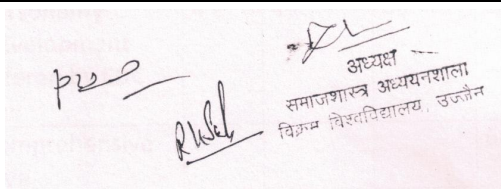


MSW CBCS Syllabus 2018-20
SoS in Sociology and Social Work, Vikram University, Ujjain
Total Credit:120,
Total Marks: 2400
Course Duration: Two years, Four Semester

Scheme of Exam 2018-2020					
MSW CBCS Syllabus SoS in Sociology Total Credits: 120 Total Marks:2400					
Sem-I (30 Credits) Marks:600					
Paper Code	Nomenclature	External	Internal	Total	Credit
C-I	Introduction to Social Work and Contemporary Social Work Ideologies	60	40	100	4
C-II	Sociology for Social Worker	60	40	100	4
C-III	Human Growth and Development	60	40	100	4
C-IV	Social Work with Individual	60	40	100	4
G-I	Entrepreneurship Development	60	40	100	4
C-Practical	Social Work Practicum (Report Evaluation and Viva)	100			
	Concurrent Visit	-	10	10	1
	Case Work Report	-	10	10	1
	Observational Group Visit	-	10	10	1
	Life Script Documentation	-	10	10	1
	Comprehensive (Social Work Practicum) Viva	60	-	60	6

Scheme of Exam 2018-2020					
MSW CBCS Syllabus 2016 SoS in Sociology Total Credits: 120 Total Marks:2400					
Sem-II (30 Credits) Marks:600					
Paper Code	Nomenclature	External	Internal	Total	Credit
C-V	Social Work Research	60	40	100	4
C-VI	Social Problems in India	60	40	100	4
C-VII	Behavioural Science Study for Social Worker	60	40	100	4
C-VIII	Social Works with Groups	60	40	100	4
G-II	Communication Skills	60	40	100	4
C-Practical	Social Work Practicum (Report Evaluation and Viva)	100			
	Concurrent Visit	-	10	10	1
	Group Work Report	-	10	10	1
	Small Scale Survey	-	10	10	1
	Activities for Social Issues	-	10	10	1
	Comprehensive (Social Work Practicum) Viva	60	-	60	6

Scheme of Exam 2018-2020					
MSW CBCS Syllabus SoS in Sociology Total Credits: 120 Total Marks:1400					



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 विक्रम विश्वविद्यालय, उज्जैन

Sem-III (30 Credits) Marks:600					
Paper Code	Nomenclature	External	Internal	Total	Credit
C-IX	Social Policy and Planning	60	40	100	4
C-X	Social Work with Community	60	40	100	4
E1-XI*	Discipline Specific Elective chosen from Specialization (A) Human Recourse Management (B) Rural And Tribal Development (C) Medical Social Work (D) Women Welfare	60	40	100	4
G-III	Generic Paper-Personality Development (Offered by EDC)	60	40	100	4
C-XII	Synopsis (Presentation and Viva)	60	40	100	4
C-Practical	Social Work Practicum (Report Evaluation and Viva)	100			
	Concurrent Visit	-	10	10	1
	Skill Laboratory Workshop	-	10	10	1
	Observational Group Visit	-	10	10	1
	Review of Audio-Visual Media	-	10	10	1
	Comprehensive (Social Work Practicum) Viva	60	-	60	6

*Note :- Code E1-XI, Discipline Elective Course (to be chosen from four Specialization A, B, C and D and the Specializations will be same in Semester IV)

Scheme of Exam 2018-2020					
MSW CBCS Syllabus 2016 SoS in Sociology Total Credits: 120 Total Marks:1400					
Sem-IV (30 Credits) Marks:600					
Paper Code	Nomenclature	External	Internal	Total	Credit
C-XIII	Social Action and Social Movement	60	40	100	4
C-XIV	Social Work Administration	60	40	100	4
E2-XV*	Discipline Specific Elective chosen from Specialization (A) Labour Welfare and Legislation (B) Urban Community Development (C) Psychiatric Social Work (D) Child Welfare	60	40	100	4
G-IV	Generic Paper-Tourism Management (offered by EDC)	60	40	100	4
C-XVI	Dissertation (Evaluation and Viva)	60	40	100	4
C-Practical	Social Work Practicum (Report Evaluation and Viva)	100			
	Formation of Project Proposal	-	10	10	1
	Organization's Formation and Profile	-	10	10	1
	Job Oriented Project	-	10	10	1
	Off Campus Exposure	-	10	10	1
	Comprehensive (Social Work Practicum) Viva	60	-	60	6

*Note :- Code E1-XV, Discipline Elective Course (to be chosen from four Specialization A, B, C and D and the Specializations will be same in Semester III)

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MSW CBCS Syllabus 2019-20

SoS in Sociology and Social Work

Vikram University, Ujjain

Total Credit:120

Total Marks: 2400

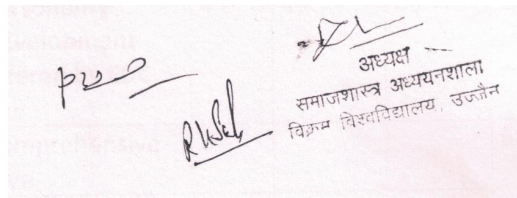
Course Duration: Two years four Semester

Programme Objectives

1. To impart and organize scientific training/ teaching in social work to those desirous of making a career in the field of social work.
2. To impart need-based, innovative and professional training in social work leading to the professional degree of M.S.W. of Vikram University Ujjain.
3. To organize research activities and to train students in the methods of social work research to promote the growth of social work profession.
4. To offer such training facilities as are necessary to develop the basic and professional knowledge, skills, techniques & attitudes in students to work with individuals, groups & community for enhancement of social functioning.
5. To form Social Action groups of young post-graduate students and to impart training of professional social work in the areas of family and child welfare, rural-urban community development, labour welfare, tribal development, health, education and environment.
6. To establish interaction between social scientists, activists, policy makers and planners through seminars / workshops and conferences on the topics of current social importance.

Programme Outcome:

1. A post graduate in social work will in-depth knowledge of professional social work .
2. After completion of postgraduate degrees in social work develop professional skills and attitude for social work.
3. By this course able to practice social work with individual group and community.
4. Master of social work student able to think analytical to resolve social and personal problem in the society



MSW CBCS, Semester- I

Paper-I Introduction to Social Work and Contemporary Social Work Ideologies, (Paper-Code-C-I)

Objective:

1. To develop knowledge of social work in historical prospective.
2. To understand –contemperry to social work practice.

Outcomes :

1. Able to understand need of social work and aware about its historical journey and familiarize with professional role of social worker.
2. Able to understand change ideologies enforces social work in current scenario of society and orientation to different field of social work.

Unit I:

- i Ideology and Social Work : Misconceptions, Definition Characterizes, Objectives.
- ii Social Work and other social sciences.
- iii Social Reform, Social Service, Social Welfare
- iv Social development , Social Policy, Social Justice, Social legislation, Social Security, Social Insurance, Social Assistance, Social defense

Unit II:

- i Ancient period : Vedic, Vedantic and non-Vedic Ideologies, Spiritually
- ii Medieval period : Zoroastrianism and Islam in India, Constitution Mysticism of Bhakti and Sufi movements Sikhism
- iii Modern period : Christianity in India, Hindu reform movements, Dalit movements Gandhian ideology and Sarvodaya movement, Nationalism, Ideology of the India Constitution
- iv Ideology of voluntary organizations and voluntary action.

Unit III:

- i Interface between professional and voluntary social work, social work ethics.
- ii Beginning of social work education
- iii Professionalization of Social Work
- iv Professionals association in Social Work
- v Social Work Research and Knowledge.

Unit IV

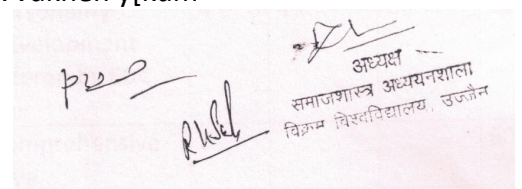
- i Welfare versus developmental orientation in social work, professionalization of social work: values education and Professional
- ii knowledge associations- Goals, values, function/roles and process of social work
- iii Values, Philosophy, Functions and Models.

Unit V:

- i Rural and Urban Community Developments
- ii Families, child and Labor Welfare
- iii Welfare of Physically, Mentally and Socially Handicapped
- iv Social Work for Aged
- v Social work with Drug Abuse, Criminals

Reference:

- 1- Agarwal, M.M 1998 Ethics and Spirituality, Shimla : Indian Institute of Adadvanced Study
- 2- Alaster, Christic (ED.) 2001 Men and Social Work : Theories and Practices, New York Palgrave
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MSW CBCS, Semester-I

Paper-II Sociology for Social Workers, (Paper-Code-C-II)

Objective:

1. Know the society and it's in individuals life.
2. To apply knowledge of sociology in practicing social work

Outcomes :

1. Able to understand society and its structure.
2. Able to understand composition, classification and stratification in Indian society.

Unit I

1. Sociology as part of Social Science.
2. Concept and Meaning: Society, Association, Institution, Community, Status and Role
3. Structural and Functional aspect of Society

Unit II

1. Culture: Meaning, Types and Attributes.
2. Traditions, Customs, Norms, Values and Folkways.
3. Social Control: Meaning and importance.

Unit III

1. Social Institutions: Family, Marriage, Kinship,
2. Religion:
3. Social Groups: Meaning and Types.

Unit IV

1. Composition of Indian Society
2. Social Classification (Rural & Urban)
3. Stratification in India (caste & class)

Unit V

1. Social Change: Concept
2. Theories (Tradition, Modernity, Liberalization, Privatization and Globalization)
3. Dominant Social Movement & Reformers.

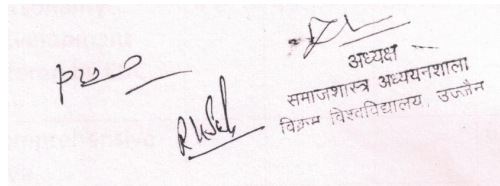
Reference:

J.P. Singh: Sociology, Prentice Hall of India, N. Delhi

S.C. Dube, India Society, National Book Trust

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N. Jayaram, (1989) Sociology: Methods and Theory, Madras: Macmillan.



MSW CBCS, Semester-I

Paper-III Human Growth and Development, (Paper-Code-C-III)

Objective:

1. To know about the dynamics of human behavior.
2. To apply the knowledge of woman behavior in practicing social work.

Outcomes :

1. Able to understand concept of self, self development and self awareness.
2. Able to understand determinant and dynamics of human behavior and life span approach to human development.

Unit I:

1. Determinants of Human Behavior: Heredity and Environment,
2. Life span Approach to Human Development,
3. Pre conception, Conception and Post-natal Situations

Unit II:

1. Infancy and Babyhood: Development Tasks, Characteristics and Hazards.
2. Childhood: Development Tasks, Characteristics and Hazards.
3. Puberty: Development Tasks, Characteristics and Hazards.

Unit III:

1. Adolescence: Development Tasks, Characteristics and Hazards.
2. Adulthood: Development Tasks, Characteristics and Hazards.

Unit IV:

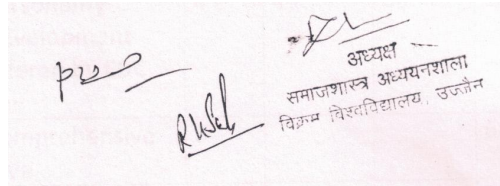
1. Middle age: Development Tasks, Characteristics and Hazards.
2. Old age: Development Tasks, Characteristics and Hazards

Unit V:

1. Human Behavior, Dynamics of Human Behavior,
2. Basic Human Needs,
3. Different Theories of Human Behavior.

References:

Hurlock, E.D: Development Psychology: A life Span Approach, Tata McGraw Hill, New Delhi. (also in Hindi)



MSW CBCS, Semester-I

Paper-IV Social Work with Individual, (Paper-Code-C-IV)

Objective:

1. To gain knowledge of theory related to social work.-
2. To develop skills for practicing social work with Individuals

Outcomes :

1. Able to demonstrate familiarity with case work processes, tools and techies and its application.
2. Able to develop skills of listening, inter viewing, rapport building resource mobilization and recording.

Unit 1:

1. Human Behavior and Social Environment: persons in environment (family, community, society); Concepts of adjustment and maladjustment - Philosophical assumptions and casework values.
2. Historical development of social casework as a method of social work practice in U.K., U.S.A and India: The Almoners, Jane Addams, Ida Canon, Lydia Rappaport, Mary Richmond, Florence Hollis, H.H. Perlman.

Unit II:

1. Social Case Work: Nature, Definition, Purpose
- 2 Principles of casework: Begin where the Client, Individualization, Acceptance, Non-judgmental attitude, Participation, relationship, Purposeful and effective expression of feelings, controlled emotional involvement Client self determination, and confidentiality

UNIT III

1. Components of casework (Perlman's model)

- i. Person- Client, Significant others and collaterals
- ii. Problem- Need, Impaired social functioning
- iii. Place- Agency, Objectives, Functions, Policies and resources.
- iv. Process- casework intervention -Intake, Analysis, Problem identification Assessment, Intervention, Termination, Follow up and Evaluation

2. Models of Casework Practice

- i. Social diagnostic (Richmond)
- ii. Supportive and modificatory (Hamilton)
- iii. Problem solving (Perlman)
- iv. Crisis intervention (Rappaport)
- v. Classified treatment method (Florence Hollies)
- vi. Competence based approach (Elleen Grabrill)

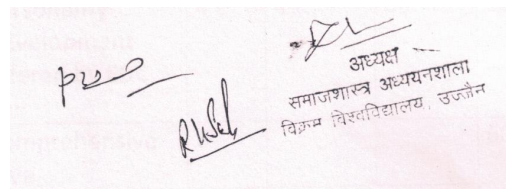
Unit IV

1 Tools of Working with Individuals and Families:

- i. Intake-record/sheet and the intake interview (client engagement);
- ii. Casework interview;
- iii. Home visit- collateral contacts;
- iv. Recording and its types – narrative, process, problem oriented record keeping(PORK), Subjective & objective assessment plan (SOAP), Use of case work records as a tool of intervention;
- v. Case worker –client relationship;
- vi. Knowledge of resources (networking);
- vii. Communication - verbal, non-verbal, eye contact, body language;
- viii. Case presentation as tool of professional development.

2. Techniques in casework

- i. Supportive techniques: acceptance, assurance, ventilation, emotional support, ego support, action oriented support and advocacy.



ii Enhancing resources techniques: procuring material help, environment modification and enhancing information.

iii Counseling techniques: Reflective discussion, advice, motivation, clarification, modeling, role-playing, reality orientation, palatalization, confrontation, and reaching out. Use of Genealogy and Eco-map

Unit V.

1. Application of Social case work Method:

i. Primary and secondary settings - In family, women, and child welfare settings, marriage counseling centers, schools settings, medical and psychiatric settings, correctional institutions, and industry.

2. Use of Casework skill in dealing with cases of

i. Marital discord

ii. Problems of Family Relationship

iii. Problems of the Aged, Adolescents

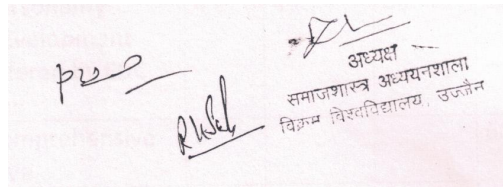
iv. Mentally Retarded persons

v. Persons affected with TB, VD, AIDS, Cancer, Leprosy, etc

3. Essentials of Working with Individuals and Families

i. Self as a professional: Professional self - Conflicts and dilemmas in working with individuals and families.

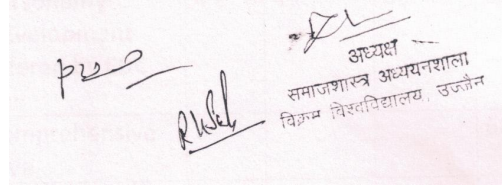
ii. Desired skills and Qualities in Social worker working with individual



MSW CBCS, Semester-I

Paper-V Entrepreneurship Development, (Paper-Code-G-I, Offered by EDC Cell)

Course Outcomes: (Generic Paper)



MSW CBCS, Semester-I

Practical, Social Work with Individual, (Paper-Code-C)

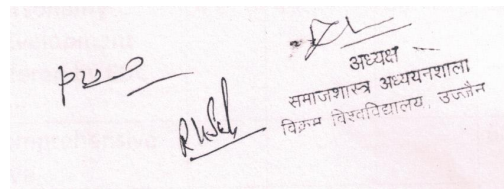
Objectives:

1. Students learn to practice social work with individuals.
2. Becomes familiar with the techniques used in social case work.

Outcomes :

1. Able to demonstrate familiarity with case work processes, tools and techniques and its application.
2. Able to develop skills of listening, interviewing, rapport building resource mobilization and recording.

Social Work Practicum (Report Evaluation and Viva)
Concurrent Visit
Case Work Report
Observational Group Visit
Life Script Documentation
Comprehensive (Social Work Practicum) Viva



MSW CBCS, Semester-II

Paper-I Social Work Research, (Paper-Code-C-V)

Objective:

1. To develop understanding for social research.
2. To apply social research in practicing social work

Outcomes :

1. Able to understand method and importance of social research.\
2. Able to develop understanding rule disciplinary approach to social work research.

Unit I

- i. Social Research: Meaning, objectives, Need, importance and Steps.
- ii. Scientific method: Definition and characteristics.
- iii. Interdisciplinary Approach to Research-Meaning, Definition, Characteristics, Process, Problems, Merits and Demerits.
- iv. Need and Importance in Social Work Research.

Unit II

- i Research Design: Meaning, Definitions, Characteristics, Steps and Subject Matter of Research Design.
- ii Design of Social Research: Descriptive, Diagnostic, Exploratory and Experimental.
- iii Sampling: Meaning, Definitions, Importance and types. Merits and demerits of Sampling Method. Essential concepts of sampling and Characteristics of good and Representative sampling.

Unit III:

- i Sources of Data Collection: Primary and Secondary.
- ii Techniques of Data Collection: Observation, Questionnaire, Schedule and interview.
- iii Tabulation: Meaning , definition characteristics.

Unit IV:

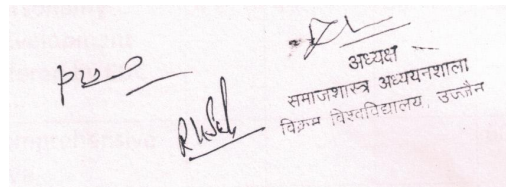
- i Social Survey: Definition, Meaning, objectives, Process and importance of social survey.
- ii Difference between social Research and Social Survey.
- iii Hypothesis: Meaning, Definition, Characteristics. Dimensions, Sources and Importance of Hypothesis.

Unit V

- i Case Study Method: Meaning, definition and Characteristics Types, Assumption, Procedure, Tools & Techniques, Importance and limitations.
- ii Content Analysis: Definition, Characteristics, Steps, Utility and limitation.
- iii Report writing- Objective, Characteristics, Content, Problems and Suggestions

References:

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Young, P.V., Scientific Social Survey and Research, PHI, N Delhi
D. N. Elhans, Fundamental of Statistics, Pustak Mahal, New Delhi



MSW CBCS, Semester-II

Paper-II Social Problems in India, (Paper-Code-C-VI)

Objective:

1. To know the social problem of India.
2. To develop understanding about causes of social problem in India

Course :

1. Able to recognize of different approaches and treatment to various social problems.
2. Able to understand whole pieces of social problems and their causes.

Unit I

1. Social Problems: Meaning, Definition, Approaches and Treatment
2. Social Problems in India: Poverty, Illiteracy, Unemployment, Malnutrition
3. Problem of ST & SC, Other Backward Communities, Destitute, Aged, Widows, Orphans

Unit II:

1. Problem of Child Labor, Street children, School dropouts, Drug abuse
2. Problem of Small, Marginal Farmers and landless agricultural laborers
3. Problem of Juvenile Delinquent, Immoral Trafficking among Women and Young girls. Prostitution and Commercial Exploitation of women.

Unit III:

1. Social Issues and the Environment
2. Water Conservation, Rain Water Harvesting, Watershed Management

Unit IV:

1. Air Pollution, Water Pollution, and Soil Pollution: Causes, Effects and Control measures
2. Marine Pollution, Noise Pollution, Thermal Pollution, Nuclear Hazards: Causes, Effects and Control measures

Unit V:

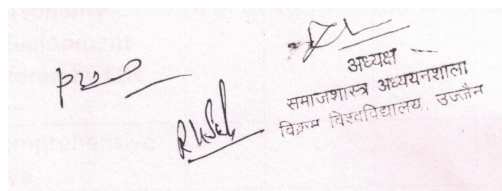
1. Resettlement and Rehabilitation of People: Its problems and concerns
2. Disaster Management: Floods, Earthquakes, Cyclones, and Landslides.

References:

Jayaram, N.: 1989. Sociology: Methods and Theory, Madras: MacMillan.

Ahuja, Ram: Social Problems in India (Hindi and English), Rawat Publication, Jaipur

Madan, GR: Social Problems in India



MSW CBCS, Semester-II

Paper-III Behavioral Science Study for Social Worker, (Paper-Code-C-VII)

Objective:

1. To gain knowledge about the theory related to social group work.
2. To develop skill for practicing social group work

Course Outcomes :

1. Able to understand mental status of individuals behind their behaviors by learning personality.
2. Able to understand and practice different techniques of counseling.

Unit I:

1. Perception, Learning,
2. Memory, Emotion,
3. Motivation

Unit II:

1. Personality: Definition, Types, Structure and Factors influencing Personality Development
2. Psycho-Sexual Development, Psycho-Social Development.

Unit III:

1. Defense Mechanisms,
2. Counseling: Philosophy, Principles, Goals, Process.
3. Types of Counseling – Development, Preventive, Facilitative, Crises.
4. Techniques of Counseling

Unit IV:

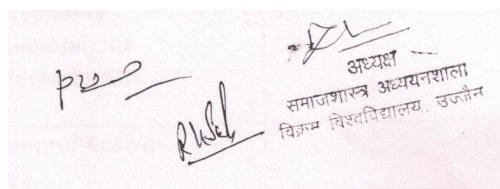
1. Intelligence: Definition, Structure and Measurement.
2. Mental Retardation: Definition, Types, Causes, Problems

Unit V:

1. Abnormal Psychology: Concept of Normal and Abnormal Behavior.
2. Etiological factors of Mental Illness
3. Types of Mental Disorders and Classification.

References:

1. Coleman; Abnormal Psychology and Modern life
2. Rao , N.S: Counseling and Guidance , Tata Mc Grew Hill



MSW CBCS, Semester-II

Paper-IV Social Work with Groups, (Paper-Code-C-VIII)

Objective:

1. To gain knowledge of theory related to social group work.
2. To develop skill for practicing social group work.

Course Outcomes :

1. Able to demonstrate familiarity with group work process tolls, techniques and its application.
2. Able to develop skills of analytical thinking, program planning and implementation, evaluation and recording.

Unit 1. Social Group Work Process

1. Concept of group and its importance of groups in human life cycle.
2. Definition and Characteristics, principles and Model of social group work
3. Theories and assumptions applicable to group work practice
4. Types of groups in social group work practice- open and closed groups; social treatment groups (Re-socialization, groups, Therapeutic groups, T-groups); Task oriented groups (forum, committees and work team); Developmental groups (self help groups and support groups)
5. Evolution and innovation in social group work.

Unit 2. Social Group Work Method

- 1 Steps or Process of Group Formation
2. Stages / Phases in Group Development:- pre-group stage, orientation stage, problem solving stage, termination stage.
3. Factors affecting Group formation, Formation of objectives, Program Planning, Program Implementation and evaluation of group work.
4. Concept and Importance of Program in Group Work Practice
5. Skills and Role of social worker in different stages of group work
6. Application of Social group work in different fields and settings.

Unit 3. Group Process and Dynamics

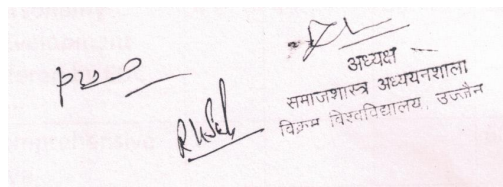
1. Steps in understanding group process
- 2 Analysis of group interaction
3. Group Cohesiveness
4. Leadership and its development in group process
5. Communication in group
6. Group dynamics: - group bond, sub-groups, group conflict, confrontation, and apathy and group control

Unit 4. Use of Techniques and Tools in Group Work

1. Use of relationship
2. Conflict resolution
3. Verbal and non-verbal communication
4. Purposeful creation of environment
5. Fishbowl technique
6. Forced Field Analysis

Unit 5. Recording and Evaluation in Group Work

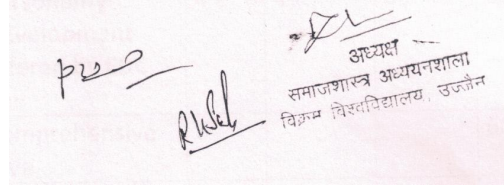
1. Importance and Principles of recording in group work
2. Types of recording- narrative, process and summary
3. Techniques of recording –observation, socio gram, interaction diagrams.
4. Bales' categories of interaction process analysis
5. Importance of continuous evaluation in group work
6. Types and Methods of evaluation of group work: process: members, group as a whole and social group worker.



MSW CBCS, Semester-II

Paper-V Communication Skills, (Paper-Code-G-II, Offered by EDC Cell)

Course Outcomes: (Generic Paper)



MSW CBCS Syllabus, Semester-II

Practical, (Paper-Code-C)

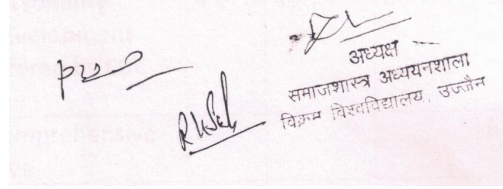
Objective:

1. Students learn to practice social work with group.
2. Learn to conduct small scale survey and organise programs.

Outcomes :

1. Able to apply method of social group work in the field .
2. Able to conduct and analyse small scale survey.
3. Able to organise programmes on social issues.

Social Work Practicum (Report Evaluation and Viva)
Concurrent Visit
Group Work Report
Small Scale Survey
Activities for Social Issues
Comprehensive (Social Work Practicum) Viva



MSW CBCS Syllabus, Semester-III

Paper-I Social Policy and Planning, (Paper-Code-C-IX)

Objective:

1. To gain knowledge of theory to community origination.
2. To develop skilled for practicing social work with community.

Outcomes:

1. Able to demonstrate familiarity with group work process tolls, techniques and its application.
2. Able to develop skills of analytical thinking, program planning and implementation, evaluation and recording.

Unit I

1. Social Policy – Meaning, Scope and Concept
2. Need, Component and Process of Social Policy
3. Basic Elements of Social Policy

Unit II

1. Approaches of Planning
2. Concept of Developed and Developing countries.
3. Planning for various Economic Systems.

Unit III

1. Indian Planning Process
2. Planning Commission & Five Year Plans
3. Panchayati Raj

Unit IV

1. Voluntary Sector in India – Role & Importance.
2. Social Administration – Concept and Principles.
3. Social Administration at Central Level, State level and local level

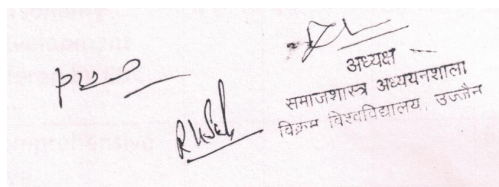
Unit V

Plans and Programs of

1. Health
2. Education
3. Women and Child

References:

1. Gour Ajay Singh, Social Administration, Vivek Publications
2. Five Years Plans, Government of India
3. Madan, G.R, Chang and Development, Vivek Publications, Jaipur
4. Encyclopedia of Social Work, Ministry of Social Welfare, Government of India.



MSW CBCS, Semester-III

Paper-II Social Work with Community, (Paper-Code-C-X)

Objective:

1. To know the about social police of India.
2. To know about the social administration in India

Outcomes :

1. Able to understand practitioners perspective to community.
2. Able to understand community organization, Its modes and strategies also.

Unit-I Contextualizing Community Organization Practice

- i. Location of Community Work with Social Work
- ii. Historical Development of Community Organization Practices
- iii. Community Organization and Community Development

Unit-II Analyzing Community

- i. Concept of Community, Sociological and Practitioners perspective
- ii. Structure & Function
- iii. Deconstruction Community and analyzing community

Unit-III Understanding Community Organization

- i. Definition of Community Organization.
- ii. Values and principles of Community Organization
- iii. Ethics of community organization

Unit-IV Models and strategies of Community Organization.

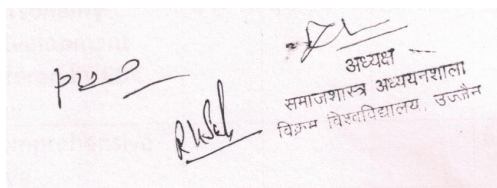
- i. Locality development model, social planning model, social action model and their critique
- ii. Directive v/s non-directive approaches,
- iii. working in institutional and non-institutional setting.

Unit-V Attitudes, Roles and Skills of Community Organizer.

- i. Roles of an Organizer with different models
- ii. Skills, attitudes of community organization practitioner
- iii. Skills of community organization practitioner: Problem analysis, resource mobilization, organizing meeting, writing and documentation networking training.

References:

1. Arora, R K (Ed): People's participation in Development process: Essays in Honour of B Mehta, HCM state Institute of Public Administration, Jaipur
2. Batten, TR: The non-directive approaches in Group and community work, Oxford University Press, London
3. Batten, TR: The Human Factor in Community Work, Oxford University Press, London
4. Brager G and Specht H,: COMMUNITY ORGANIZATION, Columbia University Press, NY
5. Gangrade KD: Community Organization in India, Popular Prakashan, Mumbai



MSW CBCS, Semester-III

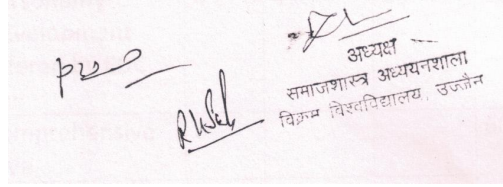
Paper-III Discipline Elective Course (to be chosen from four Specializations A, B, C and D and the specializations will be same in Semester IV), (Paper-Code- E1-XI- A to D)

Objectives:

1. Develop practitioners perspective in community development
2. Familiar with community organising strategies and models.

Course Outcomes :

1. Able to understand practitioners perspective to community.
2. Able to understand community organization, Its modes and strategies also.



Specialization (A), Code: E1-XI-A, Semester-III

Paper IV-A Human Resource Management

Objective:

1. To understand importance of human resource
2. To develop skills to resolve human behaviour problems at workplace and in organization

Outcomes :

1. Able to understand importance of human resource.
2. Able to understand mechanism for management of heavier problems at work place.

Unit I Human Resource Management

1. Meaning, Importance and Functions of HRM,
2. Role of HR Manager, Characteristics and Qualities of HR Manager.

Unit II Human Resource Planning

1. Meaning, Importance and Factors affecting Human Resource Planning,
2. Human Resource Planning Process, Human Resource Planning at different levels.

Unit III Human Problems at Work Place

1. Stress- Nature, Type, Individual and organizational consequences of stress,
2. Absenteeism-types, causes, consequences of absenteeism.
3. Gender discrimination and sexual Harassment at the work place.

Unit IV Management of Behavioral Problems

1. Counseling techniques to handle-job stress, dual career and Family adjustment problems, absenteeism,
2. Interpersonal relationship problem at the work place and the home affecting work performance.

Unit V Comparative HRD experiences

1. HRD Overview in Government and Public Systems
2. HRD for Health and Family Welfare,
3. HRD in Service Industry

References:

Luthan F, 1996, Organizational Behavior. New York: McGraw Hill

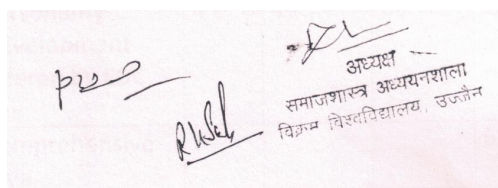
Beard Well I and Holden L. Human Resource Management; a contemporary perspective

Parweek U and Rao T.V. 1999, Designing and Managing Human Resource Systems, Anmol Publishers

Moorhad G and Griffin R W. Organizational Behaviour: Managing people and organizations.

Bohalander, Managing Human resources, 12th Edn., Thomson Learning Books

A. M. Shaikh, Human Resource Development & Management, S. Chand Co.



Specialization (B), Code: E1-XI-B, Semester-III

Paper IV-B Rural and Tribal Community

Objectives:

1. To practice method of community organization.
2. To develop skills to play the role of community organiser.

Outcomes:

1. Able to understand community as a social system.
2. Able to understand policy, programmes and problems to social development in rural and tribal society.

Unit I

1. Concept of Community: Community as a Social system, types & characteristics of Community,
2. Rural, Urban, Tribal, Rural-Urban Continuum.
3. Structure of Community: Family, Kinship, Caste Class, Religion

Unit II

1. Rural Power Structure and Concept of Rural Leaderships,
2. Rural Migration,
3. Rural Local Administration, 73rd Amendment under Panchayati Raj.

Unit III

Tribal and Scheduled tribe

1. Distribution of Tribes in India: Geographical, Linguistic and Economic
2. Tribal Social Organization
3. Tribal of Madhya Pradesh

Unit VI

Tribal Problems:

1. Rural Social Problems
2. Community Development Programs in India
3. Tribal Development in India Policies and Programs, Barriers to Social Development in Rural and tribal Society.

Unit V

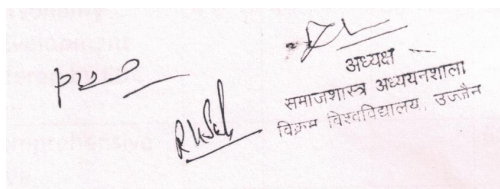
1. Peoples Participation in Community Development
2. Assessment of Problem of Community
3. Project Planning and Evaluation
4. Importance of Communication in Community.

Suggested Readings:

Clinard, B. Marshal: Slums and Community Development New York, the Free Press 1957

Madam, GR, Indian Development Villages, Laknow print House India, 1983

Desai A, R,: Peasant Struggles in India Bombay, Oxford University Press 1979



Specialization (C), Code: E1-XI-C, Paper IV-C, Semester-III

Medical Social Work

Objectives:

1. To understand the importance of mental health.
2. To develop skills to play the role of medical social worker

Outcomes :

1. Able to understand importance of mental health and services available for mental health.
2. Able to understand national health policy and role of medical social worker

Unit-I Health and Health Care Services

1. Meaning of Health, Mother and Child Health Services
2. Social, Preventive and Community Medicine
3. Health Education: Meaning, Objectives, Principles and methods of Health Education

Unit-II Common Diseases.

1. Communicable diseases, Symptoms Preventions and Management of T.B Leprosy, Malaria, STD and AIDS.
2. Non Communicable diseases, Symptoms Preventions and Management of Disables, Asthma, Cancer, Hypertension and Cardiac Diseases
3. Epilepsy –Causes, Types and Treatment, Social Factors in Epilepsy.

Unit-III Health Planning

1. Immunization Program
2. Family Planning- Meaning, Types and Relevance in Indian Context
3. National Health Policy for Indian. Health Programs specific to India.

Unit-IV Community Health

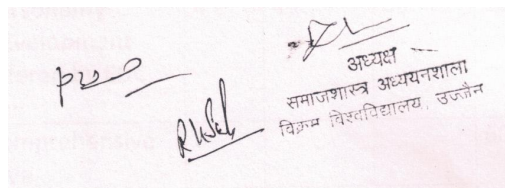
1. Community Health: Meaning and Various Programs.
2. Role of the Medical Social Workers in Community Health Programs
3. Role of Voluntary Organizations in Primary Health Care.

Unit-V Health Programs

1. School Health Program
2. Need and Organization of Health Programs in school: Anganwady, Balwady, Mid-day meals.
3. Primary Health Care, WHO.

References:

- Park K: Text Book of Preventive and Social Medicine
Smith BC. Community Health
Gesudian CAK: Primary Health Care
Pathak SH: Medical Social Work
Mechanie D: Medical Sociology
Upham F: Dynamic Approach to Illness
Lok Sabha Secretariat: National Health Policy



Specialization (D), Code: E1-XI-D, Semester-III

Paper IV-D, Women Welfare

Objectives:

1. To develop understanding for status of women in society
2. To understand policies and programs for women welfare.

Unit I

1. Atrocities against women: Dowry Death, Wife Battering, Murder Female Feticide and infanticide and sati.
2. Theory of Violence: Theoretical proposition and approach.
3. Changing situation of women in Indian Society.

Unit II

1. Problems of women with reference to religious communities in India.
2. Problem of unmarried mothers, Destitute.
3. Violence against women: Rape Sex Delinquency, Prostitution and Commercial Exploitation of women.

Unit III

1. Women's Health status in India Factors affecting the Health status of Women.
2. Family Planning Program & Methods in India

Unit IV

1. Policies relating to women's Welfare
2. Program relating to Women's Welfare

Unit V

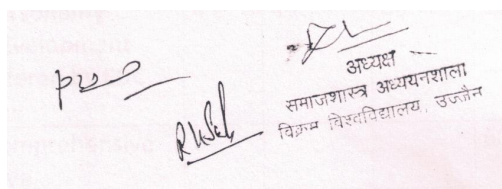
1. Constitutional Provision and legislation measures for women
2. Democratization and women leadership.
3. Intervention of national and international voluntary agencies in area of women welfare.

References:

Gajender Gadger, Disabled in India, Somiya Publication, New Delhi.

Visuwardhan, S.J, Deviant Children: Visuthaby Publications, Madras.

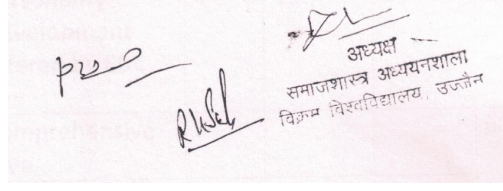
Sumitra Gupta, Social Welfare in India, Chaugh Publications, Allahabad.



MSW CBCS, Semester-III

Paper-IV Personality Development, (Paper-Code-G-III, Offered by EDC Cell)

Course Outcomes: (Generic Paper)



MSW CBCS, Semester-III Code-C-XII Synopsis Presentation and Viva

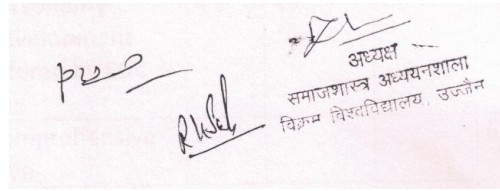
Objective:

1. Learn to formulate synopsis for research.

Outcomes:

1. To able Understand the basics of research

Students learn first hand nuances of research in PG course. First step of any research is preparation of Synopsis. Here students will be allotted guide according to their specialization and then the student will be guided by the faculty member through out the preparation of synopsis and also in preparation of dissertation in subsequent semester. Only under extraordinary situation and that too with the approval of departments' faculty members that the student will be allowed to change guide.



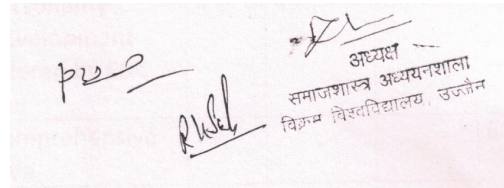
MSW CBCS, Semester-III

Practical, (Paper-Code-C)

Outcomes :

1. Able to develop skills for organizing community programs .
2. Able to explore role of social worker in different setting.
3. Able to analyze impact of multimedia community.

Social Work Practicum (Report Evaluation and Viva)
Concurrent Visit
Skill Laboratory Workshop
Observational Group Visit
Review of Audio-Visual Media
Comprehensive (Social Work Practicum) Viva



MSW CBCS, Semester-IV

Paper-I Social Action and Social Movement, (Paper-Code-C-XIII)

Objectives:

1. To Know about the social movement of India.
2. To development under funding for the tools and techniques used in social action.

Outcomes :

1. Able to understand tools and techniques used in social Action.
2. Able to understand origin of different social movements of India.

Unit I Social Action

- i. Meaning, Definition, Basic elements, objectives and Principles
- ii. Forms and Models, and importance
- iii. Tools and techniques used by social work in social Action

Unit II Social Movements

- i. Concept, Types, forms, Function, Causes
- ii. Social movement and Revolution, Stage of development of Social movement
- iii. Origin of Social movements : relative deprivation, structural strain and revitalization

Unit III Ideology and Leadership

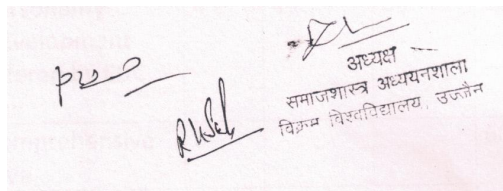
- i Ideology : Meaning , Definitions, principles and styles.
- ii Leadership : Meaning, definitions Principles and styles.
- iii Role and Importance of ideology and leadership in social Action and social movement.

Unit IV Social movements in India

- i Feminist movement
- ii Labor movement
- iii Anti Apartheid movement

Unit V Indian Social Movements:

- a. Movement, Before Independence
Satyagaragh movement, Sarvodaya movement
Bram Samaj, Arya Samaj
- b. Chipko movement, Co-operative movement India Against Corruption, Tribal Movement



MSW CBCS, Semester-IV

Paper-II Social Work Administration, (Paper-Code-C-XIV)

Objectives:

1. To Know about the social works administration.
2. To Know about the volunteer origination working and functioning

Outcomes :

1. Able to understand mechanism of social administration and problems in India.
2. Able to know some of the national and international organizations working in the area of social development.

Unit I Social Work Administration,

1. Meaning, Definition
2. Related Concepts: Social Administration Public Administration , Personnel Administration

Unit II Social administration

1. Meaning, Definition, Nature Objectives and Scope
2. Function principle.
3. Problem of Social : Basic Knowledge and skills of Social welfare Administration
Problems of social Administration in India

Unit III Voluntary Organization

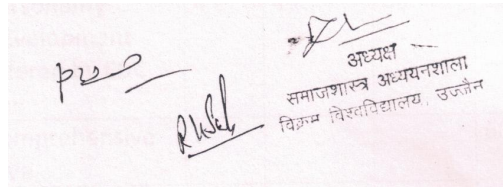
1. Meaning, Definition, scope, Importance ,sign face & difference between
2. Non- government organization
3. Problems of NGO's

Unit IV Some International

1. Non- Government Organization
Objective, Function, Scope and Programmers
WHO, UNICEF, ILO, IAEA

Unit V Some Indian Non-Government Organizations

Sulabh International, Childline, Azim Premgi Foundation,
Shiv Ganga, Tarun Bharat Manch, Bachapan Bacho Andolan

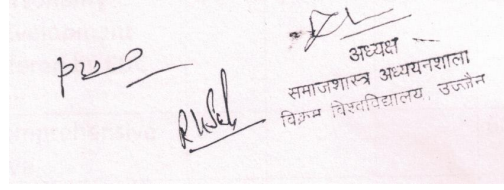


MSW CBCS Syllabus, Semester-IV

Paper-III Discipline Elective Course (to be chosen from four Specializations A, B, C and D and the specializations will be same as in semester III), (Paper-Code- E1-XI- A to D)

Outcomes :

1. Able to understand practitioners perspective to community.
2. Able to understand community organization, Its modes and strategies also.



Specialization (A), Code: E2-XV-A, Semester-IV

Paper III-A Labor Welfare Legislation

Objectives:

1. To understand various labour laws of India.
2. To make aware about legal protection to labour

Outcomes :

1. Able to understand various labor legislation of India.
2. Able to know legal protection available to labors.

Unit I Introduction to labor legislation (Salient Features)

1. Philosophy of Labor Laws
2. Labor Laws, Industrial Relations and Human Resource
3. Labor Laws: Concept, Origin, Objectives and Classification
4. Indian Constitution and Labor Legislations
5. Labor Policy, Emerging Issues and Future Trends

Unit II Salient Features of the following Acts

1. The Factories Act, 1948
2. Contract Labor (Prohibition and Regulation) Act, 1970
3. Child Labor (Prohibition and Regulation) Amendment Act, 2016
4. Unorganized Workers Social Security Act 2008

Unit III Salient Features of the following Acts

1. Trade Union Act (Amendment) Act 2001
2. Industrial Disputes Act, 1947
3. Industrial Employment (Standing Orders) Act, 1946
4. Employees Provident Fund and Miscellaneous Provision Act 1996

Unit IV Salient Features of the following Acts

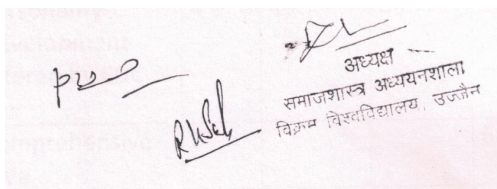
1. Minimum wages Act, 1948
2. Payment of Wages Act (Amendment) Act 2005
3. Payment of Bonus Act, 1965
4. Equal Remuneration Act (Amendment) 1987

Unit V Salient Features of the following Acts

1. The Workmen's Compensation Act, 1923
2. The Employees' State Insurance Act, 1948
3. The Maternity Benefit (Amendment) Act 2016
4. The Payment of Gratuity Act, 1972

References:

- Beatsen (ed.), Ancient's Law of Contract (27th ed. 1998)
P.S.Atiya, Introduction to the Law of Contract 1992 reprint (Clarendon Law Series)
Avtar Singh, Law of Contract (2000) Eastern, Lucknow
G.C. Cheshire, and H.S.Fifoot and M.P. Furmston, Law of Contract (1992) ELBS with Butterworths
M. Krishnan Nair, Law of Contracts, (1998)
G.H. Treitel, Law of Contract, Sweet & Maxwell (1997 Reprint)



Specialization (B), Code: E2-XV-B, Semester-IV

Paper III-B Urban Community Development

Objectives:

1. To practice method of community organisation in urban setting.
2. Familiar with the plans and programs of urban community development.

Outcomes :

1. Able to know about the ecology of urban community.
2. Able to know policies, programmers & problems to social development in urban community.

Unit I

1. Urban Community: Concept and Characteristic.
2. Urban Ecology: Scope and Importance.
3. Origin and Development of Cities.

Unit II

1. Urbanization: Trends in Urbanization.
2. Urban Problems in India.
3. Industrialization and Growth of Slums.

Unit III

1. Community Disorganization: Changes in Occupational structure, Class, Caste, Gender, Family Disorganization
2. Migration and its Form.
3. Issues related to urban development and settlement.

Unit IV

1. Philosophy and Principle of Cooperation Movement
2. Historical development of Cooperation movement.
3. Role of Cooperation movement as a strategy with Urban and rural poor.
4. Problems of Cooperative movement in India.

Unit V

1. Historical development of Municipal administration in India Functions of Municipalities.
2. Finances and Problems of Municipal Administration
3. 74th Amendment and Municipal administration.

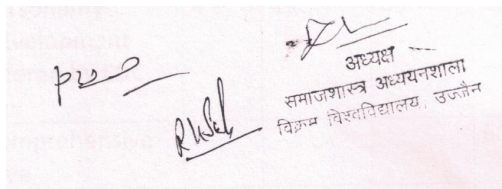
References:

Ross, Marry, G, Community Organization Theory, Principles and Practice, New York: Harper 1955

Anderson, N: The Urban Community

Subhash Chandra: Social Participation in Urban Night hoods, National Publishing House New Delhi 1977.

Desai, A.R and Pillai S.D: A profile of an India University of Bombay, 1972.



Specialization (C), Code: E2-XV-C, Semester-IV

Paper III-C Psychiatric Social Work

Objectives:

1. To understand the importance of normal behaviour and problems of mental disorder.
2. Learn to apply therapy to resolved mental problem.

Outcomes :

1. Able to understand abnormal behavior and mental retardation.
2. Able to know about mental disorders, their symptoms and therapies to apply.

Unit I Concept of Mental Health

1. Meaning and Characteristics of Mental Health.
2. Concept of normal and abnormal behavior with particular reference to social work.
3. Role of the Psychiatric Social Worker in hospital settings.

Unit II Abnormal behavior

1. Meaning and cause of abnormal behavior.
2. Preventions- Primary, Secondary, Tertiary.
3. Mental Retardation, Definition, Types Causes, Problem associated with mental retardation.

Unit III Diseases

1. Neurosis and Psychosomatic Disorders- Treatments and Outcome.
2. Schizophrenia, Paranoia, MDP, Cause, Treatments and Outcome.
3. Sexual deviations - Causes, Types and Treatments.

Unit IV Social Evils

1. Delinquency and Crime
2. Alcoholism and Drug Abuse
3. Behavior disorders of Childhood, Autism, Hyperactive, Un socialized relation, Aggressive disorder.

Unit V Therapies and Counseling

1. Psychotherapy, Transactional analysis
2. Family Therapy and Group Therapy
3. Counseling - Family, Marital, Education, Vocational-Qualities and Skills required

References:

James C Colman: Abnormal Psychology and Modern life.

Kaplan: Comprehensive Textbook of Psychiatric

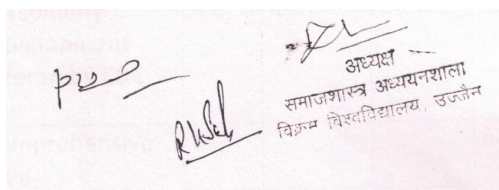
ICD-10 Classification of Mental and Behavioral Disorders, World Health Organizations.

Bagg C, Hand Book of Psychiatry for Social Worker and Health visitors By Jayawas S.R.:

Guidance and Counseling

Verma R.: Psychiatric Social Work in India

Rao N.S.: Counselling and Guidance



Specialization (D), Code: E2-XV-D, Semester-IV

Paper III-D Child Welfare

Objectives:

1. To develop comprehensive about child development.
2. To develop skills to resolve problems related to child growth and development.

Outcomes :

1. Able to understand developmental tasks of different stages of development of child.
2. Able to develop comprehensive approach toward child requirements of growth and development.

Unit I

1. Developmental tasks during stages of development.
2. Role of Social Institution and organization like family, group, School in the development of children and preparation for different roles.

Unit II

1. Material and Child health services: care for the under five, Immunization.
2. Disabilities of Child: Physical, Mental retardation visual disability, hearing and speech problems.

Unit III

1. Child Labor: Legislation measure and Causes & Consequences.
2. Adoption: Legislation and other measures child marriage: Legislation and other measure
3. Child Marriage: Legislative and other measures.
4. Child abuse and neglect: child beggars, orphans, destitute child prostitution.

Unit IV

1. Family change disintegration and consequences:
2. Juvenile delinquency, Street children, School dropout, strategies of social intervention dealing with children in critical situations.

Unit V

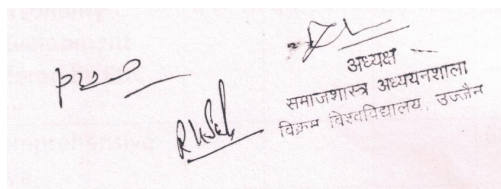
1. Child welfare services: Institution and non-institutional
2. Role of national and inter-national organization in child welfare services.
3. Rights of the Child, Constitutional provision and National Policy for Children, Major Policy measures.

References:

Girish Kumar: Samaj Karya Prikaria(Varanasi:Kalyan TathaSodha Sansthan)

Raja Ram Shastri, Samaj Karya, Laknow, Hindi Granth Academy

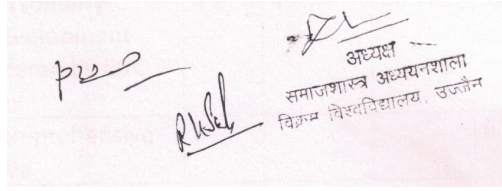
PD Kulkarni and MC Nanavati, NGOs in Changing Senario, Uppal Publishing House, New Delhi.



MSW CBCS Syllabus, Semester-IV

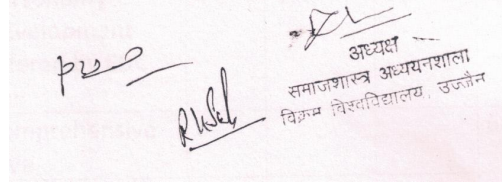
Paper-IV Tourism Management, (Paper-Code-G-IV, Offered by EDC Cell)

Course Outcomes: (Generic Paper)



MSW CBCS Syllabus, Semester-IV
Code-C-XVI Dissertation (Evaluation and Viva)

Objective: All the students of MSW have to write a dissertation on the topic chosen in consultation with guide. The synopsis of this dissertation was presented in the semester-III. The dissertation has to be evaluated by external and internal examiner.



MSW CBCS Syllabus, Semester-IV

Practical, (Paper-Code-C)

Objectives:

1. Learn to formulate project proposals.
2. To formulate action plan.

Outcomes :

1. Able to form project proposals on social issues.
2. Able to develop action plan for further contribution by than as professional social worker.

Social Work Practicum (Report Evaluation and Viva)
Formation of Project Proposal
Organization's Formation and Profile
Job Oriented Project
Off Campus Exposure
Comprehensive (Social Work Practicum) Viva

