

NC04: BCOM COLLEGE (REG PVT)

BARKATULLAH UNIVERISYT BHOPAL, M.P.

ORDINANCE NO 14B

EXAM SCHEME UG YEARLY

SCHEME OF MARKING FOR (NC04) 4 YEARS BCOM (College) CBCS SYSTEM MODE

SESSION: 2021-22

EXAM NAM BCOM I Year (College)	EXAM PATTERN: YEARLY	CBCS SCHEME	YES	SUPPL IN SUBJS	YES	GRACE AVAILABLE	YES	VC GRACE	NO	MAX NO. OF GRACE SUBJECTS	1	
MAIN FACU COMMERCE	EXAM CATEGORY: MAIN	GEC SUB CHANGE / YR	YES	ALLOWED CF MARKS	INTERNAL	YES	AGGREGATE GRACE	NO	DISTINCTION APPLICABLE:	NO	MAX GRACE MARKS:	1
EXAM TYPE REGULAR CBCS (NEP)	YEAR: 1	MIN PASSING %	35%	GRADE POINT		YES	GRACE TYPE: IN MARKS				AGGREGATE GRACE MARKS:	0

SUB OFFERED BCOM MAJC 1	MAX PAPERS MAJOR	2	MAX MKS I YEAR MAJOR	200	MAX CREDITS MAJOR I YEAR	12	MAX CREDIT BY MOOC / YEAR	16	AS Per 14A (13.2) & 14B (13.1)	SUB OF ARTS ALLOWED AS MAJOR	YES	Grace Marks: as per Orinance-6 Item No. 32-34	MKS MAX TH	70	MKS MIN TH	25
SUB OFFERED BCOM MINC 1	MAX PAPERS MINOR	1	MAX MKS I YEAR MINOR	100	MAX CREDITS MINOR I YEAR	6	MAX Credits in ADDL SUBJ/YEAR	6		SUB OF SCIENCE ALLOWED AS MAJOR	NO		MKS MAX SS(TH)	30	MKS MIN SS(TH)	10
SUB OFFERED BCOM GEC 9	MAXPAPERS GEC	1	MAX MKS I YEAR GEC	200	MAX CREDITS GEC I YEAR	6	MIN CREDITS FOR SUPPL IN YEAR	20		SUB OF COMMERCE ALLOWED AS MAJOR	NO		MKS MAX PR	100	MKS MIN PR	35
SUB OFFERED BCOM SEC/VC 32	MAX PAPERS SEC/VC	1	MAX MKS I YEAR SEC/VC	200	MAX CREDITS SEC /VC IYEAR	4	MIN CREDITS FOR CERTIFICATE	40		SUB OF ARTS ALLOWED AS MINOR	YES		MKS MAX SS(PR)	0	MKS MIN SS(PR)	0
SUB OFFERED BCOM AEC / 2	MAX PAPERS AEC/FC	2	MAX MKS I YEAR AEC/FC	200	MAX CREDITS AEC I YEAR	8	ALLOWED FIELD WORK	YES		SUB OF SCIENCE ALLOWED AS MINOR	NO		MKS MAX FW	100	MKS MIN FW	35
SUB OFFERED BCOM FW 1	MAX PAPERS FW	1	MAX MKS I YEAR FW	100	MAX CREDITS FW I YEAR	4	SUPPL ALLOWED	YES		SUB OF COMMERCE ALLOWED AS MINOR	NO		MKS MAX FC (A)	50	MKS MIN FC (A)	17
ADDL SUB OFFERED BCOM 0	MAX ADDL PAPERS	0	MAX MKS I YEAR ADDL	0	MAX CREDITS ADDL I YEAR	0	MARKS CF ALLOWED	YES		SUB OF ARTS ALLOWED AS GEC	YES		MKS MAX FC (B)	50	MKS MIN FC (B)	18
TOT SUB OFFERED BCOM 46	TOT MAX PAPERS	8	TOT MAX MARK IYEA	1000	MAX CREDITS IN I YEAR	40				SUB OF SCIENCE ALLOWED AS GEC	NO		MKS MAX FC (TOT)	100	MKS MIN FC (TOT)	35

OPTION: In GEC paper, Student have option to select the paper eighter from Minor or GEC

Please see Page No. 2 Direction as per MP Govt. Higher Education letter no. 72/188/CC/21/38 dated 02.02.2022

TYPE : 14A(13.11), 14B(13.1)

CREDITS DISTRIBUTION: 14A(16.15) Table-3

SEMESTER SYSTEM (UTD / Autonomous)			Credits Required								
Level		Class 12 Pass	Sem/MJ	DSE	MI	GEC	SEC/VAEC	FW	TOT		
Level 4:		Class 12 Pass	I	6	6	4	4	4	20		
Level 5:	Certificate	1st Year Pass (Semi+SemiII)	II	6	6	4	4	4	20		
Level 6:	Diploma	2nd Year Pass (SemIII+SemIV)	III	6	6	4	4	4	20		
			IV	6	6	4	4	4	20		
Level 7:	Degree	3rd Year Pass (SemV+SemVI)	V	6	4	4	6	20			
			VI	6	4	4	6	16			
Level 8:	Honors/ Research	4th Year Pass (SemVII+SemVIII)	VII	6	8	4	6	24			
			VIII	6	4	10	20				
TOTAL Credits (in Semester System)				48	16	32	16	12	8	28	160

CREDITS : 14A(10), 14B(10)

TOTAL CREDITS		Credits	
		Sem	Yrly
I	Disciplinary/Inter Disp. Major	64	56
II	Disciplinary/Inter Disp. Minor	32	26
III	Generic Elective	16	18
IV	Skill Enhancement / Vocational	12	12
V	Ability Enhancement	8	24
VI	Field Project /Internship / Apprentisship /Community Engagement & Service/ Res Project	28	24
TOTAL		160	160

ABBREVIATION :

Abbreviation	Meaning	Coding	Paper Syllabus
MJ	MAJOR PAPER(S)	TH	THEORY
MI	MINOR PAPER(S)	PR	PRACTICAL
GEC	GENERIC ELCETIVE COURSE	SS(TH)	SESIONAL(TH)
SEC	SKILL ENHANCEMENT COURSE	SS(PR)	SESIONAL(PR)
VC	VOCATIONAL COURSE	TUT	TUTORIAL
SV	Both SEC / Vocational		
AEC	ABILITY ENHANCEMENT COURSE	1T, 2T	TH PAPER I, II
EL	ELECTIVE COURSE	1P, 2P	PRACTICAL I, II
DSE	DISCIPLINE SPECIFIC ELECTIVE	1G, 2G	EL TH PAPER I, II
ADL	ADDITIONAL COURSE	1R, 2R	EL PRACTICAL I, II
FW	FIELD PROJECT / INTERNSHIP / COMMUNITY ENGAGEMENT		
FC	FOUNCAATION COURSE PAPER(S)		
ATKT:	ALLOWED TO KEEP TERM		
ABC:	ACADEMIC BANK OF CREDITS		

(2) MINOR Subject:

YEARLY:	PAPER II of Major
SEMESTER:	1 PAPER 6

CREDITS DISTRIBUTION: 14B(13.7 Table-2)

SEMESTER SYSTEM (UTD / Autonomous)			Credits Required							
Level		Class 12 Pass	Sem/MJ	DSE	MI	GEC	SEC/VAEC	FW	TOT	
Level 4:		Class 12 Pass	1	12	6	6	4	8	40	
Level 5:	Certificate	1st Year Pass	2	12	6	6	4	8	40	
Level 6:	Diploma	2nd Year Pass	3	12	6	6	4	8	40	
Level 7:	Degree	3rd Year Pass	4	20	8	12	24	40		
Level8:	Hons/Res.	4th Year Pass	4	20	8	12	24	40		
TOTAL Credits (in Yearly System)				56	0	26	18	12	24	160

MAX MKS : (SEM) 14A(16.15 table-3)

EXTERNAL THEORY EXAM	60
INTERNAL THEORY EXAM	40
TUTORIAL EXAM	100
PRACTICAL TYPE-2 EXTERNAL	60
PRACTICAL TYPE-2 INTERNAL	40
PRACTICAL TYPE-3 EXTERNAL	50
PRACTICAL TYPE-3 INTERNAL	50

Earning Credit:(16.1)14A			
Table16.15&14B Table16.14			
Paper	EXT	INT	Credit
Opt1	✓	✓	Full
Opt2	x	✓	0
Opt3	✓	x	0

IA	Paper 1 Complete
IB	Paper 1"A"Where Paper divided in 2 Parts
IIB	Paper 2 Complete
IIB	Paper 2"A"Where Paper divided in 2 Parts
IIB	Paper 2"B"Where Paper divided in 2 Parts

(3) ELECTIVE Subject:

YEARLY:	
GEC:	1 PAPER 6
SEC/VOC:	1 PAPER 4
AEC: (FC)	PAPER I: 4 PAPER II: 4
SEMESTER:	
GEC:	SEMI:1 Paper SEMII:1
SEC/VOC:	No Paper in No Paper in

TYPE : Credits 14A 16.15 Table-3

TYPE	YEARLY(CORE PAPERS)			YEARLY(GEC/SEC PAPERS)		
	THEORY	PRACT	TUTORIAL	THEORY	PRACT	TUTORIAL
TYPE-1	6	0	0	4	0	0
TYPE-2	4	2	0	3	1	0
TYPE-3	2	4	0	1	3	0
TYPE-4	5	0	1	3	0	1

TYPE : Credits 14B 16.14 Table-3

TYPE	YEARLY(CORE PAPERS)			YEARLY(GEC/SEC PAPERS)		
	THEORY	PRACT	TUTORIAL	THEORY	PRACT	TUTORIAL
TYPE-1	6	0	0	4	0	0
TYPE-2	4	2	0	3	1	0
TYPE-3	2	4	0	1	3	0
TYPE-4	5	0	1	3	0	1

GRADE % :14A(16.5), 14B(16.5)

Grade	Descriptio	%
O	10 Outstanding	90-100
A+	9 Excellent	80-89
A	8 Very Good	70-79
B+	7 Good	60-69
B	6 Above Aver	50-59
C	5 Average	40-49
P	4 Pass	35-39
F	0 Fail	0-34
Ab	0 Absent	Absent

DIVISION: 14A&B (19.0)

ONLY AFTER PASSING 3RD&4TH YEAR

DIVISION	Minimum Credits +
I with DIST	CGPA 8.00 & ABOVE
I	CGPA 6.50 to < 8.00
II	CGPA 5.00 to < 6.50
PASS	CGPA 4.00 to < 5.00

FOR REGULAR STUDENTS: 14A&B (11)

MIN. YEARS FOR COMPLETING UG DEGREE	3
MIN YEARS FOR COMPLETING UG(HONS.) DEGREE	4
MAXIMUM YEARS FOR COMPLETING UG DEGREE	6
MAX YEARS FOR COMPLETING UG(HONS.) DEGREE	8

FOR PRIVATE STUDENTS 14A&B (11)

NO BAR OF COMPLETING DEGREE

CREDITS : 14A&B (10)

1 Credit =	1 Hour of Theory Per Week for 15 Weeks
Or	1 Hour of Tutorial Per Week for 15 Weeks
Or	2 Hour of Laboratory Work Per Week for 15 Week
Or	1 Week Training for Internship Max 6 Credits

As per Ordinance 14B, Standing Committee Dt. 08/ 03/ 2022 Point No. 11/02/2022 followed by EC Dt. 11/ 03/ 2022, The TH & SS Max. Mks were taken as 70&30 in place of 75&25(as given in Syllabus) & Min Mks 25&10.

IMPORTANT NOTINGS:

ZERO SEMESTER: 14A & 14B (16.8)	If Student Obtains < 50% credits
NO OF CHANCES IN ATKT: 14A & 14B (16.8)	IF FAILS IN 1st CHANCE Provisional Promotion
	IF FAILS IN 2nd CHANCE FULL SEMESTER = ZERO SEM REPEAT
ADDITIONAL COURSE: (yearly) 14A(13.9) 14B(13.5)	In MI, GEC, SEC/VC: Max 6 Credits in Year
CREDITS FROM MOOC/ ONLINE COURSES: 14A&B (14)	Upto 40% of the Total Credits Offered in A Semester
REAPTING THEORY / PRACTICAL 14A & 14B (16.9)	CAN BE REPEATED WHEN OFFERED NEXT IN TIME (for F & Ab Grade Only)
REVIEW OF COPY: 14A	ALLOWED

ELIGIBILITY TO SELECT MJ/MI/GEC COURSE 14A&B 13.2 PARA 2

12 PASS with SCIENCE CAN	SCIENCE	COMMERCE	ARTS
12 PASS with COMMERCE	X	COMMERCE	ARTS
12 PASS with COMMERCE	X	X	ARTS

MAX INTERNAL MKS(14A &14B 16.2)

MKS SESSIONAL (YEARLY)	30
MKS SESSIONAL (SEMESTER)	40

Directions & Instructions: As per MP Govt. Higher Education letter no. 72/188/CC/21/38 dated 02.02.2022, University adoption letter no. 636/Academy/Pathyakram/A-1/2022 dated 19.04.2022, Duly sanctioned from EC Meeting dated 11.03.2022 Item No. 10/04/2022

(A) Vocational Courses

1.0 (Para 4)	College Can Offer Courses whose facilities are available in the Colleges Or SWAYAM Portal Courses	
1.0 (Para 5)	Colleges to Constitution of Skill Development Desk	
1.0 (Para 10)	Credits for Vocational Courses (50% Th + 50% PR)	
3.2 A)	TH	2 Credits
B)	PR	2 Credits
	Tota	4 Credits
1.0 (Para 12)	TH	University Examination
	PR	External Practical Work 40
		External Viva 10
		Internal Attendance 5
		Internal Practical Record 30
		Internal Viva 15
	Total	100

(B) FIELD WORK:

Project Work / Research / Survey	To be Done By
3.3(विषय)	By Teachers of College
1. Allotment	By Teachers of College
2. Guidance	By Teachers of College
3. Record keeping	By Teachers of College
4. Internal Assesement	By Teachers of College

There are 4 Options to Selecte in Field Work

1. Project Work 2. Internship
3. Apprenticeship 4. Community Engagement

(B1) Project Work

- 2.1 ख Group Limit 4-6 Students
- 2.1 ख Working Time
 - Full working Days = 7
 - Part Time Working Days = 15
- 2.1 ख Report Format to be submitted by Student to College
 - Certificate From Institue Where Field Work Done
 - Report should be hand written
 - Minimum words = 5000
 - Chart, Graph, Photograph Etc. Allowed
 - Certificate from Student that this is student's Original Work
- 2.1 ख Copy of another Student Not Allowed
- 2.1 ख Completion Month of the Field Work February 15, 2022
- 2.1 ग Report From Student Required in
 - Format P1
 - Format P2
 - Format P3
 - Format P4
- 2.1 ग External Viva : External Examiner to be nominated by University
- 2.1 ग Marking
 - Internal 50 Marks
 - External 30 Marks
 - External VIVA 20 Marks
 - Total **100 Marks**
- 3.3 Credits
 - Theory 2 Credits
 - Practical 2 Credits
 - Total 4 Credits

(B2) Internship / Apprenticeship

- 2.2क Report From Student Required in internship /Apprenticeship
 - Format A1
- 2.2क Working Time
 - Full working Days = 7
 - Part Time Working Days = 15
- 2.2क Report From Student Required in internship /Apprenticeship
 - Format G4
 - Format A2
 - Report should be hand written
 - Minimum words = 2000
 - Chart, Graph, Photograph Etc. Allowed
- 2.2ख External Vix External Examiner to be nominated by University
- 2.2ख Marking
 - Internal as per format G4 50 Marks
 - External (Project Report & Presentation) 30 Marks
 - External VIVA 20 Marks
 - Total **100 Marks**
- 3.3 Credits
 - Theory 2 Credits
 - Practical 2 Credits
 - Total 4 Credits

(B3) Community Engagement

- 2.3क Report From Student Required in Community Engagement
 - Format C1
- 2.3क Working Time
 - Full 7
 - Part 15
- 2.3क Report From Student Required in Community Engagement
 - Full working Days = 7
 - Part Time Working Days = 15
 - FeedBack Form & Evaluation Report of respective Institute
 - Report should be hand written
 - Minimum words = 2000
 - Chart Allowed
- 2.3ख Marking
 - Internal as per FeedBack Form & Evaluation Report of 50 Marks
 - External (Project Report & Presentation) 30 Marks
 - External VIVA 20 Marks
 - Total **100 Marks**
- 3.3 Credits
 - Theory 2 Credits
 - Practical 2 Credits
 - Total 4 Credits

(C) Private Student Practicals:

(C1) Practicals

3.1 Marking

External:

A) External Practical Viva	10 Marks
B) External Record File	10 Marks
C) External Table Work / Practical Work	50 marks
Total External	70 Marks

Internal:

D) Internal Practical Class Quiz	10 Marks
E) Internal Attendance in Practical	10 Marks
F) Internal Assignment /Practical Skill /VIVA	10 Marks
Total Internal	30 Marks

Final Total Practicals 100 Marks

(C2) Rules for Private

3.3नोट All Regular & Private Students Courses are Same

Format

P1 Hand Written First Report of Project Work in 500 Words
P2 Hand Written Second Report of Project Work in 500 Words
P3 Hand Written Third Report of Project Work in 500 Words
P4 Hand Written Final Report of Project Work in 5000 Words
G1 Request for Permission to do Project Work / Training /Information in Institute
G2 Institute Information & Permission Letter
G3 letter to Institute for Feed Back
G4 Institute Feed back Format
A1 Hand Written Priliminary Report of Internship / Apprentisship in 500 Words
A2 Hand Written Report of Internship / Apprentisship in 2000 Words
C1 Hand Written Priliminary Report of Community Engagement in 500 Words
C2 Hand Written Report of Community Engagement in 2000 Words
S1 Sample Report
S2 Declaration Letter
S3 Work Completion Certificate
S4 Acknowledgement
S5 Contents Format

Type	TH				SS(TH)/FW		TOT(TH)		Cred it	PR	SS(PR)		TOT(PR)		Cred it	TOT(T+P)		Cred it	PR				SS(PR)		TOT(PR)		Cred it	TOT(T+P)		Cred it	(I + II)		
	IA	MIN	IB	MIN	I	MIN	I	MIN			I	MIN	I	MIN		I	MIN		I	MIN	I	MIN	I	MIN	I	MIN		I	MIN		I	MIN	I

BCOM MAJOR, MINOR COURSES

1	MJO 1A, MJM I01B	ACCOUNTING : 1.Financial Accounting वित्तीय लेखांकन 2.Business Regulatory Frame Work व्यावसायिक नियमन रूप रेखा C1- COMA1T C1- COMA2T	MJ	70	25		30	10	100	35	6					100	35	6	MJ	70	25		30	10	100	35	6					100	35	6	200	70	12
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NEP CD	Univ SUBCD	DESCRIPTION	PAPER I														PAPER II														MAJOR TOT (I + II)				
			Type	TH			SS(TH)/FW		TOT(TH)		Credit	PR		SS(PR)		TOT(PR)		Credit	TOT(T+P)		Credit	PR			SS(PR)		TOT(PR)		Credit	TOT(T+P)		Credit	MAX	MIN	Credit
				IA	MIN	IB	MIN	I	MIN	I		MIN	I	MIN	I	MIN	I		MIN	I		MIN	I	MIN	I	MIN	I	MIN		I	MIN				
9	SV09	बिक्री कौशल (Salesmanship)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4										200	70	4	
10	SV10	अकाउंटिंग और टैली कोर्स (Accounting and Tally)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
11	SV11	डेस्कटॉप प्रकाशन (डीपीटी) (Desktop Publishing DTP)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
12	SV12	वेब डिजाइनिंग (Web Designing)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
13	SV13	विद्युत प्रौद्योगिकी (Electrical Technology)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
14	SV14	इलेक्ट्रॉनिक प्रौद्योगिकी (Electronic Technology)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
15	SV15	हस्तशिल्प (Handicrafts)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
16	SV16	खाद्य संरक्षण और प्रसंस्करण (Food Preservation and Processing)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		
17	SV17	जैविक खेती (Organic Farming)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4									200	70	4		



NEP CD	Univ SUBC D	DESCRIPTION	PAPER I														PAPER II														MAJOR TOT (I + II)						
			Type	TH				SS(TH)/FW		TOT(TH)		Credit	PR		SS(PR)		TOT(PR)		Credit	TOT(T+P)		Credit	PR				SS(PR)		TOT(PR)		Credit	TOT(T+P)		Credit	MAX	MIN	Credit
				IA	MIN	IB	MIN	I	MIN	I	MIN		I	MIN	I	MIN	I	MIN		I	MIN		I	MIN	I	MIN	I	MIN	I	MIN		I	MIN				
18	SV18	बागवानी (Horticulture)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
19	SV19	सुरक्षा सेवाएं (Security Services)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	
20	SV20	कार्यालय प्रक्रिया और व्यवहार (Office Procedure and Practices)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	
21	SV21	व्यक्तित्व विकास (Personality Development)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	
22	SV22	पर्यटन परिवहन और यात्रा सेवाएं a (Tourism transport and travel services)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	
23	SV23	वर्मी कम्पोस्टिंग (Vermicomposting)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	
24	SV24	डेयरी प्रबंधन (Dairy Management)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	
25	SV25	चिकित्सा निदान (Medical Diagnostics)	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4												200	70	4	



NEP CD	Univ SUBCD	DESCRIPTION	PAPER I														PAPER II														MAJOR TOT (I + II)						
			Type	TH				SS(TH)/FW		TOT(TH)		Credit	PR		SS(PR)		TOT(PR)		Credit	TOT(T+P)		Credit	PR				SS(PR)		TOT(PR)		Credit	TOT(T+P)		Credit	MAX	MIN	Credit
				IA	MIN	IB	MIN	I	MIN	I	MIN		I	MIN	I	MIN	I	MIN		I	MIN		I	MIN	I	MIN	I	MIN	I	MIN		I	MIN				
26	SV26	Business Management 1. Basics of Business Studies व्यावसायिक अध्ययन के आधारभूत तत्व C1-COMA1G	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
27	SV27	ACCOUNTING : Fundamental of Accounting लेखांकन के आधारभूत सिद्धांत C1-COMB2G	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
28	SV28	RURAL BANKING: Banking Institutions in India भारत में बैंकिंग संस्थायें	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
29	SV29	RURAL BANKING: 1. Money and Banking मुद्रा एवं बैंकिंग	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
30	SV30	NCC एनसीसी	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
31	SV31	NSS एनएसएस	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4
32	SV32	Physical Education शारीरिक शिक्षा	SV	70	25			30	10	100	35	2	100	35			100	35	2	200	70	4													200	70	4

























