriental Sanskrit education in Madhya Pradesh shall be affiliated either to Awadhesh Pratap Singh University, Rewa or any other University which the State Government may notify.

*Provided also that the State Government may, in accordance with the rules framed in this behalf, permit any University in Madhya Pradesh to collaborate with any Institution outside the State of Madhya Pradesh or abroad for carrying out partly or wholly any of its teaching or research activities.

(2) Notwithstanding anything contained in any other law for the time being in force, no college or educational institution situated within the territorial limits of any University shall be associated in any way with or be admitted to any privileges of any other University incorporated by law in India and any such privilege granted by any such other University to any educational institution within these limits prior to the date of the establishment of the University shall be deemed to be withdrawn on such establishment.

(2)(2-a) Omitted.

(2)(2-b) Omitted.

(2)(2-c) Omitted.

(2)(2-d) Omitted.

(3) Nothing contained in this section shall apply in the case of colleges or other educational institutions:

- (a) Imparting instruction exclusively in agriculture and allied sciences and admitted or deemed to be admitted to the privileges of the Jawaharlal Nehru Krishi Vishwavidyalaya under the Jawaharlal Nehru Krishi Vishwavidyalaya Act, 1963 (no. 12 of 1963); and
- (b) Imparting instructions exclusively in Music and Fine arts of either of them and admitted or deemed to be admitted to the privileges of the Indira Kala Sangit Vishwavidyalaya Act, 1956 (XIX of 1956);

B. The University shall not discriminate against any citizen of India on grounds of religion, race, caste, sex, place of birth, political or other with opinion or anyone of them in the exercise of powers or performance of functions conferred or imposed upon it by or under this Act.

9. All recognised teaching in the University course, the authorities responsible for organising such teaching and courses and curriculum shall be such as may be prescribed by Statutes, Ordinances or Regulations, as the case may be.

*The Madhya Pradesh Vishwavidyalaya (Sanskodhan) Adhiniyam, 2000

(1) Vide the M. P. Vishwavidyalaya (Sanskodhan) Adhiniyam, 1974 (no. 17 of 1974)

(2) Vide the M. P. Vishwavidyalaya (Sanskodhan) Adhiniyam, 1994 (no. 19 of 1994)

Prohibition of
discrimination
in all matters
connected with
University

Teaching in
University

Sude.
Dy. Registrar (Dev.)
Uttam University
Uttam (M.P.)

Kuladhpati, the Kuladhpati may after considering any explanation furnish or representation made by the Executive Council or the management, issue in consultation with the State Government, such directions as he may think fit and the Executive Council or management as the case may be shall comply therewith.

Style
Dy. Registrar
Vidyanandam University
Vidyanandam

CHAPTER III. OFFICERS OF THE UNIVERSITY

Officers of
University

11. The following shall be the officers of the University namely:
- (i) the Kulachipati,
 - (ii) the Kulapati;
 - (i.a) the Rector;
 - (iii) the Deans of the Faculties;
 - (iv) the Registrar;
 - (v) the Dean of Students Welfare; and
 - (vi) such other officers in the service of the University as may be declared by the Statutes to be officers of the University.

Kuladhipati
and his power

12. (1) The Governor of Madhya Pradesh shall be the Kuladhipati of the University.
- (2) The Kuladhipati shall, by virtue of his office, be the Head of the University and the President of the court and shall, when present, preside at meetings of the court and at any convocation of the University.
- (3) The Kuladhipati may;
- (a) call for any papers or information relating to the affairs of the University; and
 - (b) for reasons to be recorded, refer any matter except a matter falling under Section 55 for reconsideration to any officer or authority of the University that has previously considered such matter.
- (4) The Kuladhipati may, by an order in writing, annul:
- (a) any proceedings of any officer, authority, Committee or body of the University, constituted by or under this Act, which is not in conformity with this Act, the Statutes, Ordinances or the Regulations, or
 - (b) any proceedings, of any authority, Committee or other body which has been referred to him by the Kulapati under sub-section (7) of section 15, if he is satisfied that such proceedings are prejudicial to the interests of the University;

Provided that before making such order he shall call upon the officer, authority, committee or body concerned to show cause why such an order should not be made and if any cause is shown within the time specified by him in this behalf he shall consider the same.

1 The Madhya Pradesh Vishwavidyalaya (Sanskritdhari) Adhiniyam, 1983 (No. 25 of 1983)

2 Vide the M.P. Vishwavidyalaya (Sanskritdhari) Adhiniyam, 1986 (No. 19 of 1986) and the M.P. Vishwavidyalaya (Sanskritdhari) Adhiniyam 1994 (No. 15 of 1994)

¹(4-1) Where the Kuladhipati passes an order annulling the proceedings under sub-section (4), he may make such subsequent order in relation thereto in conformity with this Act, rules, Statutes, Ordinances or regulations, as he may deem fit in the interest of the University and the order so made shall be final.

(5) Every proposal to confer an honorary degree shall be subject to the confirmation of the Kuladhipati,

(6) The Kuladhipati shall exercise, such powers as may be conferred on him by or under this Act.

13 (1) The Kulapati shall be appointed by the Kuladhipati from a panel of not less than three persons recommended by the committee constituted under sub-section (2) or sub-section(6)

Appointment of
Kulapati

Provided that if the person or persons approved by the Kuladhipati out of those recommended by the committee are not willing to accept the appointment, the Kuladhipati may call for fresh recommendations from such committee:

²Provided also that the first Kulapati of each University specified in part II of the second schedule shall be appointed by the Kuladhipati after Consultation with the State Government.

(2) The Kuladhipati shall appoint a committee consisting of the following persons, namely:

(i) one person elected by the Executive Council :

³(ii) One Person nominated by the Chairman of the University Grants Commission

(iii) one person nominated by the Kuladhipati.

The Kuladhipati shall appoint one of the three persons to be the Chairman of the Committee..

(3) For constituting the committee under sub-section (2) the Kuladhipati shall, six months before the expiry of the term of the Kulapati, call upon the Executive Council and the Chairman of the University Grants Commission to choose their nominees and if any or both of them fail to do so within one month or the receipt of the Kuladhipati's communication in this regard, the Kuladhipati may, further nominate anyone or both the persons, as the case may be.

(4) No person who is connected with the University or any college shall be elected or nominated on the committee under sub-section (2).

1. The Madhya Pradesh Vishwavidyalaya (Sanskhodhan) Adhiniyam, 1991. (No. 23 of 1991).

2. The Madhya Pradesh Vishwavidyalaya (Sanskhodhan) Adhiniyam, 1983. (No 23 of 1983)

3. The Madhya Pradesh Vishwavidyalaya (Sanskhodhan) Adhiniyam, 1996. (No. 06 of 1997)

Sude
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

(4) No order under sub-section (3) shall be passed unless the particulars of the grounds on which such action is proposed to be taken are communicated to the Kulapati and he is given a reasonable opportunity of showing cause against the proposed order.

(5) As from the date specified in the order under sub-section (3), the Kulapati shall be deemed to have relinquished the office and the office of the Kulapati shall fall vacant.

* (6) In the event of the occurrence of any vacancy including a temporary vacancy in the office of the Kulapati by reason of his death, resignation, leave, illness or otherwise, the Rector and if no Rector has been appointed or if the Rector is not available, the Dean of any faculty or the Senior most Professor of University teaching department nominated by the Kuladhipati for that purpose shall act as the Kulapati until the date on which the Kulapati appointed under sub-section (1) or sub-section (3) of Section 13 enters or re-enters on the case may be upon his office.

Provided that the arrangement contemplated in this sub-section shall not continue for a period of more than six months.

13. (1) The Kulapati shall be the principal administrative and Academic officer of the University and shall in the absence of the Kuladhipati preside at the meetings of the Court. He shall be an ex-officio member and Chairman of the Executive Council and of the Academic Council, Member of the Court and Chairman of the Executive Council and Chairman of such other authorities, committees and bodies of the University of which he is a member. He shall be entitled to be present and to speak at any meeting of any authority, committee or other body of the University but shall not be entitled to vote there at unless he is a member of the authority, committee or body concerned.

Power and duties of Kulapati

(2) It shall be the duty of the Kulapati to ensure that this act, the Statutes, the Ordinances and the Regulations are faithfully observed and he shall have all powers necessary for this purpose.

(3) The Kulapati shall have the power to convene meetings of the Court, the Executive Council, the Academic Council and of such other authorities, Committees and bodies of the University of which he is the chairman. He may delegate this power to any other officer of the University.

(4) If in the opinion of the Kulapati any emergency has arisen which requires immediate action to be taken, the Kulapati shall take such actions as he deems necessary and shall at the earliest opportunity thereafter report his action to such officer, authority, committee or other body as would have in the ordinary course dealt with the matter.

Provided that the action taken by the Kulapati shall not commit the University to any recurring expenditure for a period of more than three months.

Provided further that where any such action taken by the Kulapati affects any person in the service of the University such person shall be entitled to prefer, within thirty days from the date on which such action is communicated to him, an appeal to the Executive Council.

Sudhakar
Vikram Chandra
1994

The Madhya Pradesh Vishwavidhyalaya (Sanskhodhan) Adhiniyam, 1994.
(No. 19 of 1994).

* Provided also that this power shall not extend to matters regarding amendment in the Ordinances, Statutes, Regulations or any matter relating to appointments.

- (5) On receipt of a report under sub-section (4) of the authority, Committee or body concerned does not approve the action taken by the Kulapati it shall refer the matter to the Kuladhipati whose decision thereon shall be final.
- (6) The action taken by the Kulapati under sub-section (4) shall be deemed to be the action taken by the appropriate authority until it is set aside by the Kuladhipati on a reference made under sub-section (5) or is set aside by the Executive Council on an appeal under the second proviso to sub-section (4).
- (7) If in the opinion of the Kulapati any proceeding of any authority, committee or other body of the University is likely to be prejudicial to the interests of the University, he shall record his reasons and refer the matter to the Kuladhipati and to inform the authority, committee or other body concerned whereupon no action concerned shall not be given effect to till the matter is decided by the Kuladhipati under sub-section (4) of section 12.
- (8) The Kulapati shall exercise general control over the affairs of the University and shall give effect to the decisions of the authorities of the University.
- (9) The Kulapati shall exercise such other power as may be prescribed by the Statutes, Ordinances and Regulations.

Power and duties
of first Kulapati

- * 15-A (1) It shall be the duty of first Kulapati of each University specified in part II of the Second Schedule to constitute court, Executive Council, Academic Council and other authorities of the University within a period of two years from the date of the establishment of the University and till the said authorities are constituted, the Kulapati shall be deemed to be the Court, Executive Council, Academic Council or such other authority as the case may be, and shall exercise the power and perform the duties conferred or imposed on such authorities by or under this Act.

Provided that the Kuladhipati may, if he considers it necessary or expedient so to do, appoint a committee after consultation with the State Government consisting of an Educationist, an administrator, a expert and a financial expert to aid and advise the Kulapati in the exercise of his powers and performance of functions of each such authority.

The Kerala Pradesh Vidyapeethyadaya (Sashodhan) Act, 1961 (No. 22 of 1961)

- 15-B (1) A Rector shall be appointed by the Executive Council, on the recommendation of the Kulapati. If the Executive Council does not accept the recommendation of the Kulapati the matter shall be referred to the Kuladhipati whose decision thereon shall be final.
- (2) The Rector shall be a salaried officer of the University.
- (3) Subject to the provisions of this Act, the term of office, conditions of service and emoluments of the Rector shall be such as may be prescribed, by statutes and till so prescribed as may be determined by the Kuladhipati.
- (4) The Rector shall perform such duties and exercise such powers of Kulapati as may be assigned to him by the Kuladhipati in consultation with the Kulapati and he shall perform such other duties and exercise such other powers as may be prescribed by Regulations.

Rector

- 15-C (1) With effect from such date as the State Government may, by notification, appoint in this behalf, there shall be constituted the State University Service for the purpose of providing officers to all the Universities in the State. The State University service shall consist of the cadre of Registrars and such cadres of other officers covered under clause (vi) of section 11 as the State Government may, by notification, specify.
- (2) The State Government may make rules for regulating the recruitment and the conditions of services of persons appointed to the State University Service.

State University Service

Provided that until the State University Service is constituted under sub-section (1) and the rules are made under this sub-section, appointments to the posts of Registrars vacant on the date of commencement of the Madhya Pradesh Vishwavidyalaya (Sanskhodhan) Adhiniyam, 1980 or to the posts of other officers specified in the notification under sub-section (1) vacant on the date of publication of the notification specifying the cadres of officers, as the case may be, shall be filled in by the Kuladhipati by securing the services of suitable officers on deputation.

- (3) All the rules made under this section shall be laid on the table of the Legislative Assembly.
- (4) The persons holding the post of Registrars on the date

1 The Madhya Pradesh Vishwavidyalaya (Sanskhodhan) Adhiniyam, 1980 (No. 23 of 1980)

2 The Madhya Pradesh Vishwavidyalaya (Sanskhodhan) Adhiniyam, 1980 (No. 29 of 1980)

Sudhakar
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

appointed under sub-section (1) or the persons holding the posts of officers included in the cadre specified in the notification under the said sub-section, if confirmed in the said post before the 1st day of September, 1980 shall be permanently absorbed and included in the State University Service. The remaining persons holding the aforesaid posts on the 1st day of September 1980 may if found suitable after following such procedure as may be prescribed by rules, be absorbed in the State University Service either provisionally or finally. If any person is not absorbed finally in the State University Service his services shall be liable to be terminated at any time on payment of one month's salary last drawn by him.

(5) Where any person referred to in the aforesaid sub-section is finally absorbed in the State University Service as provided therein, the conditions of service applicable to him immediately before his absorption, shall not be changed to his disadvantage by making them less favourable to him, except that he shall be liable to transfer from one University to another.

Registrar (1) (1) The Registrar shall be a whole time salaried officer of the University and shall discharge his duties under the Act, subject to the general superintendence and control of the Kulapati. He shall act as the Secretary of the Court, of the Executive Council, of the Academic Council and of the Academic Planning and Evaluation Board.

(2) The Registrar shall be appointed in accordance with the provisions of Section 15-C and the rules made thereunder.

* Provided that the first Registrar of each University specified in Part II of the Second Schedule shall be appointed by the Kuladhipati after consultation with the State Government and shall hold office for such period not exceeding four years and on such terms and conditions as the Kuladhipati may determine.

** (3) Omitted.

(4) Subject to the powers of the Executive Council the Registrar shall, unless otherwise provided in the Statutes, be responsible for seeing that all moneys are expended for the purpose for which they are granted or allotted.

(5) Unless otherwise provided for by or under this Act, all contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.

(6) The Registrar shall exercise such powers and perform such duties as may be conferred or imposed on him by the Statutes, the Ordinances and the Regulations.

* The Madhya Pradesh Vidyapeeths (Statute) Amendment Act, 1980 (No. 72 of 1980).

* The Madhya Pradesh Vidyapeeths (Statute) Amendment Act, 1978 (No. 13 of 1978).

Sule
Dy. Registrar (Dev.)
Muzam University
Bhopal (M.P.)

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक 36. सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।

Sude
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

kes
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

(1)

VIKRAM UNIVERSITY, UJJAIN
Ordinance for B.B.A course in Distance Mode

ORDINANCE NO - 76.

AIMS AND OBJECTIVES

1. The ordinance laying down the provisions under which the distance education courses are introduced is made with the following objects-
 - (a) To Provide facilities to such persons as are academically eligible to pursue higher education but are unable to join a regular course of study in a college or in a university Teaching Department on account of any reasons or being geographically handicapped so as to improve their educational qualification for purpose of employment and other prospects.
 - (b) To afford opportunities to all for receiving University level education.

COURSES OF INSTRUCTIONS AND STRUCTURE

2. (i) The minimum duration will be 3 years and maximum duration will be 5 years.
(ii) The course structure, Examination schedule and syllabus will be as decided by the university from time to time.

ELIGIBILITY FOR ADMISSION

3. (a) Candidate who is residing at a place in any of the states in Indian Union who possesses minimum qualification as laid down in following sub-paragraphs shall be eligible for admission to distance learning Courses.
 - (b) A candidate who has passed the higher Secondary Examination of the Board of Secondary Education, Madhya Pradesh, Bhopal or an Examination equivalent there to shall be eligible for admission under correspondence courses for the part I examination for degree.
 - (c) A candidate who after having passed the part I examination of the university or an examination equivalent there to has to receive prescribed number of instructions through correspondence for a session shall be eligible for appearing at the part II examination of the same course.

PROCEDURE FOR APPLYING FOR ADMISSION

4. (a) A candidate seeking admission under correspondence courses for any of the examination shall apply there for in prescribed form, which together with fees prescribed hereinafter shall reach the office of the Director of Correspondence Course by such date as has been fixed by the Director in consultation with the registrar in respect of a year. Any extension of the date for such admission, if necessary may be accorded by the Kulpati.

*Registrar (Dev.)
University
(M.P.)*

[Handwritten signatures and initials]

- (b) The annual tuition fees prescribed for admission in correspondence courses for an examination shall be as decided by the University from time to time.
- (c) A candidate who has been admitted for a correspondence for the first time after having passed his/her qualifying examination from a Board or a University shall also be required to get himself /herself enrolled in the university for which he /she shall furnish the following by such date as may be prescribed separately viz.
- (i) An application for enrollment on prescribed form.
 - (ii) A fees for enrollment as decided by the University.
 - (iii) A Migration certificate granted by the Board/University last attended &
 - (iv) An additional fee as immigration fee if the Board/University last attended is of a place outside the territorial jurisdiction of Madhya Pradesh.

EVALUATION SYSTEM:

5. a. System of evaluation in each course will consist of two components (i) continuous internal assessment with 30% weight and (ii) Term-end Examination with 70% weight.
- b. For continuous study and internal assessment, there will be two Tutors Marked. Assignments Best of two assignments marks will be taken into account for preparation of the final result.
- c. A minimum of 40% of aggregate marks in TMA and Term- end examination will be necessary for a candidate to be successful in a course.
Candidate securing overall 60% or more marks will be placed in first division.
Those securing overall 40% but less than 60% marks will be placed in second division and there will be no third division.

REAPPARING AT THE EXAMINATION ON FAILING

- 6.(a) A Candidate who has been duly admitted to an examination under the provisions of this ordinance on his/her failing or in the event of not appearing at for reasons beyond his/her control, may at his/her option, reappear at a subsequent examination without being required to register himself/herself under correspondence course for the same examination.
Provided that such a candidate shall be required to submit a fresh examination application form together with the examination fees.
Provided further that a candidate who, after having appeared at an examination has been declared eligible for a supplementary in a subject shall be required to pay the examination fee.
- (b) Candidate admitted to an examination held in a subsequent year, under the provisions of sub-Para a. above shall be examined in accordance with the rule and syllabi that are in force the year in which they re-appear

PLACE OF EXAMINATION

7. The written examination of any of the courses shall be held at such place as may be fixed in advance and notified and at one or more centers at Ujjain and/or at such other places as may be decided by the University.

Scull
 Dy. Registrar (Dev.)
 Ujjain University
 Ujjain (M.P.)

m

An

Scull

APPLICATION OF OTHER RELEVANT ORDINANCES

8. (a) Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:-
- i. Ordinance No 5 and 6 relating to Examinations (general) of the University
 - ii. Ordinances relating to fees enrolment and the examinations for the degree concerned.
- (b) For such other matters as are relevant but not covered by this ordinance e.g. determination of results, award of supplementary and grace-marks, etc. the provisions of other ordinances of the University shall be applied to all candidate admitted to correspondence courses.

REFUND OF FEES ETC.

9. Candidates who after having applied for admission or having taken admission under the ordinances for a correspondence course do not continue for the year shall not be entitled to a refund of any of the fees paid by him/her.

Candidate should submit application forms, remit the fees and correspond directly with the Institute.

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.

[Handwritten signatures and initials]

Sachin
Dy. Registrar (Dev.)
Vishwanath University
Ujjain (M.P.)

01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/ परिनियम कं. : अध्यादेश क्रमांक 83 दूरस्थ शिक्षा।
03. अनुशंसा प्राधिकारी का नाम : कार्य परिषद् की बैठक दिनांक 09.09.2010 द्वारा अनुशंसित।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातक स्तर - 03 वर्ष
स्नातकोत्तर स्तर - 02 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा., अ.प्र.जा. अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/ राज्य स्तरीय एजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र कं. व दिनांक) छायाप्रति संलग्न करें। : दूरस्थ शिक्षा परिषद्, नई दिल्ली को आवेदन किया गया है।
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुशंसित।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैद्धांतिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : संलग्न

Sude

Dr. K. S. Singh
Vikram University
Ujjain, M.P.

16. स्व-वित्तीय पाठ्यक्रम की दशा में लागत विश्लेषण (विभिन्न स्रोतों से आय एवं विभिन्न मदों पर होने वाले व्यय का विवरण दिया जावे) : लागत - कुछ नहीं
आय - शुल्क द्वारा
17. वित्तीय भार आवर्ती/ अनावर्ती विश्वविद्यालय/ राज्य शासन : कुछ नहीं
18. पाठ्यक्रम की उपयोगिता : प्रदेश के दूरदराज क्षेत्रों एवं गांवों में रहनेवाले छात्रों एवं हर उम्र के महिला/पुरुषों के लिये शिक्षा का अवसर प्रदान करना
19. विषय विशेषज्ञ समिति की निरीक्षण रिपोर्ट (यदि स्थायी समिति द्वारा अनुशंसित है) की प्रति संलग्न है। :
20. अन्य आवश्यक जानकारी :

Suall

THE HON'BLE DEPUTY CHIEF MINISTER
GOVT. OF BIHAR
PATNA



कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक ४३, सत्र 2010-11
दूरस्थ शिक्षा

- | | | | |
|----|--|---|---------------------------|
| 01 | प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा । | : | आवर्ती वित्तीय भार नहीं । |
| 02 | वर्ष | : | 2010-11 |
| 03 | कुल आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 04 | विश्वविद्यालय पर आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 05 | राज्य शासन पर आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 06 | स्ववित्तीय पाठ्यक्रम की स्थिति में
अ- शुल्क प्रति सेमेस्टर/ वर्ष
ब- लागत विश्लेषण
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये) | : | संलग्न
कुछ नहीं । |

Suek
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

Suek
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम	:	विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश / परिनियम कं. व दिनांक	:	अध्यादेश क्रमांक 83. सत्र 2010-11
अध्यादेश / परिनियम का नाम	:	दूरस्थ शिक्षा
01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा।	:	वित्तीय भार नहीं।
02. वर्ष	:	2010-11
03. कुल आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
04. विश्वविद्यालय पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
05. राज्य शासन पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
06. अन्य अभिकरण पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
07. स्ववित्तीय पाठ्यक्रम की स्थिति में अ- शुल्क प्रति सेमेस्टर/ वर्ष ब- लागत विश्लेषण (विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)	:	संलग्न कुछ नहीं।

Suele
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

Suele
कुलसचिव
विक्रम विश्वविद्यालय, उज्जैन
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र. व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक १३ सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।

Sudh
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

6
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

ORDINANCE FOR THE MASTER OF BUSINESS ADMINISTRATION (MBA)
THROUGH DISTANCE EDUCATION

Ordinance no:- 93

ADMISSION:-

1. A candidate seeking admission to the MBA course shall be required to possess a Bachelor Degree in any discipline with at least second division (at least 45% marks in aggregate) or have passed final examination of the CA/ICWA/CS/CFA. No relaxation can be granted in 45% marks in aggregate except those who belong to SC/ST/OBC, they will be given a relaxation of 5% in the minimum of their qualifying examination. Their seats will be reserved as per M.P. Govt. rules.
2. An applicant for the M.B.A. shall not be permitted to take up any other examination or course, simultaneously.
3. No person shall be admitted to M.B.A. examination if he/she has already passed M.B.A. examination of any university or statutory body. However, this restriction shall not be applicable to Diploma holders.
4. The candidate who has passed any part of M.B.A. programme of any University or Institution will not be admitted to our M.B.A. programme on migration basis.
5. Each candidate will have to go for practical training and submit a Training report relating to his own organization or business during third year of the course. The training period will consist of six to eight weeks.

EXAMINATION-

1. Subject to provisions of this ordinance, the scheme of examination and the syllabus and text books, will be prescribed or recommended in connection with any subject for any of the examination covered by this ordinance and the conditions on which the students shall be admitted to such examination, shall be in accordance with the provision made by the Academic council after considering the recommendation of the Board of studies and the Faculty of Management.
2. Each examination shall be regarded as a separate unit for the purpose of working out the result of the candidate, The result of each examination shall be worked out separately even if he/she has appeared at the course in which he/she failed previously, along with the course in which he/she is appearing first- time for getting success, he/she must have secured the aggregate of such courses/papers, For the purpose of calculation of pass percentage, the score in internal assessment and in the university examination will be counted separately.
3. A student will be promoted to the next year only after having passed at least Six papers of current year out of total of Eight papers. A candidate failing in two papers shall be allowed to appear in (Distance mode) supplementary examination.
4. A candidate will be allowed only two additional chances (other than the original attempt) to pass the M.B.A. programme.
5. The medium of instruction and examination for this programme shall be only English.

Sudh
Dy. Registrar (Dev.)
Wkram University
Ujjain (M.P.)

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten initials]



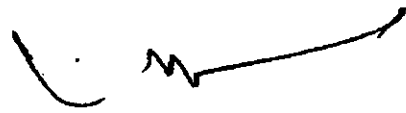



Candidate reappearing in the examination in subsequent year shall be examined in accordance with the existing scheme and syllabi in force at that time.

6. Division shall be awarded on the following basis:
- First Division with distinction - 75% marks or above in aggregate.
 - First Division - 60% marks or above in aggregate.
 - Second Division - 48% marks or above it.
 - Pass - 36% marks or above in aggregate.
8. A student of M.B.A. will be entitled to the benefit of Vice Chancellor's grace of one mark for passing the examination or obtaining the next division (if he loses the next division by only one mark in aggregate).
9. The course structure will be finalized by the Director IDE under the guidance of Board of studies in Management, subject to approval of faculty of Management and Hon'ble Vice Chancellor.
10. Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:-
- i. Ordinance No 5 and 6 relating to Examinations (general) of the University
 - ii. Ordinances relating to fees enrolment and the examinations for the degree concerned.
11. For such other matters as are relevant but not covered by this ordinance e.g. determination of results, award of supplementary and grace-marks, etc. the provisions of other ordinances of the University shall be applied to all candidate admitted to correspondence courses.

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University, will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.







Dy. Registrar
Vikram University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन
पाठ्यक्रम प्रारम्भ करने सम्बन्धी अध्यादेश की विश्लेषणात्मक जानकारी

01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/ परिनियम कं. : अध्यादेश कंमांक 78 दूरस्थ शिक्षा।
03. अनुशंसा प्राधिकारी का नाम : कार्य परिषद् की बैठक दिनांक 09.03.2010 द्वारा अनुशंसित।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातक स्तर - 03 वर्ष
स्नातकोत्तर स्तर - 02 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा.अ.ज.जा. अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/ राज्य स्तरीय एजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र कं. व दिनांक) छायाप्रति संलग्न करें। : दूरस्थ शिक्षा परिषद्, नई दिल्ली को आवेदन किया गया है।
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुशंसित।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैध्यांतिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : संलग्न

Sudh
By Registrar (Dev.)
Vikram University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम


विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक ३१३ सत्र 2010-11
दूरस्थ शिक्षा


- 01 प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा। : आवर्ती वित्तीय भार नहीं।
- 02 वर्ष : 2010-11
- 03 कुल आवर्ती वित्तीय भार : वित्तीय भार नहीं।
- 04 विश्वविद्यालय पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।
- 05 राज्य शासन पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।
- 06 स्ववित्तीय पाठ्यक्रम की स्थिति में
अ- शुल्क प्रति सेमेस्टर/ वर्ष : संलग्न
ब- लागत विश्लेषण : कुछ नहीं।
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)

Sach
Deputy Registrar (Dev)
K. J. Somaiya University
Ujjain 481005

ke
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

16. स्व-वित्तीय पाठ्यक्रम की दशा में लागत विश्लेषण (विभिन्न स्रोतों से आय एवं विभिन्न मर्दानों पर होने वाले व्यय का विवरण दिया जावे) : लागत - कुछ नहीं आय - शुल्क द्वारा
17. वित्तीय भार आवर्ती / अनावर्ती विश्वविद्यालय / राज्य शासन : कुछ नहीं
18. पाठ्यक्रम की उपयोगिता : प्रदेश के दूरदराज क्षेत्रों एवं गावों में रहनेवाले छात्रों एवं हर उम्र के महिला/पुरुषों के लिये शिक्षा का अवसर प्रदान करना
19. विषय विशेषज्ञ समिति की निरीक्षण रिपोर्ट (यदि स्थायी समिति द्वारा अनुशंसित है) की प्रति संलग्न है। :
20. अन्य आवश्यक जानकारी :


कुलसचिव
विश्वविद्यालय,
उज्जैन


Vishwa (Dev.)
University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन
 अध्यादेश / परिनियम कं. व दिनांक : अध्यादेश कर्मांक 718, सत्र 2010-11
 अध्यादेश / परिनियम का नाम : दूरस्थ शिक्षा

01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा। : वित्तीय भार नहीं।

02. वर्ष : 2010-11

03. कुल आवर्ती वित्तीय भार : वित्तीय भार नहीं।

04. विश्वविद्यालय पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।

05. राज्य शासन पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।

06. अन्य अधिकरण पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।

07. स्ववित्तीय पाठ्यक्रम की स्थिति में : संलग्न
 अ- शुल्क प्रति सेमेस्टर / वर्ष : कुछ नहीं।
 ब- लागत विश्लेषण :
 (विभिन्न मर्दों पर होने वाले व्यय का विवरण किया जाये)


विक्रम विश्वविद्यालय, उज्जैन


विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक 78 सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

(1)

VIKRAM UNIVERSITY, UJJAIN
Ordinance for M.S.W course in Distance Mode

ORDINANCE NO - 78

AIMS AND OBJECTIVES

1. The ordinance laying down the provisions under which the distance education courses are introduced is made with the following objects-
- (a) To Provide facilities to such persons as are academically eligible to pursue higher education but are unable to join a regular course of study in a college or in a university Teaching Department on account of any reasons or being geographically handicapped so as to improve their educational qualification for purpose of employment and other prospects.
 - (b) To afford opportunities to all for receiving University level education.

COURSE STRUCTURE

2. (i) The minimum duration will be 2 years and maximum duration will be 4 years.
- (ii) The course structure, Examination schedule and syllabus for each course will be as decided by the university from time to time.

ELIGIBILITY FOR ADMISSION

3. A candidate who possesses a UG degree from a college affiliated to or recognized by this University, for admission to a P.G. course.

PROCEDURE FOR APPLYING FOR ADMISSION

4. (a) A candidate seeking admission under correspondence courses for any of the examination shall apply there for in prescribed form, which together with fees prescribed hereinafter shall reach the office of the Director of Correspondence Course by such date as has been fixed by the Director in consultation with the registrar in respect of a year. Any extension of the date for such admission, if necessary may be accorded by the Kulpati.
- (b) The annual tuition fees prescribed for admission in correspondence courses for an examination shall be as decided by the University from time to time.

EVALUATION SYSTEM:

5. a. System of evaluation in each course will consist of two components (i) continuous internal assessment with 30% weight and (ii) Term-end Examination with 70% weight.
- b. For continuous study and internal assessment, there will be two Tutors Marked. Assignments Best of two assignments marks will be taken into account for preparation of the final result.
- c. A minimum of 33% of aggregate marks in TMA and Term- end examination will be necessary for a candidate to be successful in a course.

Sudh
N. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

[Handwritten signatures and marks]

(2)

Candidate securing overall 60% or more marks will be placed in first division.
Those securing overall 45% but less than 60% marks will be placed in second division and those securing 33% but less than 45% in the third division.

REAPPEARING AT THE EXAMINATION ON FAILING

6. (a) A Candidate who has been duly admitted to an examination under the provisions of this ordinance on his/her failing or in the event of not appearing at for reasons beyond his/her control, may at his/her option, reappear at a subsequent examination without being required to register himself/herself under correspondence course for the same examination. Provided that such a candidate shall be required to s applications form together with the examination fees. Provided further that a candidate who, after having appeared in a subject shall be declared eligible for a supplementary in a subject shall be examination fee.
- (b) Candidate admitted to an examination held in a subsequent year, under the provisions of sub-Para a. above shall be examined in accordance with the rule and syllabi that are in force the year in which they re-appear

PLACE OF EXAMINATION

7. The written examination of any of the courses shall be held at such place as may be fixed in advance and notified and at one or more centers at Ujjain and/or at such other places as may be decided by the University.

APPLICATION OF OTHER RELEVANT ORDINANCES

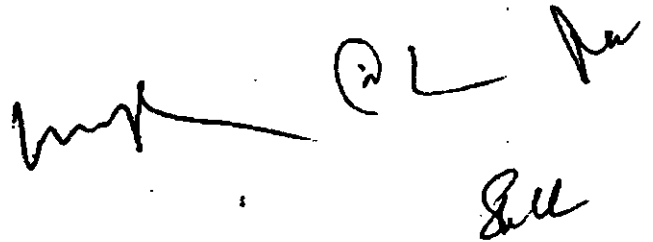
8. (a) Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:
- i. Ordinance No 5 and 6 relating to Examinations (general) of the University
 - ii. Ordinances relating to fees enrolment and the examinations for the degree concerned.
- relevant but not covered by this ordinance e.g. marks, etc. the provisions of

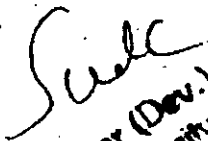
(3)

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.




Registrar (Dev.)
Bikaner University
(M.P.)

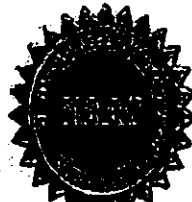


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Vikram University
Madhav Bhavan, Dist. Ujjain, Madhya Pradesh as
Accredited
with CGPA of 3.03 on four point scale
at A grade
valid up to November 14, 2020*

Date : November 15, 2015




D. Singh
Director

विक्रम विश्वविद्यालय, उज्जैन
पाठ्यक्रम प्रारम्भ करने सम्बन्धी अध्यादेश की विश्लेषणात्मक
जानकारी


01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/परिनियम क्र. : अध्यादेश क्रमांक 82 PG Diploma in Business Management
03. अनुज्ञप्ति प्राधिकारी का नाम : कार्य परिषद् की बैठक दिनांक 09.03.2010 द्वारा अनुज्ञप्ति।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातकोत्तर स्तर 01 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा., अ.ज.जा. अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/राज्य स्तरीय एजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र क्र. व दिनांक) छायाप्रति संलग्न करें। : As per MP University Act 1973 not required
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुज्ञप्ति।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैधातिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : Rs. 10000/- प्रति छात्र/ प्रति वर्ष

16. स्व-वित्तीय पाठ्यक्रम की दशा में :
लागत विश्लेषण (विभिन्न स्रोतों से
आय एवं विभिन्न मदों पर होने वाले
व्यय का विवरण दिया जावे)
17. वित्तीय भार आवर्ती/ अनावर्ती : कुछ नहीं
विश्वविद्यालय/ राज्य शासन
18. पाठ्यक्रम की उपयोगिता : प्रदेश के दूरदराज स्थानों एवं गांवों में
रहनेवाले छात्रों एवं हर उम्र के महिला/
पुरुषों के लिये शिक्षा का अवसर प्रदान करना।
19. विषय विशेषज्ञ समिति की निरीक्षण :
रिपोर्ट (यदि स्थायी समिति द्वारा
अनुशंसित है) की प्रति संलग्न है।
20. अन्य आवश्यक जानकारी :


JLC कुलसाचिव
विक्रम विश्वविद्यालय
उज्जैन


विक्रम विश्वविद्यालय, उज्जैन

- विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश/परिनियम क्र. व दिनांक : अध्यादेश क्रमांक 82 (P.G. Diploma)
अध्यादेश/परिनियम का नाम : दूरस्थ शिक्षा
01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा। : आवर्ती वित्तीय भार नहीं।
02. वर्ष : 2010-11
03. कुल आवर्ती वित्तीय भार : वित्तीय भार नहीं।
04. विश्वविद्यालय पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।
05. राज्य शासन पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।
06. अन्य अभिकरण पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।
07. स्ववित्तीय पाठ्यक्रम की स्थिति में
(अ) शुल्क प्रति सेमेस्टर/ वर्ष :
(ब) लागत विश्लेषण :
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये।)


ML कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम	:	विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश/ परिनियम क्र. व दिनांक	:	अध्यादेश क्रमांक 82 (P.G. Diploma) <i>in Business</i>
अध्यादेश/ परिनियम का नाम	:	दूरस्थ शिक्षा <i>Management</i>
01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण अनावर्ती वित्तीय भार पड़ेगा।	:	अनावर्ती वित्तीय भार नहीं।
02. वर्ष	:	2010-11
03. कुल अनावर्ती वित्तीय भार	:	वित्तीय भार नहीं।
04. विश्वविद्यालय पर अनावर्ती वित्तीय भार	:	वित्तीय भार नहीं।
05. राज्य शासन पर अनावर्ती वित्तीय भार	:	वित्तीय भार नहीं।
06. अन्य अभिकरण पर अनावर्ती वित्तीय भार	:	वित्तीय भार नहीं।
07. स्ववित्तीय पाठ्यक्रम की स्थिति में (अ) शुल्क प्रति सेमेस्टर/ वर्ष (ब) लागत विश्लेषण (विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये।)	:	संलग्न कुछ नहीं।

१।

 कुलसचिव
 विक्रम विश्वविद्यालय,
 उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम

विक्रम विश्वविद्यालय, उज्जैन

अध्यादेश/ परिनियम क्रं. व दिनांक

अध्यादेश क्रमांक 82 सत्र 2010-11

अध्यादेश/ परिनियम का नाम

दूरस्थ शिक्षा (P.G. Diploma)

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।

9/11
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन


CBA [PPR]

विक्रम विश्वविद्यालय, उज्जैन
पाठ्यक्रम प्रारम्भ करने सम्बन्धी अध्यादेश की विश्लेषणात्मक जानकारी

01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/ परिनयिम कं. : अध्यादेश कंमांक 76 दूरस्थ शिक्षा।
03. अनुशंसा प्राधिकारी का नाम : कार्य परिषद की बैठक दिनांक 09.07.2010 द्वारा अनुशंसित।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातक स्तर -03 वर्ष
स्नातकोत्तर स्तर - 02 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा.,अ.ज.जा. अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/ राज्य स्तरीय एजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र कं. व दिनांक) छायाप्रति संलग्न करें। : दूरस्थ शिक्षा परिषद, नई दिल्ली को आवेदन किया गया है।
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुशंसित।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैद्धांतिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : संलग्न

Suella
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

16. स्व-वित्तीय पाठ्यक्रम की दशा में लागत विश्लेषण (विभिन्न स्रोतों से आय एवं विभिन्न मदों पर होने वाले व्यय का विवरण दिया जावे) : लागत - कुछ नहीं
आय - शुल्क द्वारा
17. वित्तीय भार आवर्ती/ अनावर्ती विश्वविद्यालय/ राज्य शासन : कुछ नहीं
18. पाठ्यक्रम की उपयोगिता : प्रदेश के दूरदराज क्षेत्रों एवं गांवों में रहनेवाले छात्रों एवं हर उम्र के महिला/पुरुषों के लिये शिक्षा का अवसर प्रदान करना
19. विषय विशेषज्ञ समिति की निरीक्षण रिपोर्ट (यदि स्थायी समिति द्वारा अनुमोदित है) की प्रति संलग्न है। :
20. अन्य आवश्यक जानकारी :


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन



Dev. Registrar (Dev.)
Vikram University
(M.P.)


विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक 76. सत्र 2010-11
दूरस्थ शिक्षा

- 01 प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा । : आवर्ती वित्तीय भार नहीं ।
- 02 वर्ष : 2010-11
- 03 कुल आवर्ती वित्तीय भार : वित्तीय भार नहीं ।
- 04 विश्वविद्यालय पर आवर्ती वित्तीय भार : वित्तीय भार नहीं ।
- 05 राज्य शासन पर आवर्ती वित्तीय भार : वित्तीय भार नहीं ।
- 06 स्ववित्तीय पाठ्यक्रम की स्थिति में
अ- शुल्क प्रति सेमेस्टर/ वर्ष : संलग्न
ब- लागत विश्लेषण : कुछ नहीं।
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन


Vice-Chancellor (Dev.)
Vikram University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम	:	विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश/ परिनियम क्रं. व दिनांक	:	अध्यादेश क्रमांक 716. सत्र 2010-11
अध्यादेश/ परिनियम का नाम	:	दूरस्थ शिक्षा
01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा।	:	वित्तीय भार नहीं।
02. वर्ष	:	2010-11
03. कुल आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
04. विश्वविद्यालय पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
05. राज्य शासन पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
06. अन्य अभिकरण पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
07. स्ववित्तीय पाठ्यक्रम की स्थिति में अ- शुल्क प्रति सेमेस्टर/ वर्ष ब- लागत विश्लेषण (विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)	:	संलग्न कुछ नहीं।

Swale
 Director (Dev.)
 Vikram University
 Ujjain (M.P.)

be
 कुलसचिव
 विक्रम विश्वविद्यालय, उज्जैन
 उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक 76 सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।

Sude
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

ks
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

(1)

VIKRAM UNIVERSITY, UJJAIN
Ordinance for B.B.A course in Distance Mode

ORDINANCE NO - 76.

AIMS AND OBJECTIVES

1. The ordinance laying down the provisions under which the distance education courses are introduced is made with the following objects-
 - (a) To Provide facilities to such persons as are academically eligible to pursue higher education but are unable to join a regular course of study in a college or in a university Teaching Department on account of any reasons or being geographically handicapped so as to improve their educational qualification for purpose of employment and other prospects.
 - (b) To afford opportunities to all for receiving University level education.

COURSES OF INSTRUCTIONS AND STRUCTURE

2. (i) The minimum duration will be 3 years and maximum duration will be 5 years.
(ii) The course structure, Examination schedule and syllabus will be as decided by the university from time to time.

ELIGIBILITY FOR ADMISSION

3. (a) Candidate who is residing at a place in any of the states in Indian Union who possesses minimum qualification as laid down in following sub-paragraphs shall be eligible for admission to distance learning Courses.
 - (b) A candidate who has passed the higher Secondary Examination of the Board of Secondary Education, Madhya Pradesh, Bhopal or an Examination equivalent there to shall be eligible for admission under correspondence courses for the part I examination for degree.
 - (c) A candidate who after having passed the part I examination of the university or an examination equivalent there to has to receive prescribed number of instructions through correspondence for a session shall be eligible for appearing at the part II examination of the same course.

PROCEDURE FOR APPLYING FOR ADMISSION

4. (a) A candidate seeking admission under correspondence courses for any of the examination shall apply there for in prescribed form, which together with fees prescribed hereinafter shall reach the office of the Director of Correspondence Course by such date as has been fixed by the Director in consultation with the registrar in respect of a year. Any extension of the date for such admission, if necessary may be accorded by the Kulpati.

*Registrar (Dev.)
University
(M.P.)*

[Handwritten signatures and initials]

- (b) The annual tuition fees prescribed for admission in correspondence courses for an examination shall be as decided by the University from time to time.
- (c) A candidate who has been admitted for a correspondence for the first time after having passed his/her qualifying examination from a Board or a University shall also be required to get himself /herself enrolled in the university for which he /she shall furnish the following by such date as may be prescribed separately viz.
- (i) An application for enrollment on prescribed form.
 - (ii) A fees for enrollment as decided by the University.
 - (iii) A Migration certificate granted by the Board/University last attended &
 - (iv) An additional fee as immigration fee if the Board/University last attended is of a place outside the territorial jurisdiction of Madhya Pradesh.

EVALUATION SYSTEM:

5. a. System of evaluation in each course will consist of two components (i) continuous internal assessment with 30% weight and (ii) Term-end Examination with 70% weight.
- b. For continuous study and internal assessment, there will be two Tutors Marked. Assignments Best of two assignments marks will be taken into account for preparation of the final result.
- c. A minimum of 40% of aggregate marks in TMA and Term- end examination will be necessary for a candidate to be successful in a course.
Candidate securing overall 60% or more marks will be placed in first division.
Those securing overall 40% but less than 60% marks will be placed in second division and there will be no third division.

REAPPEARING AT THE EXAMINATION ON FAILING

- 6.(a) A Candidate who has been duly admitted to an examination under the provisions of this ordinance on his/her failing or in the event of not appearing at for reasons beyond his/her control, may at his/her option, reappear at a subsequent examination without being required to register himself/herself under correspondence course for the same examination.
Provided that such a candidate shall be required to submit a fresh examination application form together with the examination fees.
Provided further that a candidate who, after having appeared at an examination has been declared eligible for a supplementary in a subject shall be required to pay the examination fee.
- (b) Candidate admitted to an examination held in a subsequent year, under the provisions of sub-Para a. above shall be examined in accordance with the rule and syllabi that are in force the year in which they re-appear

PLACE OF EXAMINATION

7. The written examination of any of the courses shall be held at such place as may be fixed in advance and notified and at one or more centers at Ujjain and/or at such other places as may be decided by the University.

Scull
Registrar (Dev.)
W. U. J. P.
Ujjain (M.P.)

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

APPLICATION OF OTHER RELEVANT ORDINANCES

8. (a) Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:-
- i. Ordinance No 5 and 6 relating to Examinations (general) of the University
 - ii. Ordinances relating to fees enrolment and the examinations for the degree concerned.
- (b) For such other matters as are relevant but not covered by this ordinance e.g. determination of results, award of supplementary and grace-marks, etc. the provisions of other ordinances of the University shall be applied to all candidate admitted to correspondence courses.

REFUND OF FEES ETC.

9. Candidates who after having applied for admission or having taken admission under the ordinances for a correspondence course do not continue for the year shall not be entitled to a refund of any of the fees paid by him/her.

Candidate should submit application forms, remit the fees and correspond directly with the Institute.

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.

[Handwritten signatures and initials]

[Handwritten signature]
Director of Ex. (Dev.)
Ujjain University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन
पाठ्यक्रम प्रारम्भ करने सम्बन्धी अध्यादेश की विश्लेषणात्मक जानकारी

01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/ परिनियम क्र. : अध्यादेश क्रमांक 83 दूरस्थ शिक्षा।
03. अनुशंसा प्राधिकारी का नाम : कार्य परिषद् की बैठक दिनांक 09.09.2010 द्वारा अनुशंसित।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातक स्तर -03 वर्ष
स्नातकोत्तर स्तर - 02 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा.,अ.ज.जा. अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/ राज्य स्तरीय एजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र क्र. व दिनांक) छायाप्रति संलग्न करें। : दूरस्थ शिक्षा परिषद्, नई दिल्ली को आवेदन किया गया है।
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुशंसित।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैद्धांतिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : संलग्न

Sude
Dy. Registrar (U.C.)
Vikram University
Ujjain (M.P.)

16. स्व-वित्तीय पाठ्यक्रम की दशा में लागत विश्लेषण (विभिन्न स्रोतों से आय एवं विभिन्न मदों पर होने वाले व्यय का विवरण दिया जावे) : लागत - कुछ नहीं
आय - शुल्क द्वारा
17. वित्तीय भार आवर्ती/ अनावर्ती विश्वविद्यालय/ राज्य शासन : कुछ नहीं
18. पाठ्यक्रम की उपयोगिता : प्रदेश के दूरदराज क्षेत्रों एवं गांवों में रहनेवाले छात्रों एवं हर उम्र के महिला/पुरुषों के लिये शिक्षा का अवसर प्रदान करना
19. विषय विशेषज्ञ समिति की निरीक्षण रिपोर्ट (यदि स्थायी समिति द्वारा अनुशंसित है) की प्रति संलग्न है। :
20. अन्य आवश्यक जानकारी :

Sudh

Dr. Rajinder Kaur
Vice-Chancellor
19/05/2011



कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक १३ सत्र 2010-11
दूरस्थ शिक्षा

- | | | | |
|----|--|---|---------------------------|
| 01 | प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा । | : | आवर्ती वित्तीय भार नहीं । |
| 02 | वर्ष | : | 2010-11 |
| 03 | कुल आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 04 | विश्वविद्यालय पर आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 05 | राज्य शासन पर आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 06 | स्ववित्तीय पाठ्यक्रम की स्थिति में
अ- शुल्क प्रति सेमेस्टर/ वर्ष
ब- लागत विश्लेषण
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये) | : | संलग्न
कुछ नहीं । |

Suele
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

6
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम	:	विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश / परिनियम कं. व दिनांक	:	अध्यादेश क्रमांक 83, सत्र 2010-11
अध्यादेश / परिनियम का नाम	:	दूरस्थ शिक्षा
01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा।	:	वित्तीय भार नहीं।
02. वर्ष	:	2010-11
03. कुल आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
04. विश्वविद्यालय पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
05. राज्य शासन पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
06. अन्य अभिकरण पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
07. स्ववित्तीय पाठ्यक्रम की स्थिति में अ- शुल्क प्रति सेमेस्टर / वर्ष ब- लागत विश्लेषण (विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)	:	संलग्न कुछ नहीं।

Sude
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

6
कुलसचिव
विक्रम विश्वविद्यालय, उज्जैन
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक 83. सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।

Sudh
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

6
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

ORDINANCE FOR THE MASTER OF BUSINESS ADMINISTRATION (MBA)
THROUGH DISTANCE EDUCATION

Ordinance no:- 83

ADMISSION:-

1. A candidate seeking admission to the MBA course shall be required to possess a Bachelor Degree in any discipline with at least second division (at least 45% marks in aggregate) or have passed final examination of the CA/ICWA/CS/CFA. No relaxation can be granted in 45% marks in aggregate except those who belong to SC/ST/OBC, they will be given a relaxation of 5% in the minimum of their qualifying examination. Their seats will be reserved as per M.P. Govt. rules.
2. An applicant for the M.B.A. shall not be permitted to take up any other examination or course, simultaneously.
3. No person shall be admitted to M.B.A. examination if he/she has already passed M.B.A. examination of any university or statutory body. However, this restriction shall not be applicable to Diploma holders.
4. The candidate who has passed any part of M.B.A. programme of any University or Institution will not be admitted to our M.B.A. programme on migration basis.
5. Each candidate will have to go for practical training and submit a Training report relating to his own organization or business during third year of the course. The training period will consist of six to eight weeks.

EXAMINATION-

1. Subject to provisions of this ordinance, the scheme of examination and the syllabus and text books, will be prescribed or recommended in connection with any subject for any of the examination covered by this ordinance and the conditions on which the students shall be admitted to such examination, shall be in accordance with the provision made by the Academic council after considering the recommendation of the Board of studies and the Faculty of Management.
2. Each examination shall be regarded as a separate unit for the purpose of working out the result of the candidate, The result of each examination shall be worked out separately even if he/she has appeared at the course in which he/she failed previously, along with the course in which he/she is appearing first- time for getting success, he/she must have secured the aggregate of such courses/papers. For the purpose of calculation of pass percentage, the score in internal assessment and in the university examination will be counted separately.
3. A student will be promoted to the next year only after having passed at least Six papers of current year out of total of Eight papers. A candidate failing in two papers shall be allowed to appear in (Distance mode) supplementary examination.
4. A candidate will be allowed only two additional chances (other than the original attempt) to pass the M.B.A. programme.
5. The medium of instruction and examination for this programme shall be only English.

Sull
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Candidate reappearing in the examination in subsequent year shall be examined in accordance with the existing scheme and syllabi in force at that time.

6. Division shall be awarded on the following basis:
- First Division with distinction - 75% marks or above in aggregate.
 - First Division - 60% marks or above in aggregate.
 - Second Division - 48% marks or above it.
 - Pass - 36% marks or above in aggregate.
8. A student of M.B.A. will be entitled to the benefit of Vice Chancellor's grace of one mark for passing the examination or obtaining the next division (if he loses the next division by only one mark in aggregate).
9. The course structure will be finalized by the Director IDE under the guidance of Board of studies in Management, subject to approval of faculty of Management and Hon'ble Vice Chancellor.
10. Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:-
- i. Ordinance No 5 and 6 relating to Examinations (general) of the University
 - ii. Ordinances relating to fees enrolment and the examinations for the degree concerned.
11. For such other matters as are relevant but not covered by this ordinance e.g. determination of results, award of supplementary and grace-marks, etc. the provisions of other ordinances of the University shall be applied to all candidate admitted to correspondence courses.

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University, will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.

[Handwritten signatures]

[Handwritten signature]

Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन
पाठ्यक्रम प्रारम्भ करने सम्बन्धी अध्यादेश की विश्लेषणात्मक जानकारी

01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/ परिनियम कं. : अध्यादेश क्रमांक 78 दूरस्थ शिक्षा।
03. अनुशंसा प्राधिकारी का नाम : कार्य परिषद की बैठक दिनांक 09.09.2010³ द्वारा अनुशंसित।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातक स्तर - 03 वर्ष
स्नातकोत्तर स्तर - 02 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा., अ.ज.जा. अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/ राज्य स्तरीय ऐजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र कं. व दिनांक) छायाप्रति संलग्न करें। : दूरस्थ शिक्षा परिषद, नई दिल्ली को आवेदन किया गया है।
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुशंसित।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैद्धांतिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : संलग्न

Sudh
The Registrar (Dev.)
Vikram University
Ujjain (M.P.)

16. स्व-वितीय पाठ्यक्रम की दशा में
लागत विश्लेषण (विभिन्न स्त्रोतों से
आय एवं विभिन्न मर्दानों पर होने वाले
व्यय का विवरण दिया जावे)

लागत - कुछ नहीं
आय - शुल्क द्वारा

17. वितीय भार आवर्ती / अनावर्ती
विरवविद्यालय / राज्य शासन


कुछ नहीं


18. पाठ्यक्रम की उपयोगिता

प्रदेश के दूरदराज क्षेत्रों एवं गावों में रहनेवाले छात्रों एवं
हर उम्र के महिला/पुरुषों के लिये शिक्षा का अवसर
प्रदान करना

19. विषय विशेषज्ञ समिति की निरीक्षण
रिपोर्ट (यदि स्थायी समिति द्वारा
अनुशासित है) की प्रति संलग्न है।

20. अन्य आवश्यक जानकारियाँ


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन


K. L. S. Chavhan (Dev.)
K. L. S. Chavhan University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक ३.११ सत्र 2010-11
दूरस्थ शिक्षा

- 01 प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा । : आवर्ती वित्तीय भार नहीं ।
- 02 वर्ष : 2010-11
- 03 कुल आवर्ती वित्तीय भार : वित्तीय भार नहीं ।
- 04 विश्वविद्यालय पर आवर्ती वित्तीय भार : वित्तीय भार नहीं ।
- 05 राज्य शासन पर आवर्ती वित्तीय भार : वित्तीय भार नहीं ।
- 06 स्ववित्तीय पाठ्यक्रम की स्थिति में
अ- शुल्क प्रति सेमेस्टर/ वर्ष : संलग्न
ब- लागत विश्लेषण : कुछ नहीं ।
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)

Seal
Secretary (Dev)
K. J. Somaiya University
Ujjain 481 004

ke
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

द्विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम : द्विक्रम विश्वविद्यालय, उज्जैन
 अध्यादेश / परिनियम कं. व दिनांक : अध्यादेश कमांक 718. सत्र 2010-11
 अध्यादेश / परिनियम का नाम : दूरस्थ शिक्षा

01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा।
 : वित्तीय भार नहीं।

02. वर्ष : 2010-11

03. कुल आवर्ती वित्तीय भार : वित्तीय भार नहीं।

04. विश्वविद्यालय पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।

05. राज्य शासन पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।

06. अन्य अभिकरण पर आवर्ती वित्तीय भार : वित्तीय भार नहीं।

07. स्ववित्तीय प्रायकम की स्थिति में
 अ- शुल्क प्रति सेमेस्टर / वर्ष : संलग्न
 ब- लागत विश्लेषण : कुछ नहीं।
 (विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)


विक्रम विश्वविद्यालय, उज्जैन

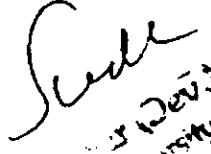
विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक 38 सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

(1)

VIKRAM UNIVERSITY, UJJAIN
Ordinance for M.S.W course in Distance Mode

ORDINANCE NO - 78

AIMS AND OBJECTIVES

1. The ordinance laying down the provisions under which the distance education courses are introduced is made with the following objects-
- (a) To Provide facilities to such persons as are academically eligible to pursue higher education but are unable to join a regular course of study in a college or in a university Teaching Department on account of any reasons or being geographically handicapped so as to improve their educational qualification for purpose of employment and other prospects.
 - (b) To afford opportunities to all for receiving University level education.

COURSE STRUCTURE

2. (i) The minimum duration will be 2 years and maximum duration will be 4 years.
- (ii) The course structure, Examination schedule and syllabus for each course will be as decided by the university from time to time.

ELIGIBILITY FOR ADMISSION

3. A candidate who possesses a UG degree from a college affiliated to or recognized by this University, for admission to a P.G. course.

PROCEDURE FOR APPLYING FOR ADMISSION

4. (a) A candidate seeking admission under correspondence courses for any of the examination shall apply there for in prescribed form, which together with fees prescribed hereinafter shall reach the office of the Director of Correspondence Course by such date as has been fixed by the Director in consultation with the registrar in respect of a year. Any extension of the date for such admission, if necessary may be accorded by the Kulpati.
- (b) The annual tuition fees prescribed for admission in correspondence courses for an examination shall be as decided by the University from time to time.

EVALUATION SYSTEM:

5. a. System of evaluation in each course will consist of two components (i) continuous internal assessment with 30% weight and (ii) Term-end Examination with 70% weight.
- b. For continuous study and internal assessment, there will be two Tutors Marked. Assignments Best of two assignments marks will be taken into account for preparation of the final result.
- c. A minimum of 33% of aggregate marks in TMA and Term- end examination will be necessary for a candidate to be successful in a course.

Sush
N. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

[Signature]
[Signature]

(2)

Candidate securing overall 60% or more marks will be placed in first division.
Those securing overall 45% but less than 60% marks will be placed in second
division and those securing 33% but less than 45% in the third division.

REAPPEARING AT THE EXAMINATION ON FAILING

- 6.(a) A Candidate who has been duly admitted to an examination under the provisions of this ordinance on his/her failing or in the event of not appearing at for reasons beyond his/her control, may at his/her option, reappear at a subsequent examination without being required to register himself/herself under correspondence course for the same examination. Provided that such a candidate shall be required to pay applications form together with the examination fees. Provided further that a candidate who, after having appeared in a subject shall be declared eligible for a supplementary examination in a subject shall be examination fee.

(b) Candidate admitted to an examination held in a subsequent year, under the provisions of sub-Para a. above shall be examined in accordance with the rule and syllabi that are in force the year in which they re-appear

PLACE OF EXAMINATION

7. The written examination of any of the courses shall be held at such place as may be fixed in advance and notified and at one or more centers at Ujjain and/or at such other places as may be decided by the University.

APPLICATION OF OTHER RELEVANT ORDINANCES

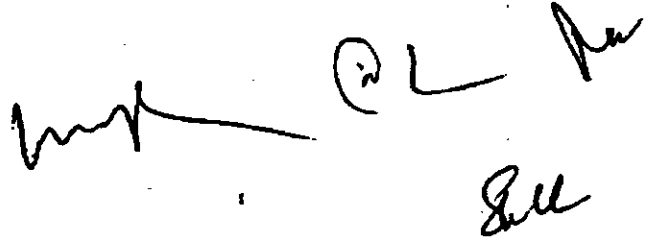
8. (a) Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:-
- i. Ordinance No 5 and 6 relating to Examinations (general) of the University
 - ii. Ordinances relating to fees enrolment and the examinations for the degree concerned.
- relevant but not covered by this ordinance e.g. marks, etc. the provisions of

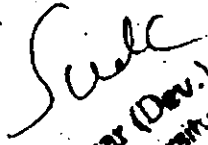
(3)

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.




Sudh
Registrar (Dev.)
Jawahar University
(M.P.)



विक्रम विश्वविद्यालय, उज्जैन

क्रमांक / प्रशासन / संस्थापन / 2021 / 712

दिनांक : 20/7/2021

—: अधिसूचना :—

दूरस्थ शिक्षा केन्द्र, विक्रम विश्वविद्यालय, उज्जैन में संचालित किए जाने वाले पाठ्यक्रमों को अनुमोदन के उपरान्त विधिवत संचालित किया जाएगा। पाठ्यक्रम को सुचारु रूप से संचालित करने के लिए Self Learning Material का नियमानुसार निर्माण किया जाएगा।

आदेशानुसार,



कुलसचिव

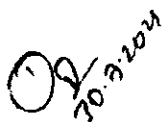
क्रमांक / प्रशासन / संस्थापन / 2021 / 712

दिनांक : 20/7/2021

प्रतिलिपि:-

1. प्रो. गीता नायक, निदेशक, दूरस्थ शिक्षा केन्द्र, विक्रम विश्वविद्यालय, उज्जैन।
2. प्रभारी, कम्प्यूटर सेंटर, विक्रम विश्वविद्यालय, उज्जैन।
3. वित्त नियंत्रक, लेखा विभाग, विक्रम विश्वविद्यालय, उज्जैन।
4. कुलपति / कुलसचिव के निज सहायक, विक्रम विश्वविद्यालय, उज्जैन।
की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।


उपकुलसचिव (प्रशासन)


20.7.2021

विक्रम विश्वविद्यालय, उज्जैन
पाठ्यक्रम प्रारम्भ करने सम्बन्धी अध्यादेश की विश्लेषणात्मक जानकारी

01. विश्वविद्यालय का नाम : विक्रम विश्वविद्यालय, उज्जैन।
02. अध्यादेश/ परिनियम कं. : अध्यादेश क्रमांक 82 दूरस्थ शिक्षा।
03. अनुशंसा प्राधिकारी का नाम : कार्य परिषद की बैठक दिनांक 09.09.2010 द्वारा अनुशंसित।
04. प्रभावशील होने की तिथि : सत्र 2010-11
05. पाठ्यक्रम का प्रकार : दूरस्थ शिक्षा।
06. पाठ्यक्रम की अवधि : स्नातक स्तर -03 वर्ष
स्नातकोत्तर स्तर - 02 वर्ष
07. प्रवेश हेतु निर्धारित छात्र संख्या (अ.जा., अ.ज.जा., अन्य पि. वर्ग) एन.आर.आय. सामान्य आदि के बंटवारे सहित। : असीमित
08. प्रवेश की पात्रता नियम : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
09. प्रवेश की प्रक्रिया : विश्वविद्यालय एवं दूरस्थ शिक्षा अध्ययनशाला नियमानुसार
10. राष्ट्रीय/ राज्य स्तरीय एजेन्सी (यथा-ए.आई.सी.टी., एन.सी.टी.ई. आदि के प्राप्त अनुमति पत्र क्रं. व दिनांक) छायाप्रति संलग्न करें। : दूरस्थ शिक्षा परिषद, नई दिल्ली को आवेदन किया गया है।
11. अध्यापन के विषय एवं पेपर्स : अध्ययनमंडल द्वारा अनुशंसित।
12. विषय अथवा समीपस्थ विषय के वर्तमान में पदस्थ शिक्षा की संख्या पद सहित। : विश्वविद्यालय में पदस्थ समस्त शिक्षक।
13. पाठ्यक्रम संचालन हेतु अतिरिक्त शिक्षकों की संख्या एवं औचित्य : आवश्यकता नहीं।
14. परीक्षा आयोजन की प्रक्रिया तथा सैद्धांतिक प्रायोगिक एवं परियोजना कार्य के अंकों का बंटवारा आदि। : विश्वविद्यालय के नियमानुसार एवं अध्यादेश के अनुसार।
15. शुल्क (सामान्य एवं आरक्षित वर्ग के छात्रों हेतु अलग-अलग लिखें) : संलग्न

Sude
By: Registrar (Dev.)
Vikram University
Ujjain (M.P.)

16. स्व-वित्तीय पाठ्यक्रम की दशा में
लागत विश्लेषण (विभिन्न स्त्रोतों से
आय एवं विभिन्न मदों पर होने वाले
व्यय का विवरण दिया जावे)

: लागत - कुछ नहीं
आय - शुल्क द्वारा

17. वित्तीय भार आवर्ती / अनावर्ती
विश्वविद्यालय / राज्य शासन


: कुछ नहीं


18. पाठ्यक्रम की उपयोगिता

: प्रदेश के दूरदराज क्षेत्रों एवं गावों में रहनेवाले छात्रों एवं
हर उम्र के महिला/पुरुषों के लिये शिक्षा का अवसर
प्रदान करना

19. विषय विशेषज्ञ समिति की निरीक्षण
रिपोर्ट (यदि स्थायी समिति द्वारा
अनुशंसित है) की प्रति संलग्न है।

20. अन्य आवश्यक जानकारी :


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन


Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक १२ सत्र 2010-11
दूरस्थ शिक्षा

- | | | | |
|----|--|---|---------------------------|
| 01 | प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा । | : | आवर्ती वित्तीय भार नहीं । |
| 02 | वर्ष | : | 2010-11 |
| 03 | कुल आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 04 | विश्वविद्यालय पर आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 05 | राज्य शासन पर आवर्ती वित्तीय भार | : | वित्तीय भार नहीं । |
| 06 | स्ववित्तीय पाठ्यक्रम की स्थिति में
अ- शुल्क प्रति सेमेस्टर/ वर्ष
ब- लागत विश्लेषण
(विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये) | : | संलग्न
कुछ नहीं । |

Sude
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

[Signature]
कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

विक्रम विश्वविद्यालय, उज्जैन

विश्वविद्यालय का नाम	:	विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश/ परिनियम कं. व दिनांक	:	अध्यादेश क्रमांक १२ सत्र 2010-11
अध्यादेश/ परिनियम का नाम	:	दूरस्थ शिक्षा
01. प्रस्ताव के उप खण्डों की जानकारी जिसके कारण आवर्ती वित्तीय भार पड़ेगा।	:	वित्तीय भार नहीं।
02. वर्ष	:	2010-11
03. कुल आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
04. विश्वविद्यालय पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
05. राज्य शासन पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
06. अन्य अभिकरण पर आवर्ती वित्तीय भार	:	वित्तीय भार नहीं।
07. स्ववित्तीय पाठ्यक्रम की स्थिति में अ- शुल्क प्रति सेमेस्टर/ वर्ष ब- लागत विश्लेषण (विभिन्न मदों पर होने वाले व्यय का विवरण किया जाये)	:	संलग्न कुछ नहीं।

Singh
Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)

K
कुलसचिव
विक्रम विश्वविद्यालय, उज्जैन
उज्जैन

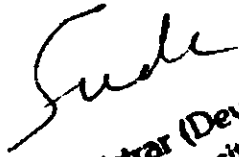
विक्रम विश्वविद्यालय, उज्जैन


विश्वविद्यालय का नाम
अध्यादेश / परिनियम क्र.व दिनांक
अध्यादेश / परिनियम का नाम

विक्रम विश्वविद्यालय, उज्जैन
अध्यादेश क्रमांक ३२ सत्र 2010-11
दूरस्थ शिक्षा

वित्तीय भार के सम्बन्ध में संक्षेपिका

दूरस्थ शिक्षा के पाठ्यक्रम वि. वि. के उपलब्ध स्रोतों द्वारा संचालित होंगे। अतः इसके संचालन में वि. वि. अथवा शासन पर कोई अतिरिक्त वित्तीय भार नहीं आवेगा।


Dy. Registrar (Dev.)
Vikram University
Ujjain (M.P.)


कुलसचिव
विक्रम विश्वविद्यालय,
उज्जैन

VIKRAM UNIVERSITY, UJJAIN, M.P.
Ordinance for PG DIPLOMA courses in Distance mode

ORDINANCE NO. - 82

Eligibility for admission :-

Every candidate seeking admission to the programmed shall have bachelor degree in any faculty of any statutory university with a second class or at least 45% mark

Course Structure & Duration

- (i) Post graduate Diploma through correspondence is a one year course. Maximum duration will be 3 years.
- (ii) The medium of instruction would be English only. The nomenclature and details of the course papers shall be decided by the university from time to time.

Academic Programme:

Academic activities would include printed/cyclostyled study materials response sheets, personal contact programmes training course, and preparation of a project report .

Personal contact Programme .

Students shall be required to attend personal contact Programme/training course which would be arranged for their benefit. The duration place and dates would be decided and intimated after the admissions are finalized 75% attendance is mandatory in such programmes.

Examination and Evaluation :

The examination and evaluation for the course shall consist of the following

- (1) written theory papers.
- (2) Laboratory /Practical Work.
- (3) Home assignments / Internal assessment.
- (4) Project Report.
- (5) Personal Contact Programme

(I) The examinee who obtains 75% or more marks in the aggregate shall be Placed in first division with distinction.

(II) The examinee who obtained 60% or more but less then 75% marks in aggregate shall be placed in First division.

Sudh
Registrar (Dev.)
Vikram University
Ujjain (M.P.)

[Handwritten signatures and marks]

- (III) The examinee who obtained more than 50% or more marks but less than 60% marks in aggregate shall be placed in 2nd division
- (IV) To pass the candidate must secure at least 30% marks in each theory paper and at least 40% marks in aggregate in all the theory papers.
- (V) The examinee that obtains an aggregate of marks between 40% to 50% would be placed in the 3rd division.

If an examinee fails in any paper he or she may be permitted to appear in the subsequent examination in these papers.

It will not be necessary for a candidate who is not successful in the examination to seek admission in the same course. Such a student may appear as "Failed Re Appear" candidate after depositing the required fees in the subsequent examination. Such a student will get only three chances to pass the course including the first examination.

APPLICATION OF OTHER RELEVANT ORDINANCES

8. (a) Save otherwise provided for in this Ordinance, the provisions of ordinances named below shall be applicable to all candidates admitted to an examination:-
- Ordinance No 5 and 6 relating to Examinations (general) of the University
 - Ordinances relating to fees enrolment and the examinations for the degree concerned.
- (b) For such other matters as are relevant but not covered by this ordinance e.g. determination of results, award of supplementary and grace-marks, etc. the provisions of other ordinances of the University shall be applied to all candidate admitted to correspondence courses.

REFUND OF FEES ETC.

9. Candidates who after having applied for admission or having taken admission under the ordinances for a correspondence course do not continue for the year shall not be entitled to a refund of any of the fees paid by him/her.

Candidate should submit application forms, remit the fees and correspond directly with the Institute.

The course will be offered only if there are minimum no. of candidate fixed by the Directorate in the Distance Learning under such condition, the candidates will be entitled for refund of registration fee.

For any matter not covered under this ordinance, the decision of the University will be final and binding.

All the matters of disputes will be covered under the jurisdiction of district court, Ujjain.

Sule
Registrar (M.P.)
Vikram University
Ujjain (M.P.)

[Handwritten signatures]

Sample SLM (Only Content Pages)
– **MBA Program**

MANAGEMENT CONCEPTS & PROCESSES

- Scientific Management Approach to Management, System Approach to Management, Human Relations Approach to Management, Principles of Management.
- The Concept of Planning, Process of Planning, Types of Plans, Management by Objectives (MBO).
- Process of Organizing — Span of Management and Levels of Authority, Delegation of Authority, Decentralization of Authority, Line and Staff Organization.
- Nature & Process of Decision Making — Group Decision Making, Guidelines for Effective Decision Making, Management by Exception.
- Concept and Process of Management Control, Types of Control, Principles of Controlling, Techniques of Management Control.

MANAGERIAL ECONOMICS

- Nature and Scope Of Managerial Economics, Fundamental Concepts in Managerial Economics, Role and Responsibilities of Managerial Economist.
- Law & Nature of Demand, Demand Determinants, Demand Forecasting, Demand Function, Elasticity of Demand, Consumer Surplus.
- Law of Returns and Production Functions, Cost Concepts, Cost Classifications, Economies and Diseconomies of scale, Cost-Output relationships.
- Price-output decisions under different market conditions - Perfect and Imperfect Competition, Monopoly, Monopolistic Competition, Oligopoly, Non-Price Competition.
- Input- Output Analysis, Trade Cycle, Balance of Payments, Concept and Measurement of National Income, Cost Benefit Analysis.

ACCOUNTING FOR MANAGERS

- Financial Accounting — Concept, Nature, Scope and Importance , Generally Accepted Accounting Principles, Preparation of Financial Statements.
- Financial Statement Analysis - Ratio Analysis, Funds Flow Analysis.
- Management Accounting Concept, Nature, Need, Scope and Importance; Marginal Costing, Accounting for Decision Making, Break Even Analysis.
- Budget and Budgetary Control, Types of Budget — Flexible Budget, Cash Budget, Capital Expenditure Budgeting, Zero-Base Budgeting.
- Responsibility Accounting, Value Added Accounting, Human Resource Accounting, Inflation Accounting, Environmental Accounting

ORGANIZATIONAL BEHAVIOUR

- Organizational Behavior: Definition, Concept, Significance, Level of Organizational Behavior, Managerial Skills Influencing OB
- Personality: Meaning, Determinant, Types, Theories of Personality— Trait Theory and Freud Theory
- Attitude: Definition, Meaning, Components of Attitude.
- Perception: Meaning, Elements, Factors Influencing Individual Perception, Process.
- Learning: Meaning, Effectiveness of Learning.
- Motivation: Meaning, Types, Theories of Motivation, Maslow's Hierarchy of Need, Herzberg Two Factor Theory, Vroom's Expectancy Theory
- Leadership: Meaning, Styles of Leadership, Theories of Leadership Charismatic Leadership Theory, Trait Theory, Contingency Theory
- Management of Conflict: Meaning, Types, Sources, Levels, Process of Conflict. • Group: Meaning, Types of Group, Group Dynamics, Group Decision Making

BUSINESS AND LEGAL ENVIRONMENT

- Business Environment: Nature, Scope and its relevance in Business . Decision Making,
- Political, Social, Cultural & Economic and Technological Environment.
- WTO Provisions, Trading Block, Industrial Ecology and Recycling Industry, Industrial Pollution — Air, Water, Land Pollution and Business ethics.
- The Indian Contract Act 1872, Essentials of a Valid contract, Void agreements,
- Performance of Contracts & its remedies.
- The Sale of Goods Act 1930 : Formation of a contract, Rights of an unpaid seller,
- The Companies Act, 1956 : Nature and Types of Companies. Formation. Memorandum and Articles of Association, • Prospectus ,Allotment of Shares.

Human Resource Management

- Introduction: Concepts and Functions of Human Resource Management, Role of Human Resource Managers, Meaning and Process of Human Resource Planning, Job Analysis.
- Job Evaluation: Meaning, Objectives and Methods of Job Evaluation.
- Wage, Salary and Employee Benefits: Meaning of Wages/ Salary, Minimum Wages, Fair Wages and Living Wages. Meaning and Description of Fringe Benefits (Fringes / Employee Benefits / Perquisites), Meaning and Types of Incentives, Factors Affecting Fixation / Revision of Wages / Salary and Fringe Benefits, Methods of Wage Fixation / Wage Revision, Methods of Wage Payment, Meaning of Bonus and Objectives of Paying Bonus.
- Employee Recruitment: Meaning, Sources and Methods of Employee Recruitment. Employee Selection: Meaning and Process of Scientific Methods of Employee Selection. An Overview of Various Tests and Interview Methods for Employee Selection. Process of Induction of the New Employees.

- **Training and Development:** Meaning of Training and Development, Process of Employee Training, Methods of Training Need Identification, Methods of Training Delivery, Need and Methods of Training Evaluation, Meaning and Goals of HRD, An Overview of Various subsystems (Process Mechanisms of HRD), Interlinkage of Various I-IRD Sub-systems.
- **Performance Appraisal:** Meaning, Objectives, Process and Methods of Performance Appraisal, Errors in Performance Appraisal.
- **Trade Unionism:** Meaning of Trade Union, Registration and Rights of Trade Unions, An Overview of Trade Unions in India,
- **Industrial Relations:** Meaning of Industrial Relations and Industrial Disputes, Reasons for Industrial Disputes in India, System of Prevention and Settlement of Industrial Disputes in India.
- **Grievance Handling:** Meaning and Causes of Grievances, Process of Grievance Handling, Model Grievance Handling Procedure.
- **Management of Discipline:** Meaning of Misconduct, An Overview of Various forms of Misconduct, Procedure of Conducting Domestic Inquiry against Indiscipline Employees.

FINANCIAL MANAGEMENT

- **Financial Management:** Nature, Scope and Objectives, Finance Functions, Profit Maximization v/s Wealth Maximization, Financial Forecasting. Retail Finance and its importance.
- **Leverages:** Operating, Financial and Combined Leverage; Investment and Capital Structure Decisions; Payback period, Accounting Rate of Return, Internal Rate of Return and Time value of money methods.
- **Cost of Different Sources of Raising Capital;** Equity Capital, Debt capital, Retained Capital, Preference Capital, Term Loan and Lease Financing. Optimum Capital Structure.
- **Factors Influencing Dividend Policy, Dividend Theories, Forms of Dividend Policies, Types of Dividend, Dividend Payment Practices in India.**
- **Management of Working Capital - Concept of Working Capital, need and influencing factors, Estimation of Working Capital, Inventory and Receivables Management.**

MARKETING MANAGEMENT

- Marketing: Concept, Nature and scope. Marketing Environment
- Marketing Information & Research, Market Segmentation and Targeting, Buying Behaviour. Understanding Consumer & Industrial Markets
- Product Decisions, Pricing Decisions (Elementary idea Only).
- Channel Management, Promotion Management (Elementary idea Only).
- Marketing Control. Specific Marketing Issues : Rural Marketing, Retail Marketing, Marketing of E-Business, Consumerism, Globalisation.

PRODUCTION AND MATERIALS MANAGEMENT

- Nature, Significance Scope ,Role Functions of Production Management, Relationship with other Management Functions, Different Production Systems
- Plant Location, Plant Layout, Product Design & New product Development, Capacity Planning Process & Decisions.
- Scheduling and Sequencing — Conceptual Framework, Industrial Safety Management, Waste Management and Scrap Disposal, JIT Approach.
- Materials Management— Principles, Value Analysis, Variety Reduction, Material Handling, Classification and Codification.
- Work Measurement Techniques — Work Study and Method Study Conceptual Framework of Statistical Quality Control (SQC) & TQM, Maintenance Management, TPM.

COMMUNICATION SKILLS

- Importance and Nature of Business Communication, Process of Communication Channels and Media of Communication, Communication Networks, Effectiveness of Communication.

- Barriers and Gateways in Communication; Written Communication; Writing Business Reports, Resume Development.
- Communication in meetings, Oral presentation skills, Public speaking, Facing Job-Interview.
- Listening Skills, Conversation Skills, Non-verbal Communication, Legal aspects in Business Communication.
- Feedback Skills, Counseling Skills, Negotiation Skills, Communication on Disciplinary Matters.

Organizational Change and Quality Management

- Concept of Organizational Effectiveness (OE) and Organizational Performance (OP). Indicators of OE and OP, Measurement of O E.
- Types of Change. Force of Change. Resistance to Change. Overcoming Resistance to Change.
- Process of Change. Lewin"s Model of Change. Golpin^{ee}s Model of Change Management. Action Research Model of Change. Role of Change Agent In The Process Of Managing Change.
- Meaning and Nature of Organization Climate, Dimensions of Organizational Climate. Organizational Climate versus Organizational Culture. Methods of Conducting Organizational Climate Survey.
- Power and Politics in Organization.
- Meaning of OD. Process of OD). An Overview of OD Intervention.
- Detailed Study of Various OD Interventions. Process of Introducing Various OD Interventions.
- Meaning of Quality. Meaning and Process of Quality Management, Kaizen and TQM. System of Quality Management Awards.
- Benchmarking, JIT, Quality Circles, TPM, SQC and BPR.
- ISO 9000 Certification. Comparison between ISO 9000 Certification and ISO-14000 Certification.

Advertising and Consumer Behaviour

- Nature, Scope and Significance of Advertising, Legal, Ethical and Social Aspects of Advertising. Models of Consumer Behaviour.

- Advertising: Types of Media, Media Planning, Media Selection and Strategy. Creative Advertising, Advertising Planning and Strategies.
- Introduction to Consumer Behaviour, Consumer Buying Behaviour, Consumer Behaviour and Marketing Strategy.
- Factors in the study of Consumer Behaviour: Lifestyle, Motivation, Attitude, Learning, Perception and Personality. Family, Groups, Social Class and Cultural Influence on Consumer Behaviour,
- Various Buying Behaviour Models.
- Application of Consumer Behaviour. Issues in Formulation of Different Marketing Strategies.

PRODUCT AND BRAND MANAGEMENT

- Product: Definitions & Features, Product Levels, Classification of Products, Individual Product Decisions, Difference between Consumer Products • and Industrial Products, Consumer Adoption Process, Product Differentiation
- New Product Development: Factors Contributing to a new Product Design, New Product Development Process, Product Life Cycle, Factors Affecting Product Mix, Product Mix Strategies, Product Positioning
- Brand Elements: Classification of Brands, Brand Identity,, Brand Image, Brand Personality, Brand Architecture, Brand Equity, Brand Loyalty Pyramid, Brand Equity, Factors Influencing Brand Equity, Different Methods of Brand Equity Measurement, Brand - Customer Relationship.
- Successful Brands: Characteristics of Successful Brands, Brand Strategies, Consumer Perceptual Space& Clutter, Brand Positioning, Brand Extension Strategies, Brand - Product Relationship, Brand Revitalization.
- Other Branding Issues: Concept and characteristics of Industrial Brands, Brand Building Issues in Services, Concept of a Retail Brand ,Key Issues in Building Retail Brands, Classification of Retail Formats, Ethics in Branding and Retailing, Marketing Research in Product and Brand Management Areas

BUSINESS RESEARCH METHODS

- Concepts of Research, Scientific Approach to Research, Types of Social Science Research, Research Process and Planning for Research, Defining Research Problem. Research Designs.
- Sources / Methods of Collecting Primary and Secondary Data, Schedules &

Questionnaires, Interview, Observation, Scaling Techniques etc.

- **Methods of Data Analysis:** Application of Mean, Mode, Median, Geometric Mean, Harmonic Mean, Coefficient of Correlation, Regression Analysis, ANOVA Analysis, t-test, z-test, f-test, chi-square test.
- **Research Report Writing.** Elementary Idea about Statistical Software Packages

INTERNATIONAL MARKETING

- **Nature and Scope of International Marketing, Significance of International Marketing, Foreign Trade Concepts and Theories.**
- **Analysis of International Marketing Environment.** India's Current Export Import Policy, Recent Trends in India's Foreign Trade, Institutional setup for Export Promotion, Export Houses, Export Documentation and Procedure.
- **International Marketing Research, Organisational Structures in Foreign Market, Managing International Marketing Communication and its Sales Force, Emerging Trends in International Retail Business.**
- **Overseas Market- Product Strategy, International Product Life Cycle, Pricing Decisions, Distribution Channel Decisions and Promoting Products for Exports including Fairs and Exhibitions.**
- **Letter of Credit, Credit Risk Insurance with Reference to ECGC Functioning & Evaluation, Functioning of WTO, UNCTAD.**

MARKETING OF SERVICES

- **Concepts, Nature, Emergence, Growth and Importance of Services, Challenges in Marketing of services, Service Classification.**
- **Marketing Framework for Service Business, Understandings Service Market, Services and Consumer Behaviour in Market of Services, Segmentation, Targeting and Positioning of Service Marketing.**
- **Marketing Mix in Service Marketing, Advertising, Branding Issues of Services, Relationship Marketing, Retail Marketing.**
- **Marketing Information System and Marketing Research in Service Marketing, Strategies for Services Marketing, Designing of Service Strategy.**
- **Service Vision, Issues concerning Service quality and Quality Models.**
- **E-Marketing and Marketing of Services in Various Business Areas.**

- Development of Service Market in Indian Business.

ELECTIVE COURSES FOR MBA 111 SEMESTER (Any Two Papers are to be opted)

HUMAN RESOURCE DEVELOPMENT

- Philosophy and Goals of HRD, An Overview of Sub-systems (Process mechanisms) of HRD. Inter-linkage of Various Sub-systems of HRD. Role of HRD Managers, Line Managers and Top Executives in the Process of HRD.
- Employee Training: Process of Employee Training. Identifying Training Needs. Planning for Training. Evaluation of Training, Learning/ Training Climate.
- Performance Appraisal: Objectives of Performance Appraisal. Process of Performance Appraisal. Performance Feedback and Performance Counselling. Common Errors in Performance Appraisal.
- Employee Empowerment: Meaning, Process and Ways & Strategies. Career Planning & Development: Meaning, Process and Ways & Strategies. Ingredients of Quality of Work Life. Ways and Strategies to Enhance the Level of (OWL.
- Defining HRI) Climate and Dimensions of HRI) Climate. Evaluation of HRD (HRD Audit). Strategic I-IRI). Organizational Learning.

SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT

- Investment Return and Risk, Operations of Indian Stock Market; New Issue Market; Listing of Securities; Cost of Investing in Securities; Mechanics of Investing; Markets and Brokers; Investment Companies; Investment Alternatives.
- The Return to Risk and the Investment Decision; Government Securities; Investment Instruments of the Money Market; Fundamental and Technical Analysis, Efficient Market Theory.
- Portfolio Management — An Optimum Portfolio Selection Problem, Markowitz Portfolio Theory, Sharpe Single Index Model; Capital Asset Pricing Model.
- Optimum Portfolios — Constructing the Optimum Portfolio, Portfolio Investment Process; Bond Portfolio Management Strategies; Investment Timing and Portfolio Performance Evaluation.
- Portfolio Management in Mutual Funds: Nature Scope and Types of MFs, UTI, Concept of NAV, Regulation of MFs, Taxation and MFs.

MANAGEMENT OF FINANCIAL SERVICES AND INTERNATIONAL FINANCE

Financial System and Markets; Concept, Nature and Scope of Financial Services; Regulatory Framework for Financial Services; Management of Risk in Financial Services; New Financial Products and Services; Innovative financial Instruments.

- Mutual Funds; Types/Classification of Funds, Reasons for Slow Growth. Merchant Banking; Meaning, Scope and Services of Merchant Banks. Managing of Issue Shares and Bonds; Debt Securitization; Credit Rating; Credit Cards.
- Venture Capital; Concept, Meaning, Features, Scope of Venture Capital and Method of Venture Financing. Factoring, Forfeiting and Bill Credit Discounting.

International Financial Management: Nature, Scope and Objectives, International Financial System and institutions; IMF, World Bank. Foreign Exchange Market and its Functions.

An Overview of Financial Derivatives — Future; Forward Agreement Future Agreement. Options; Put option, Call Option, Hedging and Currency Swaps, International Cash Management.

Management Information System

- Management Information System Design - Defining the Problem, System Objectives, Determining information needs, sources, Development and selection of alternative design.
- Information system for Decision Making, Basic Information System Related to Finance, Production, Marketing and Human Resources, Recent Trends in MIS.
- MIS and Decision Making - Phases of Decision making process, MIS support at each of the phase of Intelligence, Design & choice. Programmed v/s Non-Programmed Decisions.
- Basic Information Regarding Enterprise Resource Planning and Related Soft-wares. Basic Information Regarding HRIS and Related Soft-wares. Basic Information Regarding Market Database.
- Consumer Price Index Numbers, Wholesale Price Index Numbers, System of Sensex. Rating Agencies in India.

Quantitative Techniques

- Introduction to Quantitative Techniques. Concept Model Building for Business Decisions. Role and Scope Models in Business and Industry. Matrix Algebra Determinations. Solving linear equations by using matrices. Applications of Matrices to value Analysis. Output Model in Matrices.
- Probability: Rules of Probability - Binomial, Poisson and Normal Distribution - Their Applications in Business and Industrial Problems - Baye"s Theorem and its Business Application.
- Linear Programming- Mathematical formulations of Linear Programming, Graphical Analysis, Simplex method of Linear Programming, Transportation and Assignment Models.
- Probability Theory — Concept of Probability, basic Laws of Probability, Conditional Probability, Game Theory
- Application of Differentiation and Integration Maxima, Minima, Average Cost, Total Cost, Marginal Revenue, Average Revenue and Total Revenue - Consumer Surplus and Producer Surplus.



SYSTEMS ANALYSIS AND DESIGN

Overview of Systems Analysis and Design; Software applications today the changing scenarios — Introduction to different methodologies and Structured System Analysis — Problem identification — requirement analysis : tools and techniques _feasibility analysis operational. Technical and economical feasibility — details of SDLC approach. Business Systems Concept; System Development Life Cycle; Project Selection; Feasibility Study. Tool for Analysis and Design of Business Systems; Methodologies Available; Need for Structured Techniques; Structured Techniques Available. System Requirement Specification and Analysis; Data Flow Diagrams; Data Dictionaries; Process Organisation and Intersections; Decision Analysis; Decision Trees and Tables; Expansion, Explosion and Normalization, Detailed Design; Modulation; Module Specification; File Design; Data Base Design, System Control and Quality Assurance; Documentation Tools; Testing Techniques Available; System Controls and Audit Trails; System Administration and Training; Conversion and Operations Plan. Hardware and Software Selection; Hardware Acquisition; Benchmarking, Vendor Selection, Operating System Selection, Language Processors, Performance and Acceptance Testing Criteria. Managing Data Processing in an Organisation; Data Processing Setup; Project Management Techniques for Managing Software Projects.

ELECTIVE COURSES FOR MBA IV SEMESTER

(Any Two Papers are to be opted)

CORPORATE TAXATION

- Basic Concepts of Income Tax; Residential Status of a Company; Computation of Income under Different Heads of Income.
- Set off and Carry forward of Losses, Deductions and Exemptions for Corporate Assesses, Minimum Alternate Tax (MAT).
- Meaning and Scope of Tax Planning and Location of Undertaking, Type of Activity, Ownership Pattern, Tax Planning Regarding Dividends Policy, Issue of Bonus Shares, Tax Planning Relating to Amalgamation and Merger of Companies.
- Tax Considerations in respect of Specific Managerial Decision like Make or Buy, Own or Lease, Close or Continue, Sale in Domestic Markets or Exports; Replacements and Capital Budgeting Decisions, etc.
- Tax Planning in respect of Managerial Remuneration, Foreign Collaborations and Joint Ventures; Double Taxation Avoidance Agreements.

ENTREPRENEURSHIP

- Concept of Entrepreneurship. Process of Entrepreneurship, Entrepreneurial Motives. Enablers of Entrepreneurial Intentions. Entrepreneurial Competencies. Characteristic Features of Corporate Entrepreneurship. Differences between Entrepreneurship and Intrapreneurship.
- Concept of Social Entrepreneurship. Differences between Normal Entrepreneurs and Social Entrepreneurs. Need and Benefits of Social Enterprise. Differences between Social Enterprises and Social Responsibility of Business. Ethical Issues in Entrepreneurship.
- Benefits of Women Entrepreneurship Status of Women Entrepreneurship. Entrepreneurship. Challenges in Women Entrepreneurship. Barriers and Facilitators Of Women Entrepreneurship.
- Relationship among Creativity. Innovation and Entrepreneurship. Environmental Scanning for New Venture Creation. Developing Business Plan for New Venture Creation. Market Orientation and Marketing Skills for Entrepreneurs. Marshalling Resources New Venture Creation.
- Characteristic Features of Family Business. Advantages of Family Business, Problems in Managing Family Business, Global Opportunities for Entrepreneurs.

STRATEGIC MANAGEMENT

- Nature, Purpose, Importance and historical evolution of Business Policy, Concept and applications of Corporate Strategy, Strategic Management . Definition, model and process.
- Strategy Formulation : Strategic Intent — Vision, Mission, Purpose and Objectives, Concept of Core Competency, Chief Executive & Board, Work of Top Management in Strategy Formulation, Strategy and Structure.
- Environmental Analysis : Environmental and Organizational Appraisal, SWOT Analysis, Experience Curve, Competitive Advantage of a Firm, Strategic Profile of Firm.
- Strategic Alternatives and Strategic Choice
- Strategic Implementation, Activating Strategies, Structural Implementation, Functional Implementation, Behavioural Implementation, Strategy Evaluation, Strategic Control, Operational Control, Techniques of Strategic Evaluation & Control.

ECONOMICS OF LABOUR AND INDUSTRIAL RELATIONS

- Meaning of Industrial Relations. Common Reasons of Industrial Disputes.
- Trade Unionism in India :Meaning of Trade Union. The Trade Union Act. 1926. Current Status of Trade Unions in India. Problems of Trade Unions in India and Probable Solutions.
- Industrial Employment (Standing Orders) Act, 1946.
- Industrial Disputes Act, 1947.
- Workers Participation in Management.
- Collective Bargaining and Negotiation.
- Grievance Handling Management.
- Management of Discipline.
- Government System of Labour Administration In India.
- Wages, Dearness Allowance, Bonus and Fringe Benefits System In India.

CREATIVITY AND INNOVATION

- Nature of Creativity. Convergent Vs Divergent Thinking and Their relationship with Creativity.
- Individual Creativity Vs Team Creativity. Factors that affect Individual Creativity. Factors that affect Team Creativity. Creative Personality and Blocks to Creative Personality.
- Various Techniques of Creative Problem Solving.
- Innovation in Organizations: Meaning. Process. Types. Levels. Influencing Factors.
- Innovation Sponsoring Capability. Climate / Culture required for creativity and innovation in organizations. Relationship between Creativity, Innovation and entrepreneurship.

LEGAL FRAMEWORK OF HUMAN RESOURCE MANAGEMENT

- The Factory Act, 1948.
- Contract Labour Act, 1952.
- The Minimum Wages Act, 1948.
- Payment of Wage Act, 1936.
- Equal Remuneration Act, 1976.
- Payment of Bonus Act, 1965.
- Payment of Gratuity Act, 1972.
- Provident Fund and Miscellaneous Provisions Act, 1952.
- Employees Compensation Act, 1923.
- Employees State Insurance Act, 1948.
- Child Labour Prohibition Act.

- **Bonded Labour Prohibition Act.**

Sample SLM (Only Content Pages)
– **PGDBM Program**

MANAGEMENT CONCEPTS & PROCESSES

- Scientific Management Approach to Management, System Approach to Management, Human Relations Approach to Management, Principles of Management.
- The Concept of Planning, Process of Planning, Types of Plans, Management by Objectives (MBO).
- Process of Organizing — Span of Management and Levels of Authority, Delegation of Authority, Decentralization of Authority, Line and Staff Organization.
- Nature & Process of Decision Making — Group Decision Making, Guidelines for Effective Decision Making, Management by Exception.
- Concept and Process of Management Control, Types of Control, Principles of Controlling, Techniques of Management Control.

MANAGERIAL ECONOMICS

- Nature and Scope Of Managerial Economics, Fundamental Concepts in Managerial Economics, Role and Responsibilities of Managerial Economist.
- Law & Nature of Demand, Demand Determinants, Demand Forecasting, Demand Function, Elasticity of Demand, Consumer Surplus.
- Law of Returns and Production Functions, Cost Concepts, Cost Classifications, Economies and Diseconomies of scale, Cost-Output relationships.
- Price-output decisions under different market conditions - Perfect and Imperfect Competition, Monopoly, Monopolistic Competition, Oligopoly, Non-Price Competition.
- Input- Output Analysis, Trade Cycle, Balance of Payments, Concept and Measurement of National Income, Cost Benefit Analysis.

ACCOUNTING FOR MANAGERS

- Financial Accounting — Concept, Nature, Scope and Importance , Generally Accepted Accounting Principles, Preparation of Financial Statements.
- Financial Statement Analysis - Ratio Analysis, Funds Flow Analysis.
- Management Accounting Concept, Nature, Need, Scope and Importance; Marginal Costing, Accounting for Decision Making, Break Even Analysis.
- Budget and Budgetary Control, Types of Budget — Flexible Budget, Cash Budget, Capital Expenditure Budgeting, Zero-Base Budgeting.
- Responsibility Accounting, Value Added Accounting, Human Resource Accounting, Inflation Accounting, Environmental Accounting

ORGANIZATIONAL BEHAVIOUR

- Organizational Behavior: Definition, Concept, Significance, Level of Organizational Behavior, Managerial Skills Influencing OB
- Personality: Meaning, Determinant, Types, Theories of Personality— Trait Theory and Freud Theory
- Attitude: Definition, Meaning, Components of Attitude.
- Perception: Meaning, Elements, Factors Influencing Individual Perception, Process.
- Learning: Meaning, Effectiveness of Learning.
- Motivation: Meaning, Types, Theories of Motivation, Maslow's Hierarchy of Need, Herzberg Two Factor Theory, Vroom's Expectancy Theory

- Leadership: Meaning, Styles of Leadership, Theories of Leadership Charismatics Leadership Theory, Trait Theory, Contingency Theory
- Management of Conflict: Meaning, Types, Sources, Levels, Process of Conflict. • Group: Meaning, Types of Group, Group Dynamics, Group Decision Making

BUSINESS AND LEGAL ENVIRONMENT

- Business Environment: Nature, Scope and its relevance in Business Decision Making,
- Political, Social, Cultural & Economic and Technological Environment.
- WTO Provisions, Trading Block, Industrial Ecology and Recycling Industry, Industrial Pollution — Air, Water, Land Pollution and Business ethics.
- The Indian Contract Act 1872, Essentials of a Valid contract, Void agreements,
- Performance of Contracts & its remedies.
- The Sale of Goods Act 1930 : Formation of a contract, Rights of an unpaid seller,
- The Companies Act, 1956 : Nature and Types of Companies. Formation. Memorandum and Articles of Association, • Prospectus ,Allotment of Shares.

Human Resource Management

- Introduction: Concepts and Functions of Human Resource Management, Role of Human Resource Managers, Meaning and Process of Human Resource Planning, Job Analysis.

- **Job Evaluation: Meaning, Objectives and Methods of Job Evaluation.**
- **Wage, Salary and Employee Benefits: Meaning of Wages/ Salary, Minimum Wages, Fair Wages and Living Wages. Meaning and Description of Fringe Benefits (Fringes / Employee Benefits / Perquisites), Meaning and Types of Incentives, Factors Affecting Fixation / Revision of Wages / Salary and Fringe Benefits, Methods of Wage Fixation / Wage Revision, Methods of Wage Payment, Meaning of Bonus and Objectives of Paying Bonus.**
- **Employee Recruitment: Meaning, Sources and Methods of Employee Recruitment. Employee Selection: Meaning and Process of Scientific Methods of Employee Selection. An Overview of Various Tests and Interview Methods for Employee Selection. Process of Induction of the New Employees.**
- **Training and Development: Meaning of Training and Development, Process of Employee Training, Methods of Training Need Identification, Methods of Training Delivery, Need and Methods of Training Evaluation, Meaning and Goals of HRD, An Overview of Various subsystems (Process Mechanisms of HRD), Interlinkage of Various I-IRD Sub-systems.**
- **Performance Appraisal: Meaning, Objectives, Process and Methods of Performance Appraisal, Errors in Performance Appraisal.**
- **Trade Unionism: Meaning of Trade Union, Registration and Rights of Trade Unions, An Overview of Trade Unions in India,**
- **Industrial Relations: Meaning of Industrial Relations and Industrial Disputes, Reasons for Industrial Disputes in India, System of Prevention and Settlement of Industrial Disputes in India.**
- **Grievance Handling: Meaning and Causes of Grievances, Process of Grievance Handling, Model Grievance Handling Procedure.**
- **Management of Discipline: Meaning of Misconduct, An Overview of Various forms of Misconduct, Procedure of Conducting Domestic Inquiry against Indiscipline Employees.**

FINANCIAL MANAGEMENT

- Financial Management: Nature, Scope and Objectives, Finance Functions, Profit Maximization v/s Wealth Maximization, Financial Forecasting. Retail Finance and its importance.
- Leverages: Operating, Financial and Combined Leverage; Investment and Capital Structure Decisions; Payback period, Accounting Rate of Return, Internal Rate of Return and Time value of money methods.
- Cost of Different Sources of Raising Capital; Equity Capital, Debt capital, Retained Capital, Preference Capital, Term Loan and Lease Financing. Optimum Capital Structure.
- Factors Influencing Dividend Policy, Dividend Theories, Forms of Dividend Policies, Types of Dividend, Dividend Payment Practices in India.
- Management of Working Capital - Concept of Working Capital, need and influencing factors, Estimation of Working Capital, Inventory and Receivables Management.

MARKETING MANAGEMENT

- Marketing: Concept, Nature and scope. Marketing Environment
- Marketing Information & Research, Market Segmentation and Targeting, Buying Behaviour. Understanding Consumer & Industrial Markets
- Product Decisions, Pricing Decisions (Elementary idea Only).
- Channel Management, Promotion Management (Elementary idea Only).
- Marketing Control. Specific Marketing Issues : Rural Marketing, Retail Marketing, Marketing of E-Business, Consumerism, Globalisation.

PRODUCTION AND MATERIALS MANAGEMENT

- Nature, Significance Scope ,Role Functions of Production Management, Relationship with other Management Functions, Different Production Systems
- Plant Location, Plant Layout, Product Design & New product Development, Capacity Planning Process & Decisions.
- Scheduling and Sequencing — Conceptual Framework, Industrial Safety Management, Waste Management and Scrap Disposal, JIT Approach.
- Materials Management— Principles, Value Analysis, Variety Reduction, Material Handling, Classification and Codification.
- Work Measurement Techniques — Work Study and Method StudyConceptual Framework of Statistical Quality Control (SQC) & TQM, Maintenance Management, TPM.

COMMUNICATION SKILLS

- Importance and Nature of Business Communication, Process of Communication Channels and Media of Communication, Communication Networks, Effectiveness of Communication.
- Barriers and Gateways in Communication; Written Communication; Writing Business Reports, Resume Development.
- Communication in meetings, Oral presentation skills, Public speaking, Facing Job-Interview.
- Listening Skills, Conversation Skills, Non-verbal Communication, Legal aspects in Business Communication.
- Feedback Skills, Counseling Skills, Negotiation Skills, Communication on Disciplinary Matters.

Sample SLM (Only Content Pages)
BBA Program

BBA 101: Principles of Business Management

Block 1: Business and Management an Introduction

Unit 1: Nature and Scope of Business, Forms of Business Organization

Unit 2: Nature and Scope of Management

Unit 3: Approaches to the Study of Management

Unit 4: Functions and Principles of Management

Block 2: Planning and Organizing

Unit 5: Fundamentals of Planning

Unit 6: Plans, Policies, Schedules and Procedures

Unit 7: Organizing: Basic Concepts

Unit 8: Departmentation and Forms of Authority Relationships

Unit 9: Delegation and Decentralization

Block 3: Staffing and Directing

Unit 10: Staffing

Unit 11: Directing

Unit 12: Motivation

Unit 13: Leadership

Unit 14: Communication

Block 4: Coordination and Control

Unit 15: Coordination

Unit 16: Process of Control

Unit 17: Techniques of Control

Unit 18: Management of Change

BBA 102: Business Economics

Block 1: Fundamental Problem of Economic Systems and Basic Concepts

Unit 1: Fundamental Problems of Economic Systems

Unit 2: Basic Concepts

Unit 3: Economic Systems

Block 2: Consumer Behaviour and the Demand Theory

Unit 4: Law of Diminishing Marginal Utility and Equal-Marginal Utility

Unit 5: Indifference Curve Analysis

Unit 6: Consumer Demand

Unit 7: Elasticity of Demand

Block 3: Theory of Production

Unit 8: Production Function I

Unit 9: Production Function II

Unit 10: Law of Supply and Elasticity of Supply

Unit 11: Theory of Costs and Cost Curves

Block 4: Theory of Price

Unit 12: Equilibrium Concept and Conditions

Unit 13: Perfect Competition

Unit 14: Monopoly

Unit 15: Monopolistic Competition

Unit 16: Oligopoly

Block 5: Distribution of Income

Unit 17: Theory of Distribution

Unit 18: Distribution of Income I: Wages and Interest

Unit 19: Distribution of Income II: Rent and Profit

Unit 20: Inequality of Income

BBA 103: Financial Accounting

Block 1: Accounting Fundamentals and Final Accounts

Unit 1: Basic Concepts of Accounting, Accounting Standard & IFRS

Unit 2: The Accounting Process

Unit 3: Cash Book and other Subsidiary Books

Unit 4: Concept relating to Final Accounts, Final Account-I and Final Account-II

Block 2: Accounts from Incomplete Records

Unit 5: Self-Balancing System

Unit 6: Accounting from Incomplete Records-I

Unit 7: Accounting from Incomplete Records-II and III

Block 3: Accounts of Non-trading Concerns, Depreciation, Provisions and Reserves

Unit 8: Accounts of Non-trading Concerns - I

Unit 9: Accounts of Non-trading Concerns -II

Unit 10: Depreciation-I and II

Block 4: Branch and Departmental Accounts

Unit 11: Branch Accounts - I

Unit 12: Branch Accounts -II

Unit 13: Departmental Accounts

Block 5: Hire Purchase Accounts

Unit 14: Hire Purchase Accounts - I

Unit 15: Hire Purchase Accounts - II and III

Block 6: Partnership Accounts

Unit 16: General Introduction and Distribution of Profits

Unit 17: Admission of a Partner

Unit 18: Retirement of a Partner

Unit 19: Dissolution of a Partnership Firm

BBA 104: Business Regulatory Framework

Block 1: General Law of Contracts I

Unit 1: Essentials of a Contract

Unit 2: Offer and Acceptance

Unit 3: Capacity of Parties

Unit 4: Free Consent

Block 2: General Law of Contract II

Unit 5: Consideration and Legality of Object

Unit 6: Void Agreements and Contingent Agreements

Unit 7: Performance and Discharge

Unit 8: Remedies for Breach and Quasi Contracts

Block 3: Specific Contracts

Unit 9: Indemnity and Guarantee

Unit10: Bailment and Pledge

Unit 11: Contract of Agency

Unit 12: Carriage of Goods

Block 4: Partnership

Unit 13: Definition and Registration of Partnership

Unit 14: Rights, Duties and Liabilities of Partners

Unit 15: Limited Liability Partnership

Unit 16: Dissolution of Partnership Firms

Block 5: Sale of Goods

Unit 17: Nature of Contract of Sale

Unit 18: Conditions of Warranties.

Unit 19: Transfer of Ownership and Delivery

Unit 20: Rights of an Unpaid Seller

BBA 105: Business Communication

Block 1: Communication Concept & Functions

Unit 1: Communication: Concept and its role in present day business organization

Unit 2: Communication Process

Unit 3: Good Communication

Unit 4: Verbal and non-verbal communication

Block 2: Methods of Communication

Unit 5: Dimensions of Communication

Unit 6: Intra-organizational Communication

Unit 7: Communication Channels

Unit 8: Basics & Breakdown in Communication

Block 3: Effective Communication, Speaking and Oral Reporting

Unit 9: Guidelines for Effective Communication

Unit 10: Effective Speaking

Unit 11: Presentation & Interview

Unit 12: Listening

Block 4: Public Communication, Business Correspondence & Report Writing

Unit 13: Communication for Customers / Public (External Communication)

Unit 14: Business Correspondence

Unit 15: Effective Business Letters

Unit 16: Types of Report and Notice, Report Writing & Agenda and Minutes

BBA 106: Principles of Marketing

Block 1: Marketing Concepts and Environment

Unit 1: Basic Concepts of Marketing

Unit 2 Marketing Environment

Unit 3 Markets and Marketing Segmentation

Unit 4 Consumer Behavior

Block 2: Product Differentiations and Packaging

Unit 5 Product concept and Classification

Unit 6 Product Development and Product Life Cycle

Unit 7 Branding

Unit 8 Packaging

Block 3: Pricing

Unit 9 Pricing

Unit 10 Discounts and Allowances

Unit 11 Regulation of Prices

Block 4: Distribution

Unit 12 Distribution Channels

Unit 13 Whole Seller and Retailer

Unit 14 Physical Distribution

Block 5: Promotion

Unit 15 Distribution Channels

Unit 16 Personal Selling & Sales Promotion

Unit 17 Advertising and Publicity

BBA 201: Business Mathematics and Statistics

Block 1: Function and Progression

Unit 1: Function and Progression

Unit 2: Arithmetic Progression and Series

Unit 3: Geometric Progression and Series

Block 2: Permutations and Combination

Unit 4: Fundamental Principles of Counting

Unit 5: Permutation & Combination

Unit 6: Matrices and Determinants

Unit 7: Differentiation

Unit 8: Integration and Its Application

Block 3: Basic Statistical Concepts

Unit 9: Meaning and scope of statistic

Unit 10: Organizing a Statistical Survey

Unit 11: Accuracy, Approximation and Errors

Unit 12: Ratios, Percentages and Rates

Block 4: Collection, Classification and Presentation of Data

Unit 13: Collection and classification of Data

Unit 14: Tabular Presentation

Unit 15: Diagrammatic and Graphic Presentation

Block 5: Measures of Central Tendency, Dispersion and Skewness

Unit 16: Concept of Central Tendency, Mean, Median, Mode, and Geometric, Harmonic and

Moving Averages

Unit 17: Measures of Dispersion – I & II

Unit 18: Measures of Skewness

BBA 202: Information Technology in Business

Block 1 Computer Basics, Information Technology and Number Systems

Unit 1: Computer Basics

Unit 2: Introduction to Information Technology

Unit 3: Advanced Information Technology

Unit 4: Number Systems

Block 2 Computer Organization, Architecture and Memory Storage

Unit 5: Computer Organization

Unit 6: Memory Unit

Unit 7: Operating System

Unit 8: Database Fundamentals

Block 3 Computer Software Communications, Internet and Security

Unit 9: Computer Software

Unit: 10 Computer Communications

Unit 11: Internet and Its Tools

Unit 12: Computer Security

Block 4 Microsoft Office

Unit 13: Word Processor- MS-Word

Unit 14: MS- Excel

Unit 15: MS Power Point

Unit 16: MS Access & Internet Application

BBA 203: Corporate Law

Block 1 Company and Its Formation

Unit 1: Nature and Types of Companies

Unit 2: Public and Private Company

Unit 3: Promoters

Unit 4: Formation of a Company

Block 2 Principles Documents

Unit 5: Memorandum of Association

Unit 6: Articles of Association

Unit 7: Prospectus

Block 3 Capitals and Management

Unit 8: Share and Loan Capital

Unit 9: Allotment of Shares

Unit 10: Membership of a Company

Unit 11: Directors

Block 4 Meetings and Winding Up

Unit 12: Company Secretary

Unit 13: Meetings and Resolutions

Unit 14: Winding Up

BBA 204: Introduction to Business Finance

Block 1 Introduction

Unit 1: Scope of Financial management, Nature and Functions of Finance, Objectives of

Financial Management

Unit 2: Emerging role of Financial Manager in India Organizational, Regulatory and Tax

Framework

Unit 3: Forms of Business Organization Regulatory framework of Financial Management

Unit 4: Industrial Policies, Indian Companies Act 1956, Securities and Exchange Board of India (SEBI) Guidelines

Block 2 Financial Securities, Capitalization and Capital Structure

Unit 5: Nature and Characteristics of different Securities, Valuation of Fixed-

Income

Securities and Equity Shares, Meaning and nature of Capital Structure

Unit 6: Leverages operating and Financial, EBI-EPS Analysis for Capital Structure
Planning Assessment of Debt Capacity

Unit 7: Guidelines for Capital Structure Planning, Guidelines for New Shares and
Debentures

Unit 8: Meaning and definition of Capitalization, Over and Under Capitalization –
their causes and remedies

Block 3 Short Term Financial Requirement

Unit 9: Meaning and nature of working Capital its need and importance. Factors
effecting working capital requirement

Unit 10: Estimating W C. Requirement, W.C financing policy Dividend Payout
ratio

Unit 11: Managerial Consideration in determining Dividend payout Factors
effecting Dividend Policy, Dividend Stability

Unit 12: Dividend Policy and Share Valuation Traditional Position, Walter Model,
M.M. Position

Block 4 Capital Budgeting

Unit 13: Meaning, need and importance of Capital Budgeting, Factors effecting
Capital Budgeting

Unit 14: Meaning and methods of evaluating projects, Caparison of present value
and internal rate of return methods, Capital Rationing

Unit 15: Cost of Capital - required returns on Capital Investment; Meaning and
Importance of Cost of Capital

Unit 16: Measurement of Cost of Debt and Preference Share Capital, and retained
earnings, Overall cost of Capital of the firm

BBA 205: Business Environment

Block 1 Introduction of Business Environment

Unit 1: Nature and Dimension of Business Environment

Unit 2: Economic Environment : An Overview

Unit 3: Structure of Indian Economy

Unit 4: Social and Cultural Environments

Block 2 Business and Government

Unit 5: Role of Government in Business

Unit 6: Macro Economic Policies

Unit 7: Consumer Protection

Block 3 Economic Policy and Framework

Unit 8: Industrial Policy

Unit 9: Industrial Sickness

Unit 10: Industrial Relations

Unit 11: Small Scale Sector

Block 4 External Sector and Economic Reforms

Unit 12: Foreign Investment and MNCs

Unit 13: India's Foreign Trade

Unit 14: Balance of Payment and EXIM Policy

Unit 15: International Trade Relations

BBA 206: Marketing Communication

Block 1 Overview of Marketing Communication

Unit-1: Meaning, Scope and feature of communication importance of communication,

qualities of a good communication system, Communication models.

Unit 2: Role and importance of marketing communication, Marketing communication mix

and its environment culture and sub culture, Social Class, reference group, motivation.

Unit 3: Perception, cognition, Information process, model learning and the consumer

learning Process, Group's Impact on communication, Diffusion Adoption process.

Block 2 Marketing Information System

Unit 4: Communication Network Process, Importance of feedback in communication, 7C's

of communication and ten commandments of communication.

Unit 5: Steps involved in developing effective marketing communication system and skills.

Unit 6: Dimensions of communication, mechanical devices in communication, communication models in marketing; Graphic model verbal models.

Block 3 Advertising, Personal Selling, Public Relation, Sales Promotion and Publicity

Unit 7: Advertising Meaning and Importance, medias of advertising, measurement of effectiveness of advertising.

Unit 8: Personal Selling: Meaning and Importance, quality of successful sales man, Sales representatives as marketing communicators.

Unit 9: Sales promotion: meaning and importance, sales promotion techniques, managing sales force Promotion, public relation and publicity its meaning.

Block 4 Integrated Communication in Marketing

Unit 10: Direct marketing: meaning, growth and features designing effective direct response packages.

Unit 11: Ethical Issues in marketing communication, deceptive marketing social marketing communication. A framework for strategy; creative approaches that work.

Unit 12: Barriers to communication; types of barriers, overcoming communication barriers.

Block 5 Emerging trends and evaluation of marketing Communication

Unit 13: Emerging Trends in marketing communication Web, networking, Internet, Video

Conferencing System, File Transfer Protocol (FTP), other means of international communication.

Unit 14: The future medium of communication, Email, international communication, getting online, what is required

Unit 15: Evaluation of communication, Variable of evaluation marketing communication, communication path, market control, conflicts and management, Building marketing strategies.

BBA 207: Advertising Practices

Block 1 Introduction of Advertising

Unit 1: Advertising Fundamentals: Definition, Objectives, Media of Advertising, Merits and Limitations of Advertising.

Unit 2: The Nature of Advertising: Product advertising, Institutional Advertising

Unit 3: Importance of Advertising in Modern Marketing, Role of Advertising in

national economy, Advertising as a career.

Unit 4: Knowledge about Consumer Product, Product Life Cycle, Consumer Market

Block 2 Types of Advertising

Unit 5: Types of Advertising Commercial and Non Commercial Advertising; Primary demand and selective demand, classified and Displays, comparative and Co- operative advertising.

Unit 6: Outdoor advertising, Banners, Posters, Signboards, Ad on Wheels.

Unit 7: Advertising Media: Radio, Television Newspapers, Magazine, Internet and Mobile advertising.

Block 3 Advertising Message

Unit 8: Advertising Message: Ad copy, Preparation of an effective advertising copy,

Message design and development.

Unit 9: Layout of advertisement: Headlines, Illustrations, Slogan, Seal of Approval,

Elements of a Broadcast Copy, copy for direct mail.

Unit 10: Role of celebrities, Models, Fashion shows, Glamour of aid.

Block 4 Advertising Budget

Unit 11: Advertising budget; Budget setting, factor affective advertising expenditure in a company.

Unit 12: Advertising effectiveness, Ad evaluation, Types of Ad evaluation.

Unit 13: Ethical issue in Advertising, Deceptive & Misleading Practices.

BBA 301: Fundamentals of Entrepreneurship

Block 1 Entrepreneurship Theories & Environment

Unit 1: The Entrepreneur

Unit 2: Theories of Entrepreneurship

Unit 3: Entrepreneurial Environment

Block 2 Planning and Promotion of Venture

Unit 4: Identification of Business Opportunities

Unit 5: Promotion of a Venture

Unit 6: Requirements for a Business

Block 3 Entrepreneurial Behaviour & Programmes

Unit 7: Economic System & Entrepreneurial Behaviour

Unit 8: Entrepreneurial Behaviour & Social Responsibilities

Block 4 Entrepreneurship Development Programmes

Unit 9: EDPs and Small Business

Unit 10: Women Entrepreneurship

Unit 11: Small Business

Block 5 Incentives and Support

Unit 12: Institutional Financial/ Promotional Support

Unit 13: Incentives and subsidies

Unit 14: Export and Import Procedures

BBA 302: Cost and Management Accounting

Block 1 Basic Concepts

Unit 1: Introduction: Nature and scope of cost accounting; Cost concepts. Unit 2:

Cost classification; Methods and techniques; Installation of costing System;

Unit 3: Concept of cost audit

Block 2 Material and Labour

Unit 4: Accounting for material: Material control; Concept and techniques.

Unit 5: Pricing of materials issues; Treatment of material losses.

Unit 6: Accounting for Labour: Labour cost control procedure; Labour turnover; idle time and overtime; Methods of wage payment-time and piece rates; Incentive schemes.

Block 3 Overheads

Unit 7: Accounting for Overheads; Classification and departmentalization;

Unit 8: Absorption of Overheads; Determination of Overheads rates

Unit 9: Under and over absorption and its treatment.

Block 4 Methods of Costing

Unit 10: Cost Ascertainment: Unit costing; Job, batch and contract, Standard and Marginal costing

Unit 11: Operating costing; Process costing-excluding inter-process profits and joint and by product

Unit 12: Reconciliation of cost and financial accounts.

Block 5 Management & Responsibility Accounting

Unit 13: Introduction to Management Accounting, Management Accounting and Managerial decisions

Unit 14: Financial statement analysis-meaning & objectives.

Unit 15: Accounting ratios, techniques in judging profitability, liquidity and solvency of an undertaking

Unit 16: Budgeting: Uses and types of budgets, preparation of budgets

Unit 17: Sales, cash and production budgets. Concepts of zero based Budgeting

Unit 18: Responsibility Accounting

BBA 303: Advertising Media Choices

Block 1 Introduction

Unit 1 Introduction to Advertising

Unit 2 Advertising Media

Unit 3 Advertising Department

Block 2 Media Planning

Unit 4 Media Planning Strategy

Unit 5 Media Planning

Unit 6 Media Scheduling

Unit 7 Creating the Copy

Block 3 Evaluation Process

Unit 8 Evaluation of Advertising Effectiveness

Unit 9 Pre-testing of communication effect and sales effect

Unit 10 Post-testing of communication effect and sales effect

Block 4 Agencies, Legal and Regulating Aspects

Unit 11 Advertising Agencies

Unit 12 Ethical & Legal aspects of Advertising

Unit 13 Regulation of Advertising in India

Unit 14 Advertising Scene in rural India, Problems of reaching rural audience and markets.

BBA 304: Personal Selling and Salesmanship

Block Personal Selling Nature & Situations

Unit 1: Meaning, nature and importance of personal selling challenges in personal selling.

Unit 2: Duties of salesman, types of salespersons, Manufacturers salesmen, wholesalers salesmen, retail salesmen, specially salesmen.

Unit 3: Sales responsibilities, personal selling skills, door to door selling situations where personal selling is more effective than advertising, cost of advertising v/s cost of personal selling.

Block 2 Selling Situation and Markets

Unit 4: AIDA model of selling situation.

Unit 5: Buying motives, types of markets, Consumer and industrial markets, their Characteristics

and implications for the selling functions.

Unit 6: Process of effective selling prospecting pre-approach, presentation and demonstration, handling and objections, closing the sales post sale activities.

Block 3 Selling As a Career

Unit 7: Qualities of a successful salesperson, factors which fail the salesmen, overcome salesmen's problems.

Unit 8: Individual consumer and his buying motives, Industrial consumer, merchant buyers and their buying motives, know your company.

Unit 9: Selling as a career, advantages and difficulties, measures for making selling an attractive career.

Block 4 Distribution & Documents

Unit 10: Distribution network and relationship

Unit 11: Documents- reports and documents, sale manual, order book, cash memo tour diary daily and Periodical reports.

Unit 12: Controlling Distributors, tools for control, and other problems in selling.

BBA 305: Management of Sales Force

Block 1: Introduction of Sales Force

Unit 1: Sales Force objectives, importance of sales force, sales force objectives sales Organization structure formal and informal Horizontal and Vertical, Centralized and decentralized, line and staff components of organizations.

Unit 2: Field sales organization geographical sales specialization product based, activity based Hybrid sales team based organizations.

Unit 3: Functions of sales Manager Sale's manager functions Responsibilities quality of a sales manager.

Block 2 Recruitment and Selection of Sales Force

Unit 4: Sales force planning, variables which influence the Sales Force requirements, meaning of recruitment, purpose and importance of recruitment, factors which influence the recruitment.

Unit 5: Preparing the job description and specification recruitment sources

Unit 6: Purpose and importance of selection and placement, the selection process

Block 3 Training, Direction and Motivation

Unit 7: Sales Force Training: Meaning and Purpose of Sales Force Training,

building sales training programmes identifying initial training needs.

Unit 8: Training in handling the competition, negotiation and communication, Training methods.

Unit 9: Directing and motivating sales force: Nature & skills of leadership, motivation, Dimensions of Motivation, model of motivation process.

Block 4 Compensation & Performance Appraisal

Unit 10: Various modes of compensating the sales force, Elements of goal Compensation package.

Unit 11: Essentials of sales force monitoring programmes principles of sales force Evaluation.

Unit 12: Evaluating performance standards recording performance

Block 5 Sales force Size and Sales Budget

Unit 13: Sales force size organization of sales department, geographic, product wise, Market based.

Unit 14: Importance of sales budget, uses of sales budget, classification of sales expenses.

Unit 15: Process of sales budget

Block 6 Sales Territory and Sales Quota

Unit 16: Sales Territory consideration in allocation of Sales Territory

Unit 17: Sales quota meaning objectives and importance, Types of sales quotas, Principles of Sales

Quotas, uses of sales quotas, Sales Quota Administration.

Unit 18: Sales and Cost analysis uses and methods

BBA 306: Sales Promotion and Public Relation

Block 1 Sales Promotion: Nature & Forms

Unit 1: Meaning, Nature and importance of Sales Promotion Role of Sales Promotion in Marketing.

Unit 2: The Purpose of Promotion, Factors effecting Sales Promotion.

Unit 3: Consumer Oriented Sales Promotion, Trade Oriented Sales Promotion and Sales Force Oriented sales Promotion.

Block 2 Tools of Sales Promotion

Unit 4: Free samples, prizes schemes, point of purchase, displays and demonstrations, advertising novelties.

Unit 5: Trade Fairs and Exhibitions, fashion shows, sales contest games of chance and skills Entertainment of customers.

Unit 6: Gift offers, premium and free goods, prince packs, price off, rebate, lotteries, patronage rewards, refunds, catalogue, correspondence conventions, conferences.

Block 3 Developing Sales Promotion Programmes

Unit 7: Sales promotion programmes, pretesting, implementing

Unit 8: Evaluating sales promotion programmes results making necessary modifications

Unit 9: Public relations, meaning, features, growing importance, role in marketing similarities of publicity and public relations.

Block 4 Sales Promotion and Public Relations

Unit 10: Major tools of public relations, news speeches, special events, handouts and leaflets.

Unit 11: Audio-Visual, Public services activities, miscellaneous tools.

Unit 12: Ethical issues in sales promotion, local aspects of sales promotion, ethical and local aspects in public relations.

BBA 307: Human Resource Management

Block 1 Introduction of HRM

Unit 1 : HRM: concepts, scope and functions

Unit 2 : Organised the personnel function

Unit 3 : Personnel Policies: Meaning, types and process

Unit 4 : The Changing Social Context and Emerging Issues

Block 2 Procurement of Development of HR

Unit 5 : Human Resource Planning: concept, objectives, process, Job Analysis and Job Design

Unit 6 : Recruitment & Selection: Concepts , sources and Methods

Unit 7 : Human Resource Development: Training, Model and Methods

Unit 8 : Career Planning, Succession Planning & Talent Management

Block 3 Employees Compensation and Reward Management

Unit 9 : Performance Appraisal: Techniques and Competency Mapping

Unit 10 : Wage and Salary administration: Concept and Objectives

Unit 11 : Compensation Strategy, structure and Composition

Unit 12 : Benefits: and Reward Management concept, coverage, objectives and types

Block 4 Employer-Employees Relationship

Unit 13 : Regulatory Mechanisms in Industrial Relation

Unit 14 : Dealing with Unions and Association

Unit 15 : Industrial Democracy

Unit 16 : Grievance Handling and Discipline

Sample SLM (Only Content Pages)
MSW Program

Sample SLM (Only Content Pages)
MSW Program

Semester-I

Paper-I Introduction to Social Work and Contemporary Social Work Ideologies

Course Outcomes :

- Able to understand need of social work and aware about its historical journey and familiarize with professional role of social worker.
- Able to understand change ideologies enforces social work in current scenario of society and orientation to different field of social work.

Unit I:

- i Ideology and Social Work : Misconceptions, Definition Characterizes, Objectives.
- ii Social Work and other social sciences.
- iii Social Reform, Social Service, Social Welfare
- iv Social development , Social Policy, Social Justice, Social legislation, Social Security, Social Insurance, Social Assistance, Social defense

Unit II: Indian History Ideologies for Social Change:

- i Ancient period : Vedic, Vedantic and non-Vedic Ideologies, Spiritually
- ii Medieval period : Zoroastrianism and Islam in India, Constitution Mysticism of Bhakti and Sufi movements Sikhism
- iii Modern period : Christianity in India, Hindu reform movements, Dalit movements Gandhian ideology and Sarvodaya movement, Nationalism, Ideology of the India Constitution
- iv Ideology of voluntary organizations and voluntary action.

Unit III:

- i Interface between professional and voluntary social work, social work ethics.
- ii Beginning of social work education
- iii Professionalization of Social Work
- iv Professionals association in Social Work
- v Social Work Research and Knowledge.

Unit IV

- i Welfare versus developmental orientation in social work, professionalization of social work: values education and Professional
- ii knowledge associations- Goals, values, function/roles and process of social work
- iii Values, Philosophy, Functions and Models.

Unit V:

- i Rural and Urban Community Developments
- ii Families, child and Labor Welfare
- iii Welfare of Physically, Mentally and Socially Handicapped
- iv Social Work for Aged
- v Social work with Drug Abuse, Criminals

Semester-I

Paper-II Sociology for Social Workers

Course Outcomes :

- Able to understand society and its structure.
- Able to understand composition, classification and stratification in Indian society.

Unit I

1. Sociology as part of Social Science.
2. Concept and Meaning: Society, Association, Institution, Community, Status and Role
3. Structural and Functional aspect of Society

Unit II

1. Culture: Meaning, Types and Attributes.
2. Traditions, Customs, Norms, Values and Folkways.
3. Social Control: Meaning and importance.

Unit III

1. Social Institutions: Family, Marriage, Kinship,
2. Religion:
3. Social Groups: Meaning and Types.

Unit IV

1. Composition of Indian Society
2. Social Classification (Rural & Urban)
3. Stratification in India (caste & class)

Unit V

1. Social Change: Concept
2. Theories (Tradition, Modernity, Liberalization, Privatization and Globalization)
3. Dominant Social Movement & Reformers.

Semester-I

Paper-III Human Growth and Development

Course Outcomes :

- Able to understand concept of self, self development and self awareness.
- Able to understand determinant and dynamics of human behavior and life span approach to human development.

Unit I:

1. Determinants of Human Behavior: Heredity and Environment,
2. Life span Approach to Human Development,
3. Pre conception, Conception and Post-natal Situations

Unit II:

1. Infancy and Babyhood: Development Tasks, Characteristics and Hazards.
2. Childhood: Development Tasks, Characteristics and Hazards.
3. Puberty: Development Tasks, Characteristics and Hazards.

Unit III:

1. Adolescence: Development Tasks, Characteristics and Hazards.
2. Adulthood: Development Tasks, Characteristics and Hazards.

Unit IV:

1. Middle age: Development Tasks, Characteristics and Hazards.
2. Old age: Development Tasks, Characteristics and Hazards

Unit V:

1. Human Behavior, Dynamics of Human Behavior,
2. Basic Human Needs,
3. Different Theories of Human Behavior.

Semester-I

Paper-IV Social Work with Individual

Course Outcomes :

- Able to demonstrate familiarity with case work processes, tools and techies and its application.
- Able to develop skills of listening, inter viewing, rapport building resource mobilization and recording.

Unit 1:

- I. Human Behavior and Social Environment: persons in environment (family, community, society); Concepts of adjustment and maladjustment - Philosophical assumptions and casework values.
2. Historical development of social casework as a method of social work practice in U.K., U.S.A and India: The Almoners, Jane Addams, Ida Canon, Lydia Rappaport, Mary Richmond, Florence Hollis, H.H. Perlman.

Unit II:

1. Social Case Work: Nature, Definition, Purpose
- 2 Principles of casework: Begin where the Clint, Individualization, Acceptance, Non-judgmental attitude, Participation, relationship, Purposeful and effective expression of feelings, controlled emotional involvement Client self determination, and confidentiality

UNIT III

1. Components of casework (Perlman's model)

- i. Person- Client, Significant others and collaterals
- ii. Problem- Need, Impaired social functioning
- iii. Place- Agency, Objectives, Functions, Policies and resources.
- iv. Process- casework intervention -Intake, Analysis, Problem identification Assessment, Intervention, Termination, Follow up and Evaluation

2. Models of Casework Practice

- i. Social diagnostic (Richmond)
- ii. Supportive and modificatory (Hamilton)
- iii. Problem solving (Perlman)
- iv. Crisis intervention (Rappaport)
- v. Classified treatment method (Florence Hollies)
- vi. Competence based approach (Elleen Grabrill)

Unit IV

1 Tools of Working with Individuals and Families:

- I. Intake-record/sheet and the intake interview (client engagement);
- ii. Casework interview;
- iii. Home visit- collateral contacts;
- iv. Recording and its types – narrative, process, problem oriented record keeping(PORK), Subjective & objective assessment plan (SOAP), Use of case work records as a tool of intervention;
- v. Case worker –client relationship;
- vi. Knowledge of resources (networking);
- vii. Communication - verbal, non-verbal, eye contact, body language;
- viii. Case presentation as tool of professional development.

2. Techniques in casework

- i. Supportive techniques: acceptance, assurance, ventilation, emotional support, ego support, action oriented support and advocacy.
- ii Enhancing resources techniques: procuring material help, environment modification and enhancing information.
- iii Counseling techniques: Reflective discussion, advice, motivation, clarification, modeling, role-playing, reality orientation, palatalization, confrontation, and reaching out. Use of Genealogy and Eco-map

Unit V.

1. Application of Social case work Method:

i. Primary and secondary settings - In family, women, and child welfare settings, marriage counseling centers, schools settings, medical and psychiatric settings, correctional institutions, and industry.

2. Use of Casework skill in dealing with cases of

i. Marital discord

ii. Problems of Family Relationship

iii. Problems of the Aged, Adolescents

iv. Mentally Retarded persons

v. Persons affected with TB, VD, AIDS, Cancer, Leprosy, etc

3. Essentials of Working with Individuals and Families

i. Self as a professional: Professional self - Conflicts and dilemmas in working with individuals and families.

ii. Desired skills and Qualities in Social worker working with individual

MSW CBCS Syllabus, Semester-I
Paper-V Entrepreneurship development
Course Outcomes: (Generic Paper)

Practical, Social Work with Individual, Course Outcomes :

- Able to demonstrate familiarity with case work processes, tools and techies and its application.
- Able to develop skills of listening, inter viewing, rapport building resource mobilization and recording.

Social Work Practicum (Report Evaluation and Viva)
Concurrent Visit
Case Work Report
Observational Group Visit
Life Script Documentation
Comprehensive (Social Work Practicum) Viva

Semester-II

Paper-I Social Work Research

Course Outcomes :

- Able to understand method and importance of social research.
- Able to develop understanding rule disciplinary approach to social work research.

Unit I

- i. Social Research: Meaning, objectives, Need, importance and Steps.
- ii. Scientific method: Definition and characteristics.
- iii. Interdisciplinary Approach to Research-Meaning, Definition, Characteristics, Process, Problems, Merits and Demerits.
- iv. Need and Importance in Social Work Research.

Unit II

- i Research Design: Meaning, Definitions, Characteristics, Steps and Subject Matter of Research Design.
- ii Design of Social Research: Descriptive, Diagnostic, Exploratory and Experimental.
- iii Sampling: Meaning, Definitions, Importance and types. Merits and demerits of Sampling Method. Essential concepts of sampling and Characteristics of good and Representative sampling.

Unit III:

- i Sources of Data Collection: Primary and Secondary.
- ii Techniques of Data Collection: Observation, Questionnaire, Schedule and interview.
- iii Tabulation: Meaning , definition characteristics.

Unit IV:

- i Social Survey: Definition, Meaning, objectives, Process and importance of social survey.
- ii Difference between social Research and Social Survey.
- iii Hypothesis: Meaning, Definition, Characteristics. Dimensions, Sources and Importance of Hypothesis.

Unit V

- i Case Study Method: Meaning, definition and Characteristics Types, Assumption, Procedure, Tools & Techniques, Importance and limitations.
- ii Content Analysis: Definition, Characteristics, Steps, Utility and limitation.
- iii Report writing- Objective, Characteristics, Content, Problems and Suggestions

Semester-II

Paper-II Social Problems in India

Course Outcomes :

- Able to recognize of different approaches and treatment to various social problems.
- Able to understand whole pieces of social problems and their causes.

Unit I

1. Social Problems: Meaning, Definition, Approaches and Treatment
2. Social Problems in India: Poverty, Illiteracy, Unemployment, Malnutrition
3. Problem of ST & SC, Other Backward Communities, Destitute, Aged, Widows, Orphans

Unit II:

1. Problem of Child Labor, Street children, School dropouts, Drug abuse
2. Problem of Small, Marginal Farmers and landless agricultural laborers
3. Problem of Juvenile Delinquent, Immoral Trafficking among Women and Young girls. Prostitution and Commercial Exploitation of women.

Unit III:

1. Social Issues and the Environment
2. Water Conservation, Rain Water Harvesting, Watershed Management

Unit IV:

1. Air Pollution, Water Pollution, and Soil Pollution: Causes, Effects and Control measures
2. Marine Pollution, Noise Pollution, Thermal Pollution, Nuclear Hazards: Causes, Effects and Control measures

Unit V:

1. Resettlement and Rehabilitation of People: Its problems and concerns
2. Disaster Management: Floods, Earthquakes, Cyclones, and Landslides.

Semester-II

Paper-III Behavioral Science Study for Social Worker

Course Outcomes :

- Able to understand mental status of individuals behind their behaviors by learning personality.
- Able to understand and practice different techniques of counseling.

Unit I:

1. Perception, Learning,
2. Memory, Emotion,
3. Motivation

Unit II:

1. Personality: Definition, Types, Structure and Factors influencing Personality Development
2. Psycho-Sexual Development, Psycho-Social Development.

Unit III:

1. Defense Mechanisms,
2. Counseling: Philosophy, Principles, Goals, Process.
3. Types of Counseling – Development, Preventive, Facilitative, Crises.
4. Techniques of Counseling

Unit IV:

1. Intelligence: Definition, Structure and Measurement.
2. Mental Retardation: Definition, Types, Causes, Problems

Unit V:

1. Abnormal Psychology: Concept of Normal and Abnormal Behavior.
2. Etiological factors of Mental Illness
3. Types of Mental Disorders and Classification.

Semester-II

Paper-IV Social Work with Groups

Course Outcomes :

- Able to demonstrate familiarity with group work process tolls, techniques and its application.
- Able to develop skills of analytical thinking, program planning and implementation, evaluation and recording.

Unit 1. Social Group Work Process

1. Concept of group and its importance of groups in human life cycle.
2. Definition and Characteristics, principles and Model of social group work
3. Theories and assumptions applicable to group work practice
4. Types of groups in social group work practice- open and closed groups; social treatment groups (Re-socialization, groups, Therapeutic groups, T-groups); Task oriented groups (forum, committees and work team); Developmental groups (self help groups and support groups)
5. Evolution and innovation in social group work.

Unit 2. Social Group Work Method

- 1 Steps or Process of Group Formation
2. Stages / Phases in Group Development:- pre-group stage, orientation stage, problem solving stage, termination stage.
3. Factors affecting Group formation, Formation of objectives, Program Planning, Program Implementation and evaluation of group work.
4. Concept and Importance of Program in Group Work Practice
5. Skills and Role of social worker in different stages of group work
6. Application of Social group work in different fields and settings.

Unit 3. Group Process and Dynamics

1. Steps in understanding group process
- 2 Analysis of group interaction
3. Group Cohesiveness
4. Leadership and its development in group process
5. Communication in group
6. Group dynamics: - group bond, sub-groups, group conflict, confrontation, and apathy and group control

Unit 4. Use of Techniques and Tools in Group Work

1. Use of relationship
2. Conflict resolution
3. Verbal and non-verbal communication
4. Purposeful creation of environment
5. Fishbowl technique
6. Forced Field Analysis

Unit 5. Recording and Evaluation in Group Work

1. Importance and Principles of recording in group work
2. Types of recording- narrative, process and summary
3. Techniques of recording –observation, socio gram, interaction diagrams.
4. Bales' categories of interaction process analysis
5. Importance of continuous evaluation in group work
6. Types and Methods of evaluation of group work: process: members, group as a whole and social group worker.

Semester-II

Paper-V Communication Skills

Course Outcomes: (Generic Paper)

Semester-II

Practical

Course Outcomes :

- Able to apply method of social group work in the field .
- Able to conduct and analyst small scale survey.
- Able to organic programmers social issues.

Social Work Practicum (Report Evaluation and Viva)
Concurrent Visit
Group Work Report
Small Scale Survey
Activities for Social Issues
Comprehensive (Social Work Practicum) Viva

, Semester-III

Paper-I Social Policy and Planning

Course Outcomes :

- Able to demonstrate familiarity with group work process tools, techniques and its application.
- Able to develop skills of analytical thinking, program planning and implementation, evaluation and recording.

Unit I

1. Social Policy – Meaning, Scope and Concept
2. Need, Component and Process of Social Policy
3. Basic Elements of Social Policy

Unit II

1. Approaches of Planning
2. Concept of Developed and Developing countries.
3. Planning for various Economic Systems.

Unit III

1. Indian Planning Process
2. Planning Commission & Five Year Plans
3. Panchayati Raj

Unit IV

1. Voluntary Sector in India – Role & Importance.
2. Social Administration – Concept and Principles.
3. Social Administration at Central Level, State level and local level

Unit V

Plans and Programs of

1. Health
2. Education
3. Women and Child

, Semester-III

Paper-II Social Work with Community

Course Outcomes :

- Able to understand practitioners perspective to community.
- Able to understand community organization, Its modes and strategies also.

Unit-I Contextualizing Community Organization Practice

- i. Location of Community Work with Social Work
- ii. Historical Development of Community Organization Practices
- iii. Community Organization and Community Development

Unit-II Analyzing Community

- i. Concept of Community, Sociological and Practitioners perspective
- ii. Structure & Function
- iii. Deconstruction Community and analyzing community

Unit-III Understanding Community Organization

- i. Definition of Community Organization.
- ii. Values and principles of Community Organization
- iii. Ethics of community organization

Unit-IV Models and strategies of Community Organization.

- i. Locality development model, social planning model, social action model and their critique
- ii. Directive v/s non-directive approaches,
- iii. working in institutional and non-institutional setting.

Unit-V Attitudes, Roles and Skills of Community Organizer

- i. Roles of an Organizer with different models
- ii. Skills, attitudes of community organization practitioner
- iii. Skills of community organization practitioner: Problem analysis, resource mobilization, organizing meeting, writing and documentation networking training.

Specialization (A), Human Resource Management

Course Outcomes :

MSW CBCS Syllabus, Semester-III Paper-III Discipline Elective Course (to be chosen from four Specializations A, B, C and D and the specializations will be same in Semester IV), Course Outcomes :

- Able to understand practitioners perspective to community.
- Able to understand community organization, Its modes and strategies also.
 - Able to understand importance of human resource.
 - Able to understand mechanism for management of heavier problems at work place.

Unit I Human Resource Management

1. Meaning, Importance and Functions of HRM,
2. Role of HR Manager, Characteristics and Qualities of HR Manager.

Unit II Human Resource Planning

1. Meaning, Importance and Factors affecting Human Resource Planning,
2. Human Resource Planning Process, Human Resource Planning at different levels.

Unit III Human Problems at Work Place

1. Stress- Nature, Type, Individual and organizational consequences of stress,
2. Absenteeism-types, causes, consequences of absenteeism.
3. Gender discrimination and sexual Harassment at the work place.

Unit IV Management of Behavioral Problems

1. Counseling techniques to handle-job stress, dual career and Family adjustment problems, absenteeism,
2. Interpersonal relationship problem at the work place and the home affecting work performance.

Unit V Comparative HRD experiences

1. HRD Overview in Government and Public Systems
2. HRD for Health and Family Welfare,
3. HRD in Service Industry

Specialization (B), Rural and Tribal Community

Course Outcomes :

- Able to understand community as a social system.
- Able to understand policy, programmes and problems to social development in rural and tribal society.

Unit I

1. Concept of Community: Community as a Social system, types & characteristics of Community,
2. Rural, Urban, Tribal, Rural-Urban Continuum.
3. Structure of Community: Family, Kinship, Caste Class, Religion

Unit II

1. Rural Power Structure and Concept of Rural Leaderships,
2. Rural Migration,
3. Rural Local Administration, 73rd Amendment under Panchayati Raj.

Unit III

Tribal and Scheduled tribe

1. Distribution of Tribes in India: Geographical, Linguistic and Economic
2. Tribal Social Organization
3. Tribal of Madhya Pradesh

Unit VI

Tribal Problems:

1. Rural Social Problems
2. Community Development Programs in India
3. Tribal Development in India Policies and Programs, Barriers to Social Development in Rural and tribal Society.

Unit V

1. Peoples Participation in Community Development
2. Assessment of Problem of Community
3. Project Planning and Evaluation
4. Importance of Communication in Community.

Specialization (C) Medical Social Work

Course Outcomes :

- Able to understand importance of mental health and services available for mental health.
- Able to understand national health policy and role of medical social worker

Unit-I Health and Health Care Services

1. Meaning of Health, Mother and Child Health Services
2. Social, Preventive and Community Medicine
3. Health Education: Meaning, Objectives, Principles and methods of Health Education

Unit-II Common Diseases.

1. Communicable diseases, Symptoms Preventions and Management of T.B Leprosy, Malaria, STD and AIDS.
2. Non Communicable diseases, Symptoms Preventions and Management of Disables, Asthma, Cancer, Hypertension and Cardiac Diseases
3. Epilepsy –Causes, Types and Treatment, Social Factors in Epilepsy.

Unit-III Health Planning

1. Immunization Program
2. Family Planning- Meaning, Types and Relevance in Indian Context
3. National Health Policy for Indian. Health Programs specific to India.

Unit-IV Community Health

1. Community Health: Meaning and Various Programs.
2. Role of the Medical Social Workers in Community Health Programs
3. Role of Voluntary Organizations in Primary Health Care.

Unit-V Health Programs

1. School Health Program
2. Need and Organization of Health Programs in school: Anganwady, Balwady, Mid-day meals.
3. Primary Health Care, WHO.

Semester-III

Unit I

1. Atrocities against women: Dowry Death, Wife Battering, Murder Female Feticide and infanticide and sati.
2. Theory of Violence: Theoretical proposition and approach.
3. Changing situation of women in Indian Society.

Unit II

1. Problems of women with reference to religious communities in India.
2. Problem of unmarried mothers, Destitute.
3. Violence against women: Rape Sex Delinquency, Prostitution and Commercial Exploitation of women.

Unit III

1. Women's Health status in India Factors affecting the Health status of Women.
2. Family Planning Program & Methods in India

Unit IV

1. Policies relating to women's Welfare
2. Program relating to Women's Welfare

Unit V

1. Constitutional Provision and legislation measures for women
2. Democratization and women leadership.
3. Intervention of national and international voluntary agencies in area of women welfare.

**Paper-IV Personality Development, (Offered by EDC Cell) Course Outcomes:
(Generic Paper)**

Semester-III

Code-C-XII Synopsis Presentation and Viva

Objective: Students learn first hand nuances of research in PG course. First step of any research is preparation of Synopsis. Here students will be allotted guide according to their specialization and then the student will be guided by the faculty member through out the preparation of synopsis and also in preparation of dissertation in subsequent semester. Only under extraordinary situation and that too with the approval of departments' faculty members that the student will be allowed to change guide.

Semester-III

Practical

Course Outcomes :

- Able to develop skills for organizing community programs .
- Able to explore role of social worker in different setting.
- Able to analyze impact of multimedia community.

Social Work Practicum (Report Evaluation and Viva)
Concurrent Visit
Skill Laboratory Workshop
Observational Group Visit
Review of Audio-Visual Media
Comprehensive (Social Work Practicum) Viva

Semester-IV

Paper-I Social Action and Social Movement

Course Outcomes :

- Able to understand tools and techniques used in social Action.
- Able to understand origin of different social movements of India.

Unit I Social Action

- i. Meaning, Definition, Basic elements, objectives and Principles
- ii. Forms and Models, and importance
- iii. Tools and techniques used by social work in social Action

Unit II Social Movements

- i. Concept, Types, forms, Function, Causes
- ii. Social movement and Revolution, Stage of development of Social movement
- iii. Origin of Social movements : relative deprivation, structural strain and revitalization

Unit III Ideology and Leadership

- i. Ideology : Meaning , Definitions, principles and styles.
- ii. Leadership : Meaning, definitions Principles and styles.
- iii. Role and Importance of ideology and leadership in social Action and social movement.

Unit IV Social movements in India

- i. Feminist movement
- ii. Labor movement
- iii. Anti Apartheid movement

Unit V Indian Social Movements:

- a. Movement, Before Independence
Satyagrah movement, Sarvodaya movement
Bhram Samaj, Arya Samaj
- b. Chipko movement, Co-operative movement India Against Corruption, Tribal Movement

MSW CBCS Syllabus, Semester-IV

Paper-II Social Work Administration

Course Outcomes :

- Able to understand mechanism of social administration and problems in India.
- Able to know some of the national and international organizations working in the area of social development.

Unit I Social Work Administration,

1. Meaning, Definition
2. Related Concepts: Social Administration Public Administration , Personnel Administration

Unit II Social administration

1. Meaning, Definition, Nature Objectives and Scope
2. Function principle.
3. Problem of Social : Basic Knowledge and skills of Social welfare Administration
Problems of social Administration in India

Unit III Voluntary Organization

1. Meaning, Definition, scope, Importance ,sign face & difference between
2. Non- government organization
3. Problems of NGO's

Unit IV Some International

1. Non- Government Organization
Objective, Function, Scope and Programmers
WHO, UNICEF, ILO, IAEA

Unit V Some Indian Non-Government Organizations

Sulabh International, Childline, Azim Premgi Foundation,
Shiv Ganga, Tarun Bharat Manch, Bachapan Bacho Andolan

Specialization (A) Welfare Legislation

Course Outcomes :

MSW CBCS Syllabus, Semester-IV Paper-III Discipline Elective Course (to be chosen from four Specializations A, B, C and D and the specializations will be same as in semester III),

Course Outcomes :

- Able to understand practitioners perspective to community.
- Able to understand community organization, Its modes and strategies also.
 - Able to understand various labor legislation of India.
 - Able to know legal protection available to labors.

Unit I Introduction to labor legislation (Salient Features)

1. Philosophy of Labor Laws
2. Labor Laws, Industrial Relations and Human Resource
3. Labor Laws: Concept, Origin, Objectives and Classification
4. Indian Constitution and Labor Legislations
5. Labor Policy, Emerging Issues and Future Trends

Unit II Salient Features of the following Acts

1. The Factories Act, 1948
2. Contract Labor (Prohibition and Regulation) Act, 1970
3. Child Labor (Prohibition and Regulation) Amendment Act, 2016
4. Unorganized Workers Social Security Act 2008

Unit III Salient Features of the following Acts

1. Trade Union Act (Amendment) Act 2001
2. Industrial Disputes Act, 1947
3. Industrial Employment (Standing Orders) Act, 1946
4. Employees Provident Fund and Miscellaneous Provision Act 1996

Unit IV Salient Features of the following Acts

1. Minimum wages Act, 1948
2. Payment of Wages Act (Amendment) Act 2005
3. Payment of Bonus Act, 1965
4. Equal Remuneration Act (Amendment) 1987

Unit V Salient Features of the following Acts

1. The Workmen's Compensation Act, 1923
2. The Employees' State Insurance Act, 1948
3. The Maternity Benefit (Amendment) Act 2016
4. The Payment of Gratuity Act, 1972

Specialization (B), Paper III-B Urban Community Development

Course Outcomes :

- Able to know about the ecology of urban community.
- Able to know policies, programmes & problems to social development in urban community.

Unit I

1. Urban Community: Concept and Characteristic.
2. Urban Ecology: Scope and Importance.
3. Origin and Development of Cities.

Unit II

1. Urbanization: Trends in Urbanization.
2. Urban Problems in India.
3. Industrialization and Growth of Slums.

Unit III

1. Community Disorganization: Changes in Occupational structure, Class, Caste, Gender, Family Disorganization
2. Migration and its Form.
3. Issues related to urban development and settlement.

Unit IV

1. Philosophy and Principle of Cooperation Movement
2. Historical development of Cooperation movement.
3. Role of Cooperation movement as a strategy with Urban and rural poor.
4. Problems of Cooperative movement in India.

Unit V

1. Historical development of Municipal administration in India Functions of Municipalities.
2. Finances and Problems of Municipal Administration
3. 74th Amendment and Municipal administration.

Specialization (C), Paper III-C Psychiatric Social Work

Course Outcomes :

- Able to understand abnormal behavior and mental retardation.
- Able to know about mental disorders, their symptoms and therapies to apply.

Unit I Concept of Mental Health

1. Meaning and Characteristics of Mental Health.
2. Concept of normal and abnormal behavior with particular reference to social work.
3. Role of the Psychiatric Social Worker in hospital settings.

Unit II Abnormal behavior

1. Meaning and cause of abnormal behavior.
2. Preventions- Primary, Secondary, Tertiary.
3. Mental Retardation, Definition, Types Causes, Problem associated with mental retardation.

Unit III Diseases

1. Neurosis and Psychosomatic Disorders- Treatments and Outcome.
2. Schizophrenia, Paranoia, MDP, Cause, Treatments and Outcome.
3. Sexual deviations - Causes, Types and Treatments.

Unit IV Social Evils

1. Delinquency and Crime
2. Alcoholism and Drug Abuse
3. Behavior disorders of Childhood, Autism, Hyperactive, Un socialized relation, Aggressive disorder.

Unit V Therapies and Counseling

1. Psychotherapy, Transactional analysis
2. Family Therapy and Group Therapy
3. Counseling - Family, Marital, Education, Vocational-Qualities and Skills required

Specialization (D), Paper III-D Psychiatric Social Work

Course Outcomes :

- -Able to understand developmental tasks of different stages of development of child.
- - Able to develop comprehensive approach toward child requirements of growth and development.

Unit I

1. Developmental tasks during stages of development.
2. Role of Social Institution and organization like family, group, School in the development of children and preparation for different roles.

Unit II

1. Material and Child health services: care for the under five, Immunization.
2. Disabilities of Child: Physical, Mental retardation visual disability, hearing and speech problems.

Unit III

1. Child Labor: Legislation measure and Causes & Consequences.
2. Adoption: Legislation and other measures child marriage: Legislation and other measure
3. Child Marriage: Legislative and other measures.
4. Child abuse and neglect: child beggars, orphans, destitute child prostitution.

Unit IV

1. Family change disintegration and consequences:
2. Juvenile delinquency, Street children, School dropout, strategies of social intervention dealing with children in critical situations.

Unit V

1. Child welfare services: Institution and non-institutional
2. Role of national and inter-national organization in child welfare services.
3. Rights of the Child, Constitutional provision and National Policy for Children, Major Policy measures.

MSW CBCS Syllabus, Semester-IV

**Paper-IV Tourism Management, (Offered by EDC Cell) Course Outcomes:
(Generic Paper)**

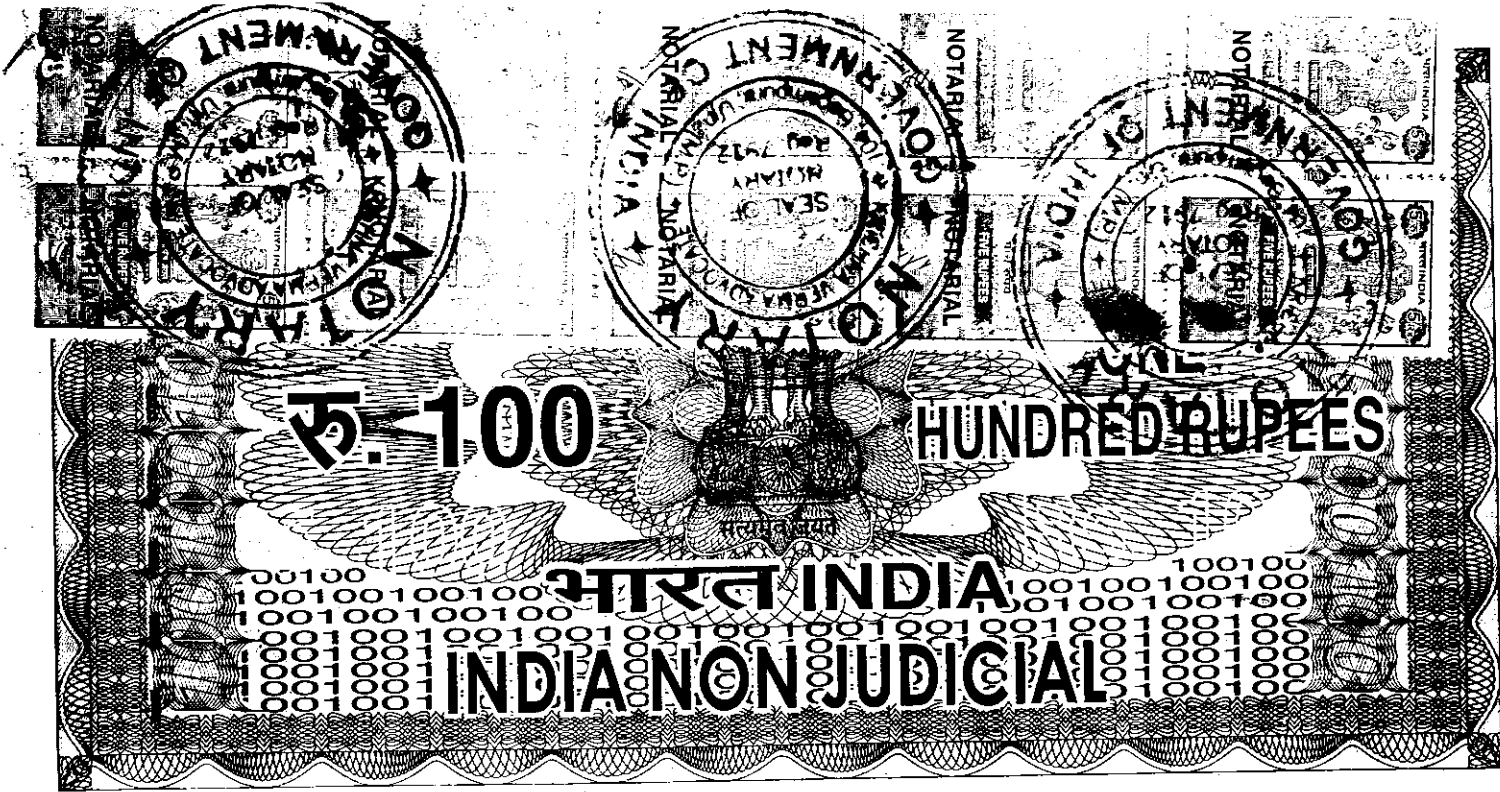
Dissertation (Evaluation and Viva)

Objective: All the students of MSW have to write a dissertation on the topic chosen in consultation with guide. The synopsis of this dissertation was presented in the semester-III. The dissertation has to be evaluated by external and internal examiner.

Practical Course Outcomes :

- Able to form project proposals on social issues.
- Able to develop action plan for further contribution by than as professional social worker.

Social Work Practicum (Report Evaluation and Viva)
Formation of Project Proposal
Organization's Formation and Profile
Job Oriented Project
Off Campus Exposure
Comprehensive (Social Work Practicum) Viva



मध्य प्रदेश MADHYA PRADESH

BK 080191

To be submitted on Duly Notarised Affidavit on a stamp paper of Rs. 100

AFFIDAVIT

The Vikram University, Kothi Road, Ujjain (M.P.)-456010 (full name and address of Higher Education Institution), undertakes to abide by the following terms and conditions duly approved by the statutory bodies of the university ;

And accordingly

We, Prof. Akhilesh Kumar Pandey Vice Chancellor/Registrar and Prof. Geeta Nayak Director, Centre for Distance & Online Education/Centre for Online Education of Vikram University, Kothi Road, Ujjain (M.P.) University/Higher Education Institution (full name and address), do hereby solemnly affirm and declare as under :

1. That this Higher Educational Institution namely Vikram University, Kothi Road, Ujjain (M.P.)-456010 wishes to apply for the recognition of Open and Distance Learning Programmes and/or Online Programmes (as applicable) to be offered under University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 from the academic session 2021-22.

2. That the deponents have fully understood all clauses, all terms and conditions as stipulated in the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

NOTARY
DISTRICT UJJAIN
(M.P.) INDIA
30 JUL 2021



Akhil

Geeta

3. That the Higher Educational Institution is eligible in all respect to apply for offering programmes through; a) Open and Distance Learning (ODL) mode, OR b) Online Learning mode, OR c) Open and Distance Learning (ODL) and Online Learning mode (as applicable), as per University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

4. That the Higher Educational Institution after getting programme wise recognition shall scrupulously abide by all the terms and conditions as stipulated under University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 alongwith compliance to all the provisions regarding.

- (a) Centre for Internal Quality Assurance (CIQA) : Annexure-I
- (b) Conduct of Examination and Minimum Standards for Examination Centres : Annexure-II
- (c) Territorial Jurisdiction and Regulating Provisions for different types Of Higher Educational Institutions : Annexure-III
- (d) Human Resource and Infrastructure Requirements : Annexure-IV
- (e) Guidelines on Programme Project Report (PPR) : Annexure-V
- (f) Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy : Annexure-VI.
- (g) Guidelines on Self-Learning Material and E-Learning Material : Annexure-VII.
- (h) Learner Support Centres : Annexure-VIII.
- (i) Assessment Criteria for offering Online Programmes through Non-Swayam Learning Platform : Annexure-IX.
- (j) Grievance Redress Mechanism : Annexure-X

5. That the Higher Educational Institution shall adhere to various directives issued by the Commission from time to time.

6. That the Higher Educational Institution shall not offer prohibited programmes i.e. programmes not permitted to be offered in Open and Distance Learning Mode and Online mode in Higher Education as mentioned in clause (z) of regulation 2 of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

7. That the Higher Education Institution shall ensure compliance to other relevant UGC Regulations and norm issued by the relevant statutory/regulatory bodies from time to time.

NOTARY
DISTRICT UJJAIN
(M.P.) INDIA

30 JUL 2021



[Handwritten signature]

8. That, for the programmes falling under the ambit of a statutory or regulatory authority or regulatory council, the Higher Educational Institution has the approval or recommendations of the respective statutory or regulatory authority or regulatory council for offering the programmes in Open and Distance Learning mode or Online mode, as applicable; and has also submitted the same to UGC along with the application.

9. That the Higher Educational Institution shall ensure to provide all such information asked by UGC and display the same information as per mandatory disclosure of information as stipulated under regulation 9 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

10. That the Higher Educational Institution shall not offer any Open and Distance Learning (ODL) Programmes and Online Programmes and admit students thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition.

11. That the Higher Educational Institution undertakes to upload admission details on the portal within the stipulated time as decided by the Commission from time to time.

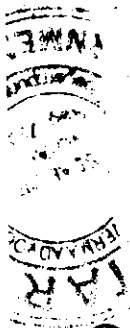
12. That the Higher Educational Institution is an Open University already recognised for offering Open and Distance Learning Programme (s) or Online Programmes for the academic year 2019-20 and shall obtain NAAC accreditation prior to the completion of the current recognition period, failing which the Commission shall not accord further recognition to Open and Distance Learning (ODL) Programmes and Online Programmes (Applicable only for Open Universities recognized for 2019-20).

OR

That the Higher Educational Institution is an Open University not recognized for offering Open and Distance Learning Programme (s) or Online Programmes for the academic year 2019-20 and shall obtain NAAC accreditation within one year of becoming eligible, failing which the Commission shall not accord further recognition to Open and Distance Learning (ODL) Programmes and/or Online Programmes (Applicable only for Open Universities).

13. That the Higher Educational Institution shall ensure the readiness/availability of E-Learning Material for all years/semesters of proposed online programmes and its uploading on the learning platform before the start of academic session and information about the same shall be intimated to UGC in timely manner as per Annexure-VII of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

14. That all the information given by the Higher Education Institution in the proposal submitted to UGC is complete, true and correct and the deponents are



NOTARY
DISTRICT UJJAIN
(M.P.) INDIA
30 JUL 2021



[Handwritten signature]

[Handwritten signature]

fully aware of the consequences mentioned in relevant clauses, if the Higher Education Institution fails to abide by University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

15. That the deponents are fully aware that in case any information, documentary evidence submitted/produced by the Higher Educational Institution is found to be false or fake at a later stage or in case of any violation, UGC shall take punitive measures as mentioned in Regulation 7 of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 which includes withdrawal of the recognition of Open and Distance Learning (ODL) Programmes and Online Programmes and may also refer the matter to the Central or State Government as applicable for withdrawal of Higher Educational Institution for the career consequences of students, if any, arising out of the same.

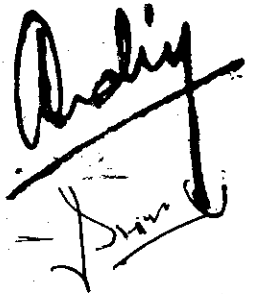
NOTARY
DISTRICT UJJAIN
(M.P.) INDIA

30 JUL 2021

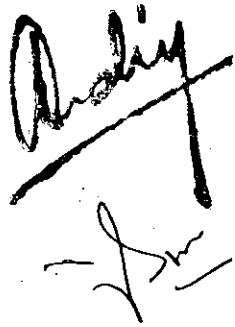
Verification :

We, the above named deponents, do hereby verify on 29/07/2021 at Ujjain that the contents mentioned above are correct and true statements.

DEPONENT(S)



DEPONENT(S)



Arshna [Signature], Notary, Duty Appointed and
authorised under Notaries Act 53 of 1952 and
Notaries Rule 1956 residing at 104, Begampura
Ujjain do hereby certify on 30 JUL 2021

Sworn before me on the 30 day of JUL 2021

by Prd Akhlesh Kumar Pandey
who is personally known to me has been identified

by [Signature]
here to be recorded Seeta Rajyappa Diven
Niketa Anvase Khat
Road Ujjain 5010

